



STREE NIDHI CREDIT COOPERATIVE FEDERATION LTD.

Government of Andhra Pradesh

Department of Rural Development

Reg. No: APFD/2/2014

Head Office :: Vijayawada



Web Notification No. HR/01/2025-26 Dated 05.07.2025

Recruitment of Assistant Managers with Stree Nidhi-AP on Contract Basis

1. Introduction

1.1 Stree Nidhi Credit Cooperative Federation Ltd., Andhra Pradesh (here after called “Stree Nidhi – AP”) is an apex cooperative credit society registered under Andhra Pradesh Cooperative Societies Act, 1964, with its registered office located at Vijayawada, NTR district. The mission of the federation is to provide affordable credit to fulfil the financial needs of the SHG women in A.P. state.

1.2 Online applications are invited, vide this web notification, from interested and eligible candidates for filling up of 170 posts of Assistant Manager cadre with Stree Nidhi-AP.

1.3 Candidates are requested to read and understand this web notification carefully about the notified posts, qualifications, eligibility and other terms and conditions of this recruitment process. Wherever G.O.s are mentioned, candidates are suggested to go through the relevant G.O.s and subsequent amendments issued, if any, from time to time. Please note that this web notification being an information bulletin is not a binding document.

1.4 Candidates are also requested to read and understand the step-by-step process of filling up of the application and ensure that they meet the eligibility criteria for this recruitment, before payment of application fee and submission of the application. **The application fee payable is Rs.1,000/- (Rupees One Thousand Only).**

1.5 The detailed online application could be accessed from the official website of Stree Nidhi-AP Recruitment Portal,

i.e. **<https://streenidhi-apamrecruitment.aptonline.in>**, which will be made available from 07.07.2025 from 05:00 P.M. onwards. **Only online applications will be accepted.**

1.6 The step-by-step procedure for online submission of application will be given in User Manual in the above mentioned official website of Stree Nidhi-AP Recruitment Portal itself.



1.7 The last date for submission of online applications is 18.07.2025. The receipt of online applications will get closed on 18.07.2025 by 11.59 p.m.

2. Recruitment Process:

2.1 Eligibility Criteria: The following is the broad eligibility criteria for inviting applications from prospective applicants:

1	Name of the Post	Assistant Manager (on Contract Basis only)
2	No. of posts	170
3	Jurisdiction	Anywhere in Andhra Pradesh State
4	Essential Qualification as on 01.06.2025	Degree from any University/Institute recognized by UGC/AICTE
5	Age as on 01.06.2025	<p>Minimum age: 21 years Maximum age: 42 years However, in case of SC/ST/BC candidates the maximum age limit shall be 47 years and in case of Persons with Benchmark Disabilities the maximum age limit shall be 52 years.</p> <p><u>Age relaxation for Ex-Servicemen:</u> A candidate who has served in the Armed Forces of the Indian Union is eligible for age relaxation equivalent to the length of service rendered in the Armed Forces plus 3 years.</p> <p>The age relaxation for Ex-Servicemen is applicable only for those who have been released from Armed Forces other than by way of dismissal or discharge on account of misconduct or inefficiency.</p>
6	Place of Domicile	<p>Candidates who have studied 7 consecutive years from classes 4th to 10th in any district of Andhra Pradesh State only will be considered as eligible. i.e. Study certificate to that effect is required from the Head of the Institution.</p> <p style="text-align: center;">OR</p> <p>Residence Certificate to that effect is required from the competent authority i.e. Tahsildar in support of the claim.</p>
7	Remuneration	Consolidated amount of Rs. 25,520 per month
8	Reservations	Rule of Reservation along with Roster System will apply
9	Period of Contract	One year only



2.2 Rule of Reservation (RoR):

2.2.1 The rule of reservation as applicable to Stree Nidhi – AP, being a credit cooperative federation promoted by Government of Andhra Pradesh, will be implemented. The recruitment under reference will be made based on merit-cum-roster system as per the relevant provisions being adopted by Government of Andhra Pradesh vide **G.O.Ms.No.77, G.A. (Ser-D) Dept. dated 02.08.2023, G.O.Ms. No.3, G.A. (Ser-D) Dept. dated 17.01.2024 and G.O.Ms.No.46, G.A. (Ser-D) Dept. dated 19.04.2025.**

2.2.2 Vertical Reservations:

The percentage of reservations for each category under Vertical Reservations is as follows:

Category	Percentage of Reservation
Scheduled Castes	15%
Scheduled Tribes	6%
Backward Classes	29%
Economically Weaker Sections	10%

The reservation for Economically Weaker Sections (EWS) is applicable to individuals not covered under SC,ST, or BC categories and whose gross annual family income is below Rs. 8 lakh (Rupees Eight Lakh Only).

