

Advertisement No. CC/10/2024

Date: 22.10.2024

Recruitment of Diploma Trainee - (Electrical)/ (Civil), Junior Officer Trainee - (HR)/ (F&A) and Assistant Trainee (F&A)

Power Grid Corporation of India Limited (POWERGRID)

POWERGRID, a Maharatna Public Sector Enterprise under the Ministry of Power, Govt. of India and one of the largest Transmission Utilities in the World, is engaged in power transmission business with the mandate for planning, co-ordination, supervision and control over complete Inter-State Transmission System. POWERGRID operates around 1,78,195 circuit kms of transmission lines along with 279 Sub-stations (as on 30th Sep 2024) and wheels about 50% of total power generated in the country through its transmission network.

POWERGRID also owns and operates approximately 1,00,000 kms of Telecom Network, with points of presence in approx. 3000 locations and intra-city network in 500 cities across India. POWERGRID, with its strong in-house expertise in various facets of Transmission, Sub Transmission, Distribution and Telecom sectors also offers consultancy services at National and International level.

POWERGRID has been making profit since inception, having Gross Turnover of Rs. 46,913 Crores and Profit After Tax of Rs. 15,573 Crores (FY: 2023-24).

POWERGRID is looking for bright and energetic Graduates & Diploma Holders to join its fold as **Diploma Trainee (Electrical) - DTE, Diploma Trainee (Civil) - DTC, Junior Officer Trainee (HR) - JOT (HR), Junior Officer Trainee (F&A) - JOT (F&A) and Assistant Trainee (F&A) - Asst. Tr. (F&A)** for its various offices across the country along with its Subsidiaries and Joint Ventures. The jurisdiction of various Regions is indicated below:

Region/ Project	Jurisdiction
Northern Region-I (NR-I)	Delhi, Rajasthan, Part of Uttar Pradesh, Part of Haryana, Part of Uttarakhand
Northern Region-II (NR-II)	Himachal Pradesh, Punjab, Part of Haryana, UT of J&K, UT of Ladakh, UT of Chandigarh
Northern Region-III (NR-III)	Part of Uttarakhand, Part of Uttar Pradesh, Part of Madhya Pradesh
Eastern Region-I (ER-I)	Bihar, Jharkhand
Eastern Region-II (ER-II)	West Bengal, Sikkim
North-Eastern Region (NER)	Arunachal Pradesh, Assam, Manipur, Meghalaya, Mizoram, Nagaland, Tripura
Odisha Project	Odisha
Southern Region-I (SR-I)	Andhra Pradesh, Telangana, Part of Karnataka
Southern Region-II (SR-II)	Kerala, Tamil Nadu, Part of Karnataka, UT of Pondicherry
Western Region-I (WR-I)	Maharashtra, Chhattisgarh, Goa, Part of Madhya Pradesh
Western Region-II (WR-II)	Gujarat, Part of Madhya Pradesh, Part of Maharashtra, UT of Dadra & Nagar Haveli and Daman & Diu
Corporate Centre	Haryana

