User Manual for member Migration



Grama Volunteers/Ward Volunteers & Village Secretariats/Ward Secretariats Department

User Manual for Household Migration on Marriage Grounds

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1.0 Introduction

Household migration on Marriage grounds refers to the migration of women after Marriage from Parents Household to In-laws Household in Household database. All the Schemes are based on the Economic condition of a Household. So, after Marriage Wife will be migrated to the Household of In-laws so that Schemes can be availed as per the economic condition and location of In-laws Household.

Scope of the Document

The document captures the application process and the approval flow for the service "Household migration on Marriage grounds" in DA/WEDPS,PS/WAS and MPDO/MC Logins

2.0 DA/WEDPS Login and Application Screen

<u>Step 1: -</u> Open VSWS new portal at the link <u>www.vswsonline.ap.gov.in</u>. Click on login on the top-right corner of the Home page



<u>Step 2: -</u> After logging in, screen looks like the following. Click on "Other Services" at the bottom and the page will be redirected to old portal



<u>Step 3:</u> - In the Old portal screen, in order to avail the service of migration due to marriage in the Household database click on "Household Mapping for Married" under "GSWS Internal" header.

	Grama-Ward Sachivalayam				Sri.Y.S Jagan Mohan Reddy			
Report An Issue	Cluster To HH Mapping	Services	Navasakam Beneficiary Management New	Edit Employee/Volunteer Details	Employee Job Corner	Downloads	English	් Logout
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Service Requests Registered		ed	MEESEVA SERVICE LINKS	oment and Fisheries	Backward Classes Wel	fare		
2300	0		 Fisheries (26) Environment, Forest, Science and 	d Technology	> BC Welfare (22) GSWS Department			
Approval	Received		> Forest (PCCF) (1) Gsws Internal		GSWS Services (3)	ily Welfare		
		<	 Gsws (1) Household Mapping For Married 		 Family Welfare (14) Public Health (1) 			

<u>Step 4: -U</u>ser has to enter Aadhar number of groom (వరుడు)/Husband and click on "Get details" to fetch the details of Groom's Household

	్ర్ గ్రామ - వార్డు సచివాలయము	శ్రీ పై.ఎస్.జగన్ హెహాన్ రెడ్డి గారు గాముఖమంతికర్కలు అంత్రక్రదేశ్ ప్రధుత్తం
		ල Logout
	Member Migration on Marriage Grounds	
Enter Aadhaar Number of Groom: *	Please Enter Aadhaar Number GET DETAILS	

<u>Step 5: -</u> Age, Gender and Name of members belonging to the Household ID of Groom/husband are displayed as follows

					O Logi
		Member Migra	tion on Marriage Grounds		
Enter Aathaar Number of 9	xxxx	xxxxxx	INTOCIMUS		
		Groot	m HouseHold Details		
Sino P	nanefukt KJ		Name of the Citizen	Age	Dender
1 H	10220571872412021071120148218		Saja Verkata Lakohmi	54	FEHALE
2 9	102205718724120210411025148218		Suga Kanakusuh	60	MALE
э. н	482206718726120210911129146218		Saja Rambabu	32	MALE
4 3	482205798724120210911125148218		Sajje Rema Kristele	30	MAGE
6 H	15220571872x120210911125148218		Saja Sunatri	29	PEHALE

<u>Step 6:</u> User needs to enter Aadhar number of Bride (వధువు)/Wife who has to be migrated and click on get details. Then details of all members belonging to that Household are displayed as follows

Ð	iter Aadhaar Number	of Bride: *	QET DETAILS					
	Bride HouseHold Details							
	Sna HouseHold ID		Name of the Citizan	Age	Dender			
	1	HH52200718726120210803054555678	Alla Venkata Ramana	30	MALE			
	2	HH32205718726120210803054555678	Alla Nagalakshmi	29	FEMALE			
	3	HH52200718726120210803054555678	Alla Tulasi	45	FEMALE			
	4	HH32205718726120210803054555678	Alla Venkata Durga	25	FEMALE			
	5	HH52200718726120210803054555678	Alla Venkateswararao	50	MALE			
		Do you want to migrate the bride from Parents Ho	usehold to In-laws Household?* O ves O No					