In case of Vertical Reservations, the reservation for Scheduled Castes will be implemented with the following Group-wise percentage of reservation, in terms of **G.O.Ms.No.46, G.A. (Ser-D) Dept. dated 19.04.2025 of Government of Andhra Pradesh.**

Name of the Group	No. of Castes	Percentage of Reservation
Group I	12	1%
Group II	18	6.5%
Group III	29	7.5%
Total	59	15%



2.2.3 The list of castes under the above said groups is provided hereunder:

Group-I		
Sl. No.	Caste Sl. No. as per Ordinance	Name of the Caste
1	8	Bavuri
2	12	Chachati
3	16	Chandala
4	18	Dandasi
5	20	Dom, Dombara, Paidi, Pano
6	22	Ghasi, Haddi, Relli-Chachandi
7	23	Godagali, Godagula
8	48	Mehtar
9	51	Paky, Moti, Thoti
10	53	Pamidi
11	55	Relli
12	58	Sapru
		Total 12 Castes

Group-II		
Sl. No.	Caste Sl. No. as per Ordinance	Name of the Caste
1	5	Arundhatiya
2	10	Bindla
3	14	Chamar, Mochi, Muchi, Chamar-Ravidas, Chamar-Rohidas
4	15	Chambhar
5	17	Dakkal, Dokkalwar
6	19	Dhor
7	24	Godari
8	25	Gosangi
9	28	Jaggali
10	29	Jambuvulu
11	30	Kolupulvandlu, Pambada, Pambanda, Pambaia
12	32	Madiga
13	33	Madiga Dasu, Mashteen
14	43	Mang
15	44	MangGarodi
16	47	Matangi
17	56	Samagara
18	59	Sindhollu, Chindollu
		Total 18 Castes



Group-III		
Sl. No.	Caste Sl. No. as per Ordinance	Name of the Caste
1	2	Adi Dravida
2	3	Anamuk
3	4	Aray Mala
4	6	Arava Mala
5	7	Barki
6	11	Byagara, Byagari
7	13	Chalavadi
8	21	Ellamalawar, Yellammalawandlu
9	26	Holeya
10	27	Holeya Dasari
11	31	Madasi Kuruva, Madar Kuruva
12	34	Mahar
13	35	Mala, Mala Ayawaru
14	36	Mala Dasari
15	37	Mala Dasu
16	38	Mala Hannai
17	39	Malajanagam
18	40	Mala Masti
19	41	Mala Sale, Netkani
20	42	Mala Sanyasi
21	45	Manne
22	50	Mundala
23	57	Samban
24	60	Yatala
25	61	Valluvan
26	46	Adi Andhra
27	46	Mashti
28	49	Mitha Ayawaru
29	54	Panchama, Pariah
		Total 29 Castes



2.2.4 Horizontal Reservations:

The Horizontal Reservations will be implemented as per the extant provisions vide **G.O.Ms. No.3, G.A. (Ser-D) Dept. dated 17.01.2024 of Government of Andhra Pradesh.**

The percentage of reservations for each category under Horizontal Reservations is as follows:

Category	Percentage of Reservation
Women	33.33%
Persons with Benchmark Disabilities	4%
Ex-servicemen	2%
Meritorious Sportspersons	2%

A. Horizontal Reservation for Persons with Benchmark Disabilities:

The 4% reservation for Persons with Benchmark Disabilities is distributed @1% each for each of the category of disabilities, in terms of the extant provisions:

- a. Blindness and low vision
- b. Deaf and hard of hearing
- c. Loco motor disability including cerebral palsy, leprosy cured, dwarfism, acid attack victims and muscular dystrophy
- d. Autism, Intellectual disability, Specific learning disability, Mental illness
- e. Multiple disabilities from amongst persons under clauses (a) to (d) including deaf-blindness in the posts identified for each disabilities

Evaluation of various physical disabilities and procedure for certification will be as per orders contained in G.O.Ms. No. 36, Department of Women, Children, Differently Abled & Senior Citizens (Prog. II) dated 23.08.2023.