VACANCIES & RESERVATION

Region	Post	Post ID	Total Vacancies	UR	EWS	OBC (NCL)	SC	ST	PwBD#	Ex-SM#	DEx-SM#
CC	DTE	431	14	7	1	4	2	--	1 (LD)	2	1
	DTC	443	6	4	--	1	1	--	--	1	--
	JOT (HR)	454	14	8	1	3	2	--	1 (Interchange)	1	1
	JOT (F&A)	466	16	9	1	3	3	--	1 (ID)	1	--
CC Total			50	28	3	11	8	0	3	5	2
ER-I	DTE	432	26	11	2	6	5	2	1 (ID)	2	1
	DTC	444	2	1	--	--	1	--	--	--	--
	JOT (HR)	455	5	3	1	1	--	--	--	--	--
ER-I Total			33	15	3	7	6	2	1	2	1
ER-II	DTE	433	25	11	2	6	6	--	1 (HI)	2	1
	JOT (HR)	456	4	2	--	1	1	--	1 (VI)	1	--
ER-II Total			29	13	2	7	7	0	2	3	1
Odisha	DTE	434	17	8	1	2	3	3	--	1	1
	DTC	445	2	1	--	--	--	1	--	--	--
	JOT (HR)	457	3+2*	1	1	1	1*	1*	--	--	--
	JOT (F&A)	467	5	4	--	--	--	1	1 (VI)	--	--
	Asst. Tr. (F&A)	470	5	2	1	1	--	1	--	--	--
Odisha Total			32+2*	16	3	4	3+1*	6+1*	1	1	1
NER	DTE	435	33	16	3	1	2	11	³ {1-LD, 1-HI, 1-ID}	3	1
	DTC	446	7+1\$	4	--	--	1	2	1+1\$ {1-(HI), 1-(Interchange\$)}	--	--
	JOT (HR)	458	7+1\$	4	--	1	--	2	1+1\$ {1-(VI), 1-(Interchange\$)}	--	--
NER Total			47+2\$	24	3	2	3	15	5+2\$	3	1
NR-I	DTE	436	63	27	6	14	14	2	⁵ {3-LD; 2-HI}	6	2
	DTC	447	8	4	--	2	2	--	1 (HI)	--	--
	JOT (HR)	459	13	6	1	3	3	--	1 (VI)	1	--
NR-I Total			84	37	7	19	19	2	7	7	2

Region	Post	Post ID	Total Vacancies	UR	EWS	OBC (NCL)	SC	ST	PwBD#	Ex-SM#	DEx-SM#
NR-II	DTE	437	60	27	5	14	12	2	4 {2-HI; 1-LD; 1-ID}	6	3
	DTC	448	7	3	1	2	1	--	1 (VI)	1	--
	JOT (HR)	460	5	2	1	1	1	--	1 (VI)	--	--
NR-II Total			72	32	7	17	14	2	6	7	3
NR-III	DTE	438	69	28	7	17	14	3	3 {1-HI; 2-ID}	6	3
	DTC	449	6	3	--	2	1	--	1 (VI)	--	--
	JOT (HR)	461	2	1	--	--	1	--	1 (VI)	--	--
NR-III Total			77	32	7	19	16	3	5	6	3
SR-I	DTE	439	63	25	5	18	11	4	2 {1-LD; 1-HI}	5	2
	DTC	450	4	2	--	1	1	--	--	1	--
	JOT (HR)	462	4+1*	2	--	1+1*	--	1	1 (VI)	--	--
SR-I Total			71+1*	29	5	20+1*	12	5	3	6	2
SR-II	DTE	440	59	24	6	15	12	2	3 {1-HI; 2-LD}	5	2
	DTC	451	14	7	1	3	3	--	1 (LD)	1	--
	JOT (HR)	463	9	5	--	2	2	--	1 (LD)	1	--
	JOT (F&A)	468	13	7	1	3	2	--	1 (HI)	1	--
	Asst. Tr. (F&A)	471	17	10	1	4	2	--	1 (LD)	1	1
SR-II Total			112	53	9	27	21	2	7	9	3
WR-I	DTE	441	67	32	6	13	9	7	3 {1-LD; 1-HI; 1-ID}	6	3
	DTC	452	5	2	1	1	--	1	1 (LD)	1	--
	JOT (HR)	464	3+1*	1	1	1	1*	--	--	1	--
WR-I Total			75+1*	35	8	15	9+1*	8	4	8	3
WR-II	DTE	442	104	46	10	21	09	18	8 {3-HI; 3-LD; 2-ID}	10	4
	DTC	453	4	1	1	1	1	--	1 (VI)	1	1
	JOT (HR)	465	5	3	--	1	1	--	--	--	--
	JOT (F&A)	469	1*	--	--	--	--	1*	--	--	--
WR-II Total			113+1*	50	11	23	11	18+1*	9	11	5
Grand Total			795+5*+2\$	364	68	171+1*	129+2*	63+2*	53+2\$	68	27

*Backlog Vacancies; \$physical PwBD backlog vacancies

Horizontal Reservation [PwBD : Persons with Benchmark Disabilities; Ex-SM : Ex-Servicemen; DEx-SM : Disabled Ex-Servicemen/ Dependents of Ex-Servicemen killed in action.]