User need to check if the Household ID of Husband and Wife are different and then proceed to click button "Yes" for the question "Do you want to migrate the bride from Parents Household to In-laws Household?". Following details will be displayed on clicking "Yes"

<u>Step 7:-</u> Click on Capture Grooms e-KYC for authentication of the Groom

	Do you want to migrate the bride from Parents	Household to In-laws Household?*	O No
	Migratio	on Details	
Groom Name	Sajja Rama Krishna	Bride Name	Alla Nagalakshmi
Groom Age	30	Bride Age	29
Groom Gender	MALE	Bride Gender	FEMALE
Groom EKYC*	O BIO EKYC O IRIS EKYC	Bride EKYC*	O BIO EKYC O IRIS EKYC CAPTURE BRIDE'S EKYC
Marriage Date*	mm/dd/yyyy	Marriage Place*	
Marriage Certificate(MC) SI.No*		Marriage Certificate (MC) Issued Date*	mm/dd/yyyy
MC issuing authority*		Upload Marriage Certificate*	Choose file No file chosen Upload only pdf format
Upload Groom's Residential Proof*	Choose file No file chosen Upload Aadhar/Passport/Driving License/Voter Id(pdf)	Remarks*	
	PRO	DCEED	

<u>Step 8:-</u> Click twice on Capture Finger as two fingers need to be captured for biometric authentication

	Migratio	on Details	
Groom Name	Nagababu Manepalli	Bride Name	Jonnadula Lavanya
Groom Age	34	Bride Age	27
Groom Gender	MALE	Bride Gender	FEMALE
Groom EKYC*	Place Finger and click capture State Place Finger to capture Finger to be captured : 2 Pingers captured : 1	Bride EKYC*	BIO EKYC O IRIS EKYC CAPTURE BRIDE'S EKYC
Marriage Date*	SUBMIT Capture Finger ABORT	Marriage Place*	vijayawada
Marriage Certificate(MC) SI.No*	1234	Marriage Certificate (MC) Issued Date*	01/03/2022
MC issuing authority*	test	Upload Marriage Certificate*	Choose file Mrg form.pdf Upload only pdf format
Upload Groom's Residential Proof*	Choose file Mrg form.pdf Upload Aadhar/Passport/Driving License/Voter Id(pdf)	Remarks*	testing

If the Grooms e-KYC has been done and fingers captured properly, a pop-up will be shown as "Biometric Captured Succesfully" as below

		gramawardsachivalayam.ap.g Biometric Captured Successfully	ov.in says	
Groom Name	Nagababu Manepalli		OK	Jonnadula Lavanya
Groom Age	34		Bride Age	27
Groom Gender	MALE		Bride Gender	FEMALE
Groom EKYC*	BIO EKYC O IRIS CAPTURE GROOM'S EN	EKYC	Bride EKYC*	BIO EKYC O IRIS EKYC CAPTURE BRIDE'S EKYC
Marriage Date*	01/01/2022		Marriage Place*	vijayawada
Marriage Certificate(MC) SI.No*	1234		Marriage Certificate (MC) Issued Date*	01/03/2022
MC issuing authority*	test		Upload Marriage Certificate*	Choose file Mrg form.pdf Upload only pdf format
Upload Groom's Residential Proof*	Choose file Mrg forr Upload Aadhar/Passport,	n.pdf /Driving License/Voter Id(pdf)	Remarks*	testing
		PRO	DCEED	

<u>Step 9: -</u> Similarly e-KYC of the bride has to be completed capturing any 2 fingers till the pop-up "Biometric Captured Succesfully" is displayed

