

Volunteer Awards Program Qualifying Criteria:

All the volunteers shall be evaluated on the below mentioned qualification criteria to reach at the **Eligibility List (L1)**:

- ✓ Completed 1 year of continuous service by 31st Jan 2023
- ✓ No complaints / grievances during assessment period

Evaluation Criteria for Seva Ratna & Seva Vajra

S. No	Criteria	Explanation	Marks Assigned	Formula
1	Attendance	4 mandatory attendances per month marked during assessment period	30	4 mandatory attendance per month = 100% attendance per month <i>N = Number of months having 100% i.e., 4 attendances</i> Marks Calculation = $N \times (30 / 12)$
2	Pension Disbursement	Pensions disbursed to the pensioners between 1 st to 5 th of every month, with 100% pensions disbursed during the 1 st day of the month	30	Scoring of Marks for each month shall be calculated as below: A. Volunteers with less than 25 pensioners Formula: If pension disbursement on Day 1 is 100% then full marks i.e., 30 marks Else, 15 marks B. Volunteers with more than or equal to 25 pensioners Formula: $[(PD \text{ on Day } 1 * 30) + (PD \text{ on Day } 2,3,4 \text{ \& } 5 \text{ combined} * 20)] / \text{Total no. of pensioners}$ <i>Note: PD = Pension Disbursement</i>
3	Satisfaction Survey	100% households covered in Satisfaction survey	20	100% households (HH) covered in satisfaction survey: Percentage of HH covered (N%): $(\text{Total HH covered} / \text{Total HH assigned}) \times 100$ Marks Calculation = $N\% \times 25$
4	Gadapa Gadapa Ku Mana Prabhuthvam	100% participation and photos of the campaign uploaded in the portal	10	Volunteers who participated in the GGMP programme and uploaded images will receive the full score, which is 10 Else, 0 Marks Note: Volunteers will receive the full score for secretaraits where the GGMP has not yet begun.
5	Beneficiary Testimonials	Testimonials collected from the beneficiaries of welfare schemes	10	Beneficiaries covered under the testimonial collection: Percentage collected (N%): $(\text{Total Testimonials Collected} / \text{Total target assigned}) \times 100$ Marks Calculation = $N\% \times 10$
TOTAL			100	

In Eligible Volunteers for Seva Mitra:

- Volunteers who meet the qualifications but receive a score of 0 in any two of the categories indicated above
- Volunteers who did not engage in the GGMP programme in places where it happened
- Volunteers that are prone to extremely rude behaviour and insubordination
- Volunteers engaged in anti-government activities

Award Categories:

Seva Vajra: Top 5 Volunteers (as per marks scored) in each Assembly Constituency (not more than 2 Volunteers from same mandal in the concerned Constituency)

Seva Ratna: Top 1% Volunteers (minimum 5) in each Mandal / Municipality / Municipal Corporation (not more than 1 Volunteer from same Secretariat in a Mandal / Municipality / Municipal Corporation)

Seva Mitra: All eligible Volunteers except for Seva Ratna and Seva Vajra