Note:

1. The vacancies are Region-specific and are not interlinked with each other.

2. Reservation is applicable for Persons with Benchmark Disability (PwBD) only

The Reservation of Posts for PwBD and identification of posts for different subcategories of PwBD in Group-C is as per Govt. of India notification. Candidates belonging to PwBD category may apply for above posts, identified as per the table given below, provided they meet the eligibility criteria prescribed for their respective category:

Name of Post	PwBD Sub-categories identified suitable
DTE	a) HI - D/ HH b) LD - OL/ LC/ Dw/ AAV/ (SD & SI without any associated neurological/limb dysfunction)/ (SD & SI with associated limb dysfunction) c) ID - SLD/ MI d) Multiple Disabilities (MD) involving (a) to (c) above
DTC	a) VI - LV b) HI - D/ HH c) LD - OA/ BA/ OL/ BL/ LC/ Dw/ AAV/ (SD & SI without any associated neurological/limb dysfunction)/ (SD & SI with associated limb dysfunction) d) ID - SLD/ MI e) Multiple Disabilities (MD) involving (a) to (d) above
JOT (HR)	a) VI - B/ LV b) HI - D/ HH c) LD - OA/ BA/ OL/ OAL/ BL/ CP/ LC/ Dw/ AAV/ MDy/ (SD & SI without any associated neurological/limb dysfunction)/ (SD & SI with associated limb dysfunction) d) ID - ASD (Mild)/ SLD/ MI e) MD involving (a) to (d) above
JOT (F&A)	a) VI - B/ LV b) HI - D/ HH c) LD - OA/ OL/ BL/ OAL/ BA/ CP/ LC/ Dw/ AAV/ MDy/ (SD & SI without any associated neurological/limb dysfunction)/ (SD & SI with associated limb dysfunction) d) ID - ASD (Mild, Moderate)/ SLD/ MI e) MD involving (a) to (d) above
Asst. Tr. (F&A)	a) VI - B/ LV b) HI - D/ HH c) LD - OA/ OL/ BL/ OAL/ BA/ CP/ LC/ Dw/ AAV/ MDy/ (SD & SI without any associated neurological/limb dysfunction)/ (SD & SI with associated limb dysfunction) d) ID - ASD (Mild, Moderate)/ SLD/ MI e) MD involving (a) to (d) above

Category abbreviations used:

VI - Visual Impairment, B - Blind, LV - Low Vision,

HI - Hearing Impairment, D - Deaf, HH - Hard of Hearing,

LD - Locomotor Disability, OA - One Arm, BA - Both Arms, OL - One Leg, BL - Both Legs, OAL - One Arm and Leg,

CP - Cerebral Palsy, LC - Leprosy Cured, DW - Dwarfism, AAV - Acid Attack Victim, MDy - Muscular Dystrophy, SD - Spinal Deformity,

SI - Spinal Injury

ID - Intellectual Disability, MI - Mental illness, ASD - Autism Spectrum Disorder, SLD - Specific Learning disability

MD - Multiple Disabilities

JOB SPECIFICATION

Sl. No.	Post Name	Essential Qualification #
1	DTE	Full Time Regular Three Years Diploma in relevant discipline of engineering - Electrical/ Electrical (Power)/ Electrical and Electronics/ Power Systems Engineering/ Power Engineering (Electrical), from recognized Technical Board/Institute with minimum 70% marks for General/ OBC (NCL)/ EWS Candidates and pass marks for SC/ST/PwBD. Higher technical qualification like B.Tech/BE/M.Tech/ME etc. with or without Diploma is not allowed.
2	DTC	Full Time Regular Three Years Diploma in Civil Engineering from recognized Technical Board/Institute with minimum 70% marks for General/ OBC (NCL)/ EWS Candidates and pass marks for SC/ST/PwBD. Higher technical qualification like B.Tech/BE/M.Tech/ME etc. with or without Diploma is not allowed.
3	JOT (HR)	Three years full time Graduate Regular Degree - BBA/ BBM/ BBS or equivalent qualification^ from recognized Institute/ University with not less than 60% marks for General/ EWS/ OBC (NCL) category candidates. Candidates with Post Graduate Degree/Diploma or equivalent^ higher education qualification shall not be allowed to apply for the said post.
4	JOT (F&A)	Inter CA/ Inter CMA Candidates with Post Graduate Degree/ Post Graduate Diploma/ CA/ CMA or equivalent^ higher education qualification shall not be allowed to apply for the said post.