	Biometric Captured Successfully	gov.in says	
Nagababu Manepalli		OK	Jonnadula Lavanya
34		Bride Age	27
MALE		Bride Gender	FEMALE
BIO EKYC O IRIS E CAPTURE GROOM'S EK	EKYC	Bride EKYC*	BIO EKYC IRIS EKYC CAPTURE BRIDE'S EKYC
01/01/2022		Marriage Place*	vijayawada
1234		Marriage Certificate (MC) Issued Date*	01/03/2022
test		Upload Marriage Certificate*	Choose file Mrg form.pdf Upload only pdf format
Choose file Mrg form Upload Aadhar/Passport/	n.pdf Driving License/Voter Id(pdf)	Remarks*	testing
	Nagababu Manepalii 34 MALE BIO EKYC O IRIS CAPTURE GROOM'S EK 01/01/2022 1234 test Choose file Mrg form Uploed Aadhar/Passport/	Biometric Captured Successfully Nagababu Manepalli 34 MALE BIO EKYC O IRIS EKYC CAPTURE GROOM'S EKYC 01/01/2022 1234 test test Choose file Mrg form.pdf Upload Aadhar/Passport/Driving License/Voter Id[pdf]	Biometric Captured Successfully Nagababu Manepalli 34 Bride Age MALE Bride Gender Image Bio EKYC O IRIS EKYC Bride EKYC* Image Captured GROOM'S EKYC Bride EKYC* Image Oliver Marriage Place* Image Certificate (MC) Issued Date* Image Certificate (MC) Issued Date* Image Certificate (MC) Issued Date* Image Certificate* Image Certificate Image Certificate* Image Certificate Image Certificate*

After the e-KYC of Bride and Groom are captured successfully, details of their Marriage have to be entered as shown below

<u>Step 10: -</u> User need to enter Marriage date, Marriage Place, Marriage Certificate (MC) Sl.No, MC issued Date, MC issuing authority, Upload Marriage Certificate and Residential proof of Groom. Remarks if there are any need to be entered and then click on "Proceed"

	Migrat	ion Details	
Groom Name	Nagababu Manepalli	Bride Name	Jonnadula Lavanya
Groom Age	34	Bride Age	27
Groom Gender	MALE	Bride Gender	FEMALE
Groom EKYC*	BIO EKYC O IRIS EKYC CAPTURE GROOM'S EKYC	Bride EKYC*	BIO EKYC IRIS EKYC CAPTURE BRIDE'S EKYC
Marriage Date*	01/01/2022	Marriage Place*	vijayawada
Marriage Certificate(MC) SI.No*	1234	Marriage Certificate (MC) Issued Date*	01/03/2022
MC issuing authority*	test	Upload Marriage Certificate*	Choose file Mrg form.pdf Upload only pdf format
Upload Groom's Residential Proof*	Choose file Mrg form.pdf Upload Aadhar/Passport/Driving License/Voter Id(pdf)	Remarks*	testing

<u>Step 11: -</u> On clicking Proceed, following summary of the entered details will be displayed to verify. If all the details are correct, User can click on "Submit" to forward the application to PS/WAS Login

	Migra	ation Details		
Louastald Microtico Details Dravis			×	
Household Migration Details Previe	en .			
		a		
Gmam Name	- Nanahahu Manenaliji	Bride Nama	Date :Tue Apr 12 2022	D IRIS EKYC DES EKYC
Groom Age	: 34	Bride Age	: 27	
Groom Gender Marriage Date	: MALE : Jan 1, 2022	Brite Gender Marriage Place	: FEMALE : kakinada	
Marriage Certificate(MC) SI.No MC issuing authority	: 1234 : test	Marriage Certificate (MC) Issued Date	: Jan 3, 2022	Mrg form.odf
Upload Aadhar/Passport/Driving	CANCEL	SUBMIT		

On clicking submit, PDF of the summary can be downloaded and a print of the same can be taken as below.