The person with Benchmark Disability means a person suffering from not less than 40% of any disability as certified by a medical authority except hearing impairment.

Hearing Impairment means:

- Deaf means persons having 70 DB hearing loss in speech frequencies in both ears
- Hard of hearing means persons having 60 DB to 70 DB hearing loss in speech frequencies in both ears



Though 4% Horizontal Reservations to Persons with Benchmark Disabilities will be implemented, the following sub-category (ies) **will be excluded** on account of demands of the job responsibilities, which include extensive touring in rural/hilly areas across different villages/mandals and involves handling of financial transactions of the public, i.e. lending and recovery

- “Deaf and Hard of Hearing”
- “Complete Blindness”
- “Cerebral Palsy”
- “Muscular Dystrophy”
- “Autism”
- “Intellectual disability”
- “Mental Illness”

The suitability of the candidate having any benchmark disabilities, covered under the reservations cited above, for the post of Assistant Manager *vis-à-vis* the Job Profile will be assessed by the Interview Committee on merits of each case and the decision of the said committee is final.

B. Horizontal Reservation for Ex-servicemen:

2% reservation shall be provided to Ex-servicemen horizontally. Out of 2%, 1% of posts shall be given to women and if no women Ex-servicemen candidate is available, 2% of reservation shall be filled up with men.

However, if a qualified and suitable candidate is not available from Ex-servicemen, 2% or shortage for 2% of the posts stands lapsed.

Roster points shall not be assigned for the Horizontal Reservations for Ex-Servicemen.

C. Horizontal Reservation for Meritorious Sports Persons:

2% reservation shall be provided to Meritorious Sportspersons horizontally.

In the event of non-availability of eligible meritorious sportspersons, 2% reservation of posts for them stands lapsed.

Roster points shall not be assigned for the Horizontal Reservations for Meritorious Sportspersons.



2.2.5 Accordingly, the following is the **provisional allocation of posts** among various categories:

Category	Percentage of Reservation	No. of Posts	Horizontal Reservations			
			Women (33.33%)	PBD [#] (4%)	Ex-service men (2%)	Meritorious Sports persons (2%)
I. SC						
SC – Group I	1.00	2	1			
SC – Group II	6.50	11	4			
SC – Group III	7.50	13	4			
Total	15.00	26	9	1	1	1
II. ST	6.00	10	3			
III. BC						
BC – A	7.00	12	4			
BC – B	10.00	17	5			
BC – C	1.00	2	1			
BC – D	7.00	12	4			
BC – E	4.00	6	2			
Total	29.00	49	16	2	1	1
IV. EWS	10.00	17	6	1		
General /Open Category		68	23	3	1	1
Grand Total		170	57	7	3	3

PBD: Persons with Benchmark Disabilities

2.2.6 The implementation of the **merit-cum-roster system** will be in the order of rotation in a unit of hundred vacancies for vertical reservations, in terms of **G.O.Ms.No.77, G.A. (Ser-D) Dept. dated 02.08.2023 of Government of Andhra Pradesh and as amended from time to time.** The reservation roster will be applied category-wise, with horizontal reservations being adjusted within each vertical category subject to feasibility and availability of eligible candidates.



2.3 Remuneration, Contract Period, Service Agreement & Caution Deposit:

The remuneration per month for the selected candidates will be Rs, 25,520 per month and other allowances, as per Stree Nidhi-AP norms.

The selected candidate shall be on contract for a period of one year only and a service agreement is to be executed by the selected candidate on a stamp paper of value Rs. 100/-, before joining the duty.

The individuals shall not have any right to seek regularization/Minimum Time Scale/Enhancement of Remuneration.

Further, a caution deposit of Rs. 75,000 (Rupees Seventy Five Thousand Only) is to be provided in the form of a term deposit for one year period placed with any scheduled bank, by the selected candidate. The original deposit receipt is to be duly discharged and has to be submitted to Head Office, Stree Nidhi – AP by the selected candidate at the time of joining the duty as per the guidelines to be communicated in the offer of appointment.