Sl. No.	Post Name	Essential Qualification #				
5	Asst. Tr. (F&A)	B.Com. with minimum 60% marks for General/ OBC (NCL)/ EWS and pass marks for SC/ST/ PwBD. (Qualification should be recognized in India and from a recognized university/ institution) Candidates with Post Graduate Degree/ Post Graduate Diploma/ CA/ CMA or equivalent^ higher education qualification shall not be allowed to apply for the said post.				
<p>#At the time of application and at the time of joining, the candidate should not possess</p> <ul style="list-style-type: none"> - any <i>B.Tech/BE/M.Tech/ME etc. with or without Diploma</i> for the post of Diploma Trainee - (Electrical)/ (Civil) - Post Graduate Degree/ Post Graduate Diploma or equivalent^ higher education qualification for the post of Junior Officer Trainee - (HR) - Post Graduate Degree/ Post Graduate Diploma/ CA/ CMA or equivalent^ higher education qualification for the post of Junior Officer Trainee (F&A)/ Assistant Trainee (F&A). <p>At the time of application and at the time of joining, the candidate shall submit an undertaking that he/she is not possessing Higher technical qualification as mentioned above and in case it is found subsequently that he/she has submitted any false declaration or suppressed any information, his/her application shall be liable for rejection and if appointed, services shall be liable for termination at any stage of service.</p> <p>^POWERGRID reserves the right to decide the equivalency in qualification.</p> <p>The Percentage of Marks in Essential Qualification shall be considered without rounding off.</p>						
Other Details:						
Upper Age Limit	27 years as on 12.11.2024					
Pay Scale/ Designation	<p>Selected candidates shall undergo training for a period of one year. Their pay during training & on successful completion of training is as given below -</p> <p>For the Posts of DTE/DTC/ JOT (HR)/ JOT (F&A): The selected candidates will be placed in the pay scale of Rs.24000-3%-108000/- (IDA) at S0 level with a Basic Pay of Rs.24,000/-, IDA, HRA and Perks @ 12% of Basic Pay per month during training period. On successful completion of training, the candidates will be absorbed as Junior Engineer Gr-IV/ Junior Officer Gr-IV at S1 level in the pay scale of Rs.25000-3%-117500/- (IDA) with an annual CTC of Rs. 11.9 Lakhs approx.</p> <p>For the Post of Asst. Tr. (F&A): The selected candidates will be placed in the pay scale of Rs.21500-3%-74000/- (IDA) at W3 level with a Basic Pay of Rs.21,500/-, IDA, HRA and Perks @ 12% of Basic Pay per month during training period. On successful completion of training, the candidates will be absorbed as Assistant (F&A) at W4 level in the pay scale of Rs.22000-3%-85000/- (IDA) with an annual CTC of Rs. 10.3 Lakhs approx..</p> <p>On regularization, Compensation package shall include Basic Pay, Dearness Allowance, Perquisites and Allowance as per cafeteria approach, Performance Related Pay, Company Quarters or HRA, Reimbursement of monthly conveyance expenditure, mobile, laptop, Provident Fund, Gratuity, Pension & Leave encashment, Group Insurance, Group Personal Accident Insurance, etc. Corporation also offers excellent facilities like Short and Long-term Loans & Advances including House Building Advance, Medical facilities for self and dependents, etc. to its regular employees in accordance with the policies of the organization from time to time.</p>					
Service Agreement Bond	<p>The selected candidates on training will be required to execute a service agreement bond of amount given below for serving the Corporation for a minimum period of three years after completion of training successfully.</p> <table border="1"> <thead> <tr> <th>For the Posts of DTE/DTC/ JOT (HR)/ JOT (F&A)</th> <th>For the Post of Asst. Tr. (F&A)</th> </tr> </thead> <tbody> <tr> <td>General/ OBC (NCL)/ EWS candidates - Rs.2,50,000/- SC/ ST/ PwBD candidates - Rs.1,25,000/-</td> <td>General/ OBC (NCL)/ EWS candidates - Rs.1,25,000/- SC/ ST/ PwBD candidates - Rs.62,500/-</td> </tr> </tbody> </table>		For the Posts of DTE/DTC/ JOT (HR)/ JOT (F&A)	For the Post of Asst. Tr. (F&A)	General/ OBC (NCL)/ EWS candidates - Rs.2,50,000/- SC/ ST/ PwBD candidates - Rs.1,25,000/-	General/ OBC (NCL)/ EWS candidates - Rs.1,25,000/- SC/ ST/ PwBD candidates - Rs.62,500/-
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Application Fee	<p>SC/ST/PwBD/Ex-SM candidates are exempted from payment of application fee. Candidates (Other than SC/ST/PwBD/Ex-SM) are required to pay non-refundable application fee as mentioned below through online Payment Gateway during the application period -</p> <table border="1"> <thead> <tr> <th>For the Posts of DTE/DTC/ JOT (HR)/ JOT (F&A)</th> <th>For the Post of Asst. Tr. (F&A)</th> </tr> </thead> <tbody> <tr> <td align="center">Rs.300/-</td> <td align="center">Rs.200/-</td> </tr> </tbody> </table> <p>For detailed instructions regarding payment of the application fee, Click here: (https://www.powergrid.in/online-payment-application-fees). Candidates are advised to go through the instructions carefully and ensure payment of fees on time.</p>		For the Posts of DTE/DTC/ JOT (HR)/ JOT (F&A)	For the Post of Asst. Tr. (F&A)	Rs.300/-	Rs.200/-
For the Posts of DTE/DTC/ JOT (HR)/ JOT (F&A)	For the Post of Asst. Tr. (F&A)					
Rs.300/-	Rs.200/-					