3.0 PS/WAS Login

<u>Step 1:</u>- Open GSWS old portal <u>www.gramawardsachivalayam.ap.gov.in.</u> Click on login and enter PS/WAS login details. Dashboard of existing applications will be displayed as below. Click on Verify to proceed further

		ত্য 🧿	గ్రామ - వార్డు సచివాలయము				శ్రీ పై.ఎస్.జగన్ మొహన్ రెడ్డి గారు గా ముఖ్యమంత్రికర్కులు అంధ్రప్రదేశ్ ప్రభుశ్యం		
									ს
			MEMBER MIG	RATION DAS	HBOARD (PS)				
	AL		PENDING 1			COMPLETE O	Ð		
				DETAILS					
	Transaction ID	Date	Groom Name	Groom Age	Bride Name	Bride Age	Marriage Date	Action	
1079	071522041217286332	12-04- 2022	Nagababu Manepalli	34	Jonnadula Lavanya	27	31-12-2021	VERIFY	

		٣
	Member	Migration on Marriage Grounds Verification (PS)
Mi	ligration Details	Certificate View
GROOM NAME : N	Nagababu Manepalli	MARRIAGE CERTIFICATE
BRIDE NAME : J	Jonnadula Lavanya	₩ 1 of 1 Q - + ₩ \$
GROOM AGE : 3	34	1991 - Kanal Amerikanan Kanal
BRIDE AGE : 2	27	(a)
MARRIAGE DATE : D	Dec 31, 2021	MARRIAGE CERTIFICATE APPLICATION FORM (Instance Australia CRUT) Protection details from the page - you bill the one argon is and if a systemy we must
MARRIAGE PLACE : k	kakinada	Income and a second determined Ala and the second determined
MARRIAGE CERTIFICATE NO. : 10	1234	Backet 101 * SHAM Section reproduct a many formation of the section of the s
MARRIAGE CERTIFICATE : ti ISSUED AUTHORITY	test	Industribution and Certificate Access Requirements, for any Fortest provident instances and an
DA/WEDS REMARKS : ti	test	Promotion Times for Marine Conflictor Applications Resoluted Times show any 2 metric data plan space posterior and an * Marine Francisco and the Structure and and a structure plants plants plants proton
		AMARGACI DITALITI SEQURID ALL TRACALS AND

<u>Step 2:</u> - Enter any Observations/Remarks in field verification. Upload the Field verification Report. If all the details submitted are verified then click on Recommendation "Yes" and Forward the application to MPDO/MC.

BRIDE AGE	: 27	Notes Report 4	L the second sec
MARRIAGE DATE	: Dec 31, 2021	school of any cast	and the set of second a contract of the two by types of the local and the spec- traction of the second seco
MARRIAGE PLACE	: kakinada		
MARRIAGE CERTIFICATE NO.	: 1234	And a second Chemical Second	
MARRIAGE CERTIFICATE ISSUED AUTHORITY	: test	and and a second	Dense Dense Dense Dense O
DA/WEDS REMARKS	: test	Leatten Q to Q	L. maxim
Check List			NEXT
1. Observation /	Remarks*		test
			ĥ
2. PS/WAS verifi	cation report*		Choose File Mrg form.pdf
2. PS/WAS verifi 3. Recommenda	cation report*		Choose File Mrg form.pdf ©Yes ONo

Pop-up "Request forwarded successfully to MPDO/MC will be displayed after the application has been successfully forwarded.

ত () ()	gramawardsachivalayam.ap.gov.in says Request forwarded Successfully to MPDO/MC OK	శ్రీ వై.ఎస్.జగన్ మోహన్ రెడ్డి గారు గాముఖ్య పంథివర్కలు అంధ్రప్రరేశ్ ప్రభుశ్వం () Logout
	Loading	

After Successful submission, PS/WAS Login Screen will be shown as below

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	MEMBER MIGRATION DASHBOARD (F	() Logout
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	(

4.0 MPDO/MC Login

<u>Step 1: -</u> Open GSWS Old portal <u>www.gramawardsachivalayam.ap.gov.in</u> .Click on login and enter MPDO/MC login details. Dashboard of existing applications will be displayed as below

	🔘 ট্র	ామ - వార్డు	సచివాం	లయము			శ్రీ వై.ఎస్.జగన్ మోహన్ రెడ్డి గాముఖ్యమంత్రివర్కుల అంధ్రప్రదేశ్ ప్రగ
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TOTAL 1		PENDING 1				D	
			Ornom		Prido	Marriago	
				Bride Name		Data	Action
Transaction ID	Date	Groom Name	Age		Age	Date	