Stree Nidhi-AP reserves the right to recover any loss caused by the selected candidate during the contract period of one year from the caution deposit and the candidate will forfeit the same in case of resignation during the currency of the contract period.

The selected candidate has to abide by the terms and conditions of the contract mentioned in the service agreement executed which covers the relevant conditions relating to the exit from the organisation.

Stree Nidhi – AP reserves the right to terminate the services of any candidate even during the period of one year contract on account of breach of any of the terms and conditions of the service agreement, which includes satisfactory performance with reaching the benchmarks under defined business parameters and exhibiting good conduct.

2.4 Selection Procedure :

The selection of the candidates for the notified posts will be made as per the procedure specified hereunder:



(a) Scoring Pattern: All the applications received from the eligible candidates will be shortlisted for interview based on the academic performance, relevant experience etc. for a total of 75 marks as detailed below:

S.No.	Parameter	Max. Marks	Remarks
1	S.S.C.	10.00	Marks in percent [or scores in grade point] will be reduced to 10.00
2	Intermediate	10.00	Marks in percent [or scores in grade point] will be reduced to 10.00
3	Degree	30.00	Marks in percent [or scores in grade point] will be reduced to 30.00
4	MS Office/Computer Knowledge	05.00	Relevant Certificate from a reputed institution is required
5	Relevant Experience	15.00	as detailed below
6	Weightage for Seniority	5.00	0.50 mark for each completed year after acquiring the Degree Certificate to be reckoned as on 01.06.2025
	Total	75.00	

Point No. 1: S.S.C.

Certificate from Board of Secondary Education, Andhra Pradesh or its equivalent is required. It should indicate marks obtained/ grade points awarded.

Point No. 2: Intermediate

Certificate from Board of Intermediate Education, Andhra Pradesh or its equivalent is required. It should indicate marks obtained/grade points awarded.

Diploma from a recognized institution will be treated as equivalent to Intermediate in the context of this recruitment, provided they have acquired a degree as mentioned in Point No. 3 below.



Point No. 3: Degree

Degree from any University/Institute recognized by UGC/AICTE is required. The degree could be from any stream, viz. Arts/Humanities and Commerce, Engineering/Technology, Agriculture & Allied Sciences, Management (UG level), Pharmacy, Law etc.

Degree obtained through Open or Distance Learning mode shall be considered valid only if the program and the awarding institution are recognized by the University Grants Commission (UGC) /AICTE/Distance Education Bureau (DEB) at the time of the candidate's enrolment. The onus of proof of recognition by the relevant Statutory Authority that the Degree/University concerned are recognised, rests with the candidate only.

Original Degree Certificate or Provisional Degree Certificate (in case the Original Degree is not yet obtained) is required.

Marks Memorandum indicating marks obtained/grade points awarded is compulsory.

Point No. 4: MS Office/Computer Knowledge

Working knowledge of MS Office and basic knowledge in computers is essential. Accordingly, a certificate of having proficiency in MS Office is required. Such a certificate is required from a reputed institutions like NIIT, BDPS, CMC, RSETI, Universities etc. [Certificates from any Government-recognized or reputed private training institutions shall also be considered, subject to verification.]

Point No. 5: Relevant Experience

Experience in any of the following is considered as relevant experience:

- (i) Working with Primary Agriculture Cooperative Society (PACS)/Cooperative Urban Bank/District Cooperative Central Bank (DCCB)/Andhra Pradesh State Cooperative Bank Ltd. (APCOB) [registered under Andhra Pradesh Cooperative Societies Act, 1964] in the post/role of Accountant/Clerk/Computer Operator/Office Assistant
- (ii) Working with any Scheduled Bank in the post/role of not less than the rank of an officer
- (iii) Working with SERP/MEPMA in not less than the cadre of Community Coordinator (CC)/ Community Organiser (CO)/Cluster Level Resource Person (CLRP)
- (iv) Working with Rural Development Department in not less than the cadre of Computer Operator/Data Entry Operator/TA



- (v) Working with Corporate Business Correspondent Firms in the position/role above that of Business Correspondent (BC) or BC Coordinator in rural/urban areas

The weightage of marks for the above relevant experience is as follows:

Experience of more than 3 years – 15 marks

Experience of 3 years – 12 marks

Experience of 2 years – 8 marks

Experience of minimum one year – 4 marks

(After one year, for every completed quarter – one mark will be awarded)

The experience will be reckoned as on 01.06.2025

Point No. 6: Weightage for Seniority

0.50 mark will be awarded for each completed year after acquiring the Degree Certificate to be reckoned as on 01.06.2025. The date of Provisional Degree Certificate will be taken into consideration for the computation of marks.

(b) Calculation of Weightage/Merit for shortlisting for interview:

Illustration:

- If a candidate secures 520 out of 600 marks in SSC, then the score would be $(520/600) \times 10 = 8.66$ per 10 marks
- If a candidate secures 675 out of 1000 marks in Intermediate, then the score would be $(675/1000) \times 10 = 6.75$ per 10 marks
- If a candidate secures 783 out of 1000 marks in Graduation, then the score would be $(783/1000) \times 30 = 23.49$ per 30 marks
- The rounding off will be done up to two decimals and in such a way that digits beyond first two digits will be ignored

In the evaluation of Degree-level academic performance, which carries a weightage of 30 marks, scores of candidates will be normalized to ensure fairness across different academic streams, such as Arts/Humanities and Commerce, Engineering/Technology, Agriculture & Allied Sciences, Management (UG level), Pharmacy, Law etc.

An appropriate normalization technique will be adopted depending on the number of candidates in each stream and the type of academic scoring system (percentage/CGPA/OGPA).



The values in the process of normalization will be taken up to 4 decimal places without any rounding off.

(c) Interview: Based on the total score of the candidate for 75 marks, the shortlisting will be done @ 1:4 ratio, under each category in accordance with the Rule of Reservation as applicable. Such shortlisted candidates will be called for an interview. The ratio may be revised upward having regard to the number of applications received, at the discretion of Stree Nidhi-AP.

There are no minimum qualifying marks in any of the above six parameters for becoming eligible for short listing for interview.

A duly constituted Interview Committee will assess the suitability of the candidate or otherwise having regard to the job requirements, for a total of 25 marks and there is no minimum qualifying mark in the interview.

(d) Final Selection:

The final selection of candidates will be based on the total score for 100 marks, i.e. 75 marks for academic performance and experience etc. and 25 marks for interview. The final selection list will be prepared in the descending order of merit duly observing the Rule of Reservation as mentioned above.

There will be no waiting list or reserve list for this recruitment process.

(e) Documents to be uploaded by the applicants :

- (i) S.S.C. Certificate or its equivalent
- (ii) Intermediate Certificate or its equivalent
- (iii) Degree Certificate along with Marks Memorandum
- (iv) Certificate in support of exposure in MS Office and/or Knowledge of Computers
- (v) Experience Certificate from the competent authority
- (vi) Study Certificate from the Head of the Institution concerned

OR

Residence Certificate/Nativity Certificate from the competent authority, i.e. Tahsildar concerned

- (vi) Community Certificate in support of claim for reservation as applicable

- The certificate shall be the latest one and in the prescribed format



- EWS certificate shall be the latest one based on the income of the previous financial year

(vii) Certificate in support of claim for reservation under Persons with Benchmark Disabilities

- The certificate shall be the latest one and in the prescribed format

(viii) Certificate in support of claim for reservation under Ex-Servicemen category

- Relevant certificate from the competent authority, discharge book and pension payment order

(ix) Certificate in support of claim for reservation under Meritorious Sports Persons category

- Relevant certificate from the competent authority

(f) Other Terms and Conditions:

1. Persons already working in Government Service/Autonomous Bodies/Local Bodies/Government Aided Institutions etc. whether in regular or temporary capacity or as work charged employees are required to inform in writing to their Head of Office/Department that they are applying for this recruitment.
2. The candidates applying for the post shall be duly qualified as on 01.06.2025 and shall be in possession of all certificates as on the date of submission of application.
3. Candidates shall have to upload the scanned copies of the required certificates at the time of submission of the application itself. Subsequent production of certificates will not be considered for awarding marks therefor.
4. At the time of verification of certificates, if it is found that any applicant possessing other than the prescribed qualification and claims it as equivalent to the prescribed qualification, it will be referred to a committee consisting of three professors at universities (serving or retired) and the decision of the committee is final.
5. For the purpose of calling for interview or for the purpose of final selection, the inter-se merit or rank of candidates with equal marks, the following procedure shall be adopted in the given order:
 - (i) Date of Birth: The older candidate will be given higher rank over a younger candidate




- (ii) If Date of Birth is also the same, then female candidate will be given higher rank over a male candidate
 - (iii) In all other cases, the candidates belonging to the following communities (in that order) shall be given a higher rank
 - 1. ST
 - 2. SC (Group – I, Group – II, Group – III)
 - 3. BC (A)
 - 4. BC (B)
 - 5. BC (C)
 - 6. BC (D)
 - 7. BC (E) and
 - 8. OC
 - (iv) In case of further tie, the date of passing of Degree will be reckoned with
6. Stree Nidhi-AP reserves the right to alter / modify the terms and conditions laid down in this notification, duly intimating details thereof to all concerned, as warranted by any unforeseen circumstances arising during the course of this recruitment process, or as deemed necessary at any stage.
 7. All communications relating to modifications, addendums, corrigendum to this notification shall be hosted on the recruitment website under reference for information of everyone. No individual communications through SMS/phone call shall be given in this regard.
 8. No written test/screening test is initially proposed to be held for short-listing the candidates for interview.
 9. However, if the number of applications received is abnormally high in relation to the number of notified posts, Stree Nidhi – AP reserves the right to conduct a Computer Based Test (CBT) to short list the candidates for interview and the same will be notified on the recruitment website under reference sufficiently in advance to the date of such test. Such shortlisting is proposed to be in the ratio of 1:60 for initial screening, followed by 1:4 (or in the ratio decided by Stree Nidhi-AP) for shortlisting of candidates for interview.
 10. All the candidates considered to be called for interview will be intimated by e-mail indicating the date, time and venue of the interview.
 11. Stree Nidhi – AP reserves the right to modify the schedule of interviews in case of justifying circumstances.
 12. Merely fulfilling the eligibility conditions and other requirements in this web notification will not confer any right to the applicant to be called for interview.
 13. Stree Nidhi – AP reserves the right to cancel this recruitment process altogether without assigning reasons therefor, but the same will be duly notified on the website.



14. Canvassing in any form will be a disqualification.
15. The selected candidates shall be required to join the duty immediately and in any case, not later than 15 days from the date of offer of appointment.
16. No Objection Certificate (NOC) from the previous employer is required to be submitted at the time of joining the duty, wherever applicable.
17. One set of copies, duly attested by a Gazetted Officer, in support of all the credentials mentioned in the application shall be submitted to Stree Nidhi -AP and originals of the same are to be produced for verification, at the time of interview and also at the time of joining the duty in case of selected candidates.
18. Period of engagement shall be initially for a period of one year only. Renewal of contract for the subsequent period shall be based on performance assessment by Stree Nidhi – AP and mutual consent, on annual basis and subject to age restriction of 60 years.
19. Stree Nidhi - AP reserves the right to terminate the contract at any time on account of unsatisfactory performance and/or misconduct of the selected candidate, with due notice and the decision of Stree Nidhi – AP is final.
- 20. Stree Nidhi-AP may entrust the job of verification of documents submitted by the candidates to a third-party agency.**
- 21. In case of furnishing of false/incorrect information or suppression of relevant information in the application and/or submitting of false/manipulated documents at the time of interview/ at the time of joining the duty in case of selection, Stree Nidhi – AP shall cancel the offer of appointment at any time and terminate the contract forthwith. Stree Nidhi-AP may even initiate action as deemed fit and proper, which may even include criminal prosecution.**
22. Help Desk: A help desk will be arranged for providing clarifications/assistance as required by the prospective applicants. The same will be entrusted to APOne Ltd., the service provider for this recruitment process. The Help Desk will be available throughout the period of recruitment process. The contact numbers of the Help Desk will be provided on the official website of Stree Nidhi -AP.

Place: Vijayawada
Date: 05.07.2025


(G V B D HARI Prasad) 5/7/2025
Managing Director

