

**Format of Self-attested document for Delayed Reporting of BIRTH / DEATH under Section 13(2) of the Registration of Births and Deaths (Amendment), Act 2023**

**DECLARATION**

I.....,son/daughter/wife of .....resident of ..... do hereby declare that:

1. I am the informant for the delayed reporting of Birth / Death of\_\_\_\_(name of child / deceased)\_\_\_\_\_son/daughter/spouse of .....;
2. He / she was born / died on \_\_\_\_ (date of birth / death)\_\_\_\_\_ at (place of birth / death).....;
3. He / she was attended at birth /death by \_\_\_\_\_ who resides at.....;
4. The reason(s) for the delay in reporting of his / her birth /death are \_\_\_\_\_;
5. His / her birth / death certificate is required for the purpose of \_\_\_\_\_;

**DECLARATION:**

☐ I, declare that the above information is true and I have not reported the above event to any Registrar and no birth / death certificate has been issued in this respect, to the best of my knowledge and belief.

Name and Signature or  
left thumb mark of the informant

Date

D	D	-	M	M	-	Y	Y	Y	Y
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**Notes:**

1. Date, wherever it occurs, is to be provided in dd-mm-yyyy format, where dd is date in two digits, mm is month in two digits and yyyy is year in four digits e.g 01-01-2023. Use only 'Arabic numerals' such as 0,1,2,3,4,5,6,7,8,9 for recording dates and other numerical entries.
2. Name, wherever it occurs, is to be provided in the format of [first name] [middle name] [last name] where full name (not abbreviation) to be written in capital letters and first name is mandatory.
3. Address, wherever it occurs, shall contain the name of State or Union Territory, District, Sub-district, Town or Village, Ward number (in case of town and if available), Locality, House number and PIN Code.