	🔘 గ్రామ -	వార్డు సచివాలయము	- శ్రీ పై.ఎస్.జగన్ మోహన్ రెడ్డి గారు గాముఖమంద్రికర్మంల అంధర్రరశ్ ప్రభుత్వం
			ڻ ٽ
	Member Migra	tion on Marriage Grounds Verification (M	IPDO)
	Migration Details	C	Certificate View
GROOM NAME	: Nagababu Manepalli	MA	ARRIAGE CERTIFICATE
BRIDE NAME	: Jonnadula Lavanya	U1NjU3FAhOZdLP8 1 / 1	- 52% + 🖸 🕄 🕹 🖶 🗄
GROOM AGE	: 34		121 International Associations
BRIDE AGE	: 27		MARRAGE CERTIFICATE APPLICATION FORM (Product Automatic On. 1)
MARRIAGE DATE	: Dec 31, 2021		Construction of the same set of the same
MARRIAGE PLACE	: kakinada		An extension of the second sec
MARRIAGE CERTIFICATE	: 1234		Pressporary Times for Martin Cardinate Applications Bachel - Times along along and all strangene point Antony and * Pearly - Theoremail and all for the strangene point Antony and * Pearly - Theoremail and all for the strangene as an entry point Antony and * Pearly - Theoremail and all for the strangene as a strategy point Antony and
			ber dienen in anderen in andere
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PS/WAS REMARKS	:test		Million And a Constant of the Second Se
PS/WAS	: Yes		NEX

<u>Step 2: -</u> Enter Observations/Remarks any after the verification. Click on "Capture Biometric" to capture the Biometric details of respective MPDO/MC.

BRIDE NAME	: Jonnadula Lavanya	≡ U1NjU3FAhOZdLP8 1 / 1 − 52% + 🕃 👌 👱 🗄 🗄
GROOM AGE	: 34	Colors Name
BRIDE AGE	: 27	The second secon
MARRIAGE DATE	: Dec 31, 2021	MARKANYA OMTAKA PER AN
MARRIAGE PLACE	: kakinada	The second secon
MARRIAGE CERTIFICATE NO.	: 1234	
MARRIAGE CERTIFICATE	: test	
DA/WEDS REMARKS	: test	
PS/WAS REMARKS	: test	Alama and a
PS/WAS RECOMMENDATION	:Yes	NEXT
Check List		
1. Observation /	Remarks*	testing
Note: Please capture bi	ometric before proceeding further.	

<u>Step 3: -</u> Click on "APPROVE" to approve the application

MARRIAGE PLACE	: kakinada			Membration and Gr for any 2 or cut pool	nilizate Access Regarden and Access	al Antonia Antonia anto a fit forma namanta	a mar a fair fair fair fair fair
MARRIAGE CERTIFICATE NO.	: 1234	E construction of the second s		Renderd Three shows Trigging Incomposition Modelination (Cettalia) Interdistances Theory of sciences Theory of sciences		ngen gefol aktory tite 4 georgia gefol aktory tite Maas Milit dang	-
MARRIAGE CERTIFICATE ISSUED AUTHORITY	: test			landi ulat dani ga unat dani ga unat dani ga unat rang		[sation in	•]
DA/WEDS REMARKS	: test			Administration of the second s	Contraction in	(country) of the open of	(101)
PS/WAS REMARKS	: test			ny Removanification Republication (a de lacation	wea) sylmateria	a a
PS/WAS	·Yes						
RECOMMENDATION							
recommendation Check List							
RECOMMENDATION Check List 1. Observation /	[/] Remarks*		teste	ed			٢
RECOMMENDATION Check List 1. Observation / Note: Please capture b Captured Successfully	' Remarks*		teste	ed			٥

<u>Step 4: -</u> Once the application has been approved, "Request approved successfully" pop up will be shown

ې ۲	gramawardsachivalayam.ap.gov.in says Request approveed Successfully	శ్రీ పై ఎస్ జగన్ మోహన్ రెడ్డి గారు గా ముఖ్యపంత్రికర్యం: అంధర్రరేశ్ ప్రభుత్యం () Logout
	Loading	

After successful submission MPDO/MC login screen will be shown as below.

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