RELAXATIONS AND CONCESSIONS

- Reservation/ relaxation/ concession to OBC (NCL)/ EWS/ SC/ ST/ PwBD/ Ex – SM/ Victims of Riots shall be as per Government of India directives.
- Persons suffering from not less than 40% of the relevant disability shall only be eligible for the benefit under PwBD category. Persons claiming concessions/ relaxations/ reservation under PwBD category are required to upload their Disability certificate in the format prescribed by Government of India.
- Relaxation in Marks pertaining to essential qualification for SC/ST/PwBD/ Ex-SM candidates:** Qualifying Marks in essential qualification is relaxed to pass marks for posts reserved for the respective category.

4. Relaxation in Upper Age Limit:

a)	For OBC(NCL)	3 years (for the posts reserved for the respective category)
b)	For SC/ ST	5 years (for the posts reserved for the respective category)
c)	For PwBD	10 years over & above category relaxation
d)	Ex-Servicemen	As per Govt. of India directives Ex-Servicemen with a minimum of six month's continuous service are allowed relaxation to the extent of the period spent in service plus three years subject to the condition that the resultant age after deducting his period of service from his actual age does not exceed the prescribed age limit by more than three years.
e)	Victims of riots	As per Govt. of India directives

5. Reservation/ Relaxation / Concession will be subject to:

a)	For EWS	Submission of a copy of the latest Income and Asset Certificate issued by a Competent Authority at time of application and document verification/ joining, if called for. A candidate will be eligible to get the benefit of the Economically Weaker Section reservation only in case the candidate meets the criteria issued by the Central Government and is in possession of requisite Income & Asset Certificate based on income for Financial Year (FY) 2023-2024 and issued on/after 01.04.2024 (after the completion of FY 2023-24).
b)	For OBC(NCL)	Submission of a copy of the latest OBC (NCL) certificate in the format prescribed by the Govt. of India for "Appointment to posts under Govt. of India" from a competent authority at the time of application and document verification/ joining, if called for. The OBC candidates applying for the post must produce OBC (Non-Creamy Layer) certificate based on the income for the Financial Year (FY) 2021-2022, 2022-2023 and 2023-2024 and issued on/after 01.04.2024 (after the completion of FY 2023-24).
c)	For SC/ ST	Submission of relevant Caste Certificate in the prescribed format issued by a Competent Authority.
d)	For PwD/PwBD	Submission of disability certificate in prescribed format issued by the Government Medical Board.
e)	Ex-Servicemen	Submission of relevant Discharge certificate etc. in the prescribed format issued by a Competent Authority. Ex-Servicemen candidates whose experience of service in the Armed Forces has been equated by the Government of India with qualification prescribed in this advertisement, then the said experience shall be acceptable as an induction level qualification for the said post in this recruitment. The Ex-Servicemen candidate shall however have to produce certificate issued by respective Armed Forces stating that their experience/ training has been equated to or has equivalency of required level of qualification, failing which their candidature will not be considered.
f)	Victims of riots	Submission of relevant Age relaxation cum Domicile certificate in the prescribed format issued by a Competent Authority.

- In case Caste/ Category certificate is issued in a language other than Hindi or English, candidates are advised to produce a certified translation of the same in either Hindi or English at the time of Document Verification, if called for.
- Candidates working in POWERGRID are advised to refer to the internal circular of POWERGRID, before filling up the application.
- Trainees/ Apprentices working in POWERGRID shall not be considered as Departmental Candidate.

SELECTION PROCESS

The selection process shall consist of Written Test / Computer Based Test (CBT) of eligible candidates, Computer Skill Test (CST) (wherever applicable) & Pre-Employment Medical Examination.

Selection Process	DTE/ DTC	Written Test / Computer Based Test (100% weightage)
	JOT- (HR)/(F&A) Asst. Tr. (F&A)	Written Test / Computer Based Test (100% weightage) followed by Computer Skill Test which is qualifying in nature.

Written Test / Computer Based Test (CBT)	Admission to the Written Test/ CBT will be on production of Admit Card and Original ID Proof. Candidates have to download their Admit card through our application portal. Admit Card will not be sent by Post.								
	Test Duration	2 hrs. (Extra time allowed to PwD/ PwBD candidates as per GOI directives)							
	Questions	<ul style="list-style-type: none"> Objective Type. Each question shall have four answer options. Part-I : 120 Questions [TKT/PKT] [Technical Knowledge (TKT) for DTE/ DTC]/ [Professional Knowledge (PKT) for JOT - (HR)/ (F&A)/ Asst Tr. (F&A)] {will have specific questions from respective discipline} Part-II : 50 Questions [Aptitude Test (AT)] {will have questions on English vocabulary, verbal comprehension, quantitative aptitude, reasoning ability, data sufficiency and interpretation, numerical ability and General Awareness} Total : 170 Questions All questions carry equal marks (1 mark) Wrong and multiple answers would result in negative marks of ¼. 							
	Written Test / Computer Based Test (CBT) Test qualifying criteria	As per posts reserved for the respective category in respective Region:							
		Vacancy Reservation	Qualifying Criteria						
		For the posts of DTE/ DTC/ JOT - (HR)/ (F&A)							
		Unreserved Vacancies/ EWS	Minimum 30% in each: Part-I & Part-II separately and Minimum 40% marks in aggregate						
		Reserved Vacancies	Minimum 25% in each: Part-I & Part-II separately and Minimum 30% marks in aggregate						
		For the posts of Asst. Tr. (F&A)							
		Unreserved Vacancies/ EWS	Minimum 40% marks in aggregate						
Reserved Vacancies	Minimum 30% marks in aggregate								
Candidates who qualify in Written Test/ CBT on merit as per qualifying criteria mentioned in detailed advertisement, shall be empaneled/ called for next stage of selection in the ratio for vacancies advertised in any category as mentioned below:									
	<table border="1"> <thead> <tr> <th>Post Name</th> <th>Ratio for empanelment</th> <th>Post Name</th> <th>Ratio for calling for next stage of selection i.e. Computer Skill Test</th> </tr> </thead> <tbody> <tr> <td>DTE & DTC</td> <td>1:5 for vacancies up to 3, 15 for vacancies of 4, 1:3 for vacancies of 5 or more</td> <td>JOT (HR), JOT (F&A), Asst. Tr. (F&A)</td> <td>1:5 for vacancies up to 3, 15 for vacancies of 4, 1:3 for vacancies of 5 or more</td> </tr> </tbody> </table>	Post Name	Ratio for empanelment	Post Name	Ratio for calling for next stage of selection i.e. Computer Skill Test	DTE & DTC	1:5 for vacancies up to 3, 15 for vacancies of 4, 1:3 for vacancies of 5 or more	JOT (HR), JOT (F&A), Asst. Tr. (F&A)	1:5 for vacancies up to 3, 15 for vacancies of 4, 1:3 for vacancies of 5 or more
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The number of candidates to be empaneled/ called for next stage of selection for the posts mentioned above may change as per availability of suitable candidates at cut-off.									
Computer Skill Test (CST)	Computer Skill Test (CST) (wherever applicable) will be Qualifying in nature and Qualifying marks in test shall be 50% for Unreserved/ EWS and 40% for reserved category candidates subject to reservation of the post in respective Region.								
Empanelment of Candidates	Those who qualify in Written Test/ CBT and CST (wherever applicable) shall be empaneled in order of merit as per their marks in written test/CBT.								
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Candidates who qualify as per qualifying criteria, shall be shortlisted category-wise for empanelment, in proportion to the number of vacancies in the respective category in the prescribed ratio mentioned above. In case two or more candidates secure equal marks, they will be empaneled in the chronological order of their date of birth, the eldest being placed first among them. The number of candidates to be empaneled may change as per availability of suitable candidates at cut-off.									
Offer of Appointment & Pre-employment Medical Examination	The Offer of Appointment shall be issued to the suitable candidates in the order of merit and based on the requirement. Appointment of selected candidates will be subject to their being found medically fit in the Pre-Employment Medical Examination to be conducted as per POWERGRID Norms and Standards of Medical Fitness. Health Standards: Candidates must ensure that they meet POWERGRID's health standards before applying. For details of standards on medical fitness, please visit career section of our website www.powergrid.in .								

TEST CENTRE

Interested and eligible candidates are advised to select one test center from the list of test centers mentioned below against the name of region, in which the candidate is willing to apply i.e. the test center shall be available to the candidates based on the Region for which the candidate has applied for. Computer Based Test shall be held at the following centers:

Region	Test Centre	Region	Test Centre
NR-I	Delhi (NCR), Jaipur, Dehradun	Odisha Proj.	Bhubaneswar, Rourkela, Cuttack
NR-II	Jammu, Srinagar, Chandigarh	SR-I	Hyderabad, Vijayawada, Visakhapatnam
NR-III	Lucknow, Varanasi, Agra	SR-II	Bangalore, Chennai, Kochi
ER-I	Patna, Ranchi	WR-I	Nagpur, Mumbai, Raipur
ER-II	Kolkata, Siliguri	WR-II	Vadodara, Bhopal, Indore
NER	Shillong, Guwahati, Dibrugarh	CC	Delhi (NCR)

POWERGRID reserves the right to alter the test centres. The decision of POWERGRID regarding test centres shall be final and binding. Efforts will be made to allot city for Computer Based Test to the candidates in order of the choice opted by them in their application. However, in exceptional circumstances, a nearby different city may be allotted.

HOW TO APPLY

It is mandatory that candidates go through the full text of the advertisement and agree to all the conditions given, while applying for the post.

Computer Based Test of notified post shall be conducted on **“Single Day in Single Session”** for all Regions. Hence, interested and eligible candidates are advised to apply for **“Any One Region”** only.

Once opted for a Region by the candidate in the online application form, the option to change the Region shall not be allowed under any circumstances. The candidate shall not be considered for the post of any other Region i.e. the candidature of the applicant shall be considered only for the Region for which the application is submitted.

- Interested and eligible candidates should apply only through On-line Registration System of POWERGRID. **To apply log on to <http://www.powergrid.in> → Careers Section → Job Opportunities → Openings → Regional Openings and then “Recruitment of Diploma Trainee - (Electrical)/ (Civil), Junior Officer Trainee - (HR)/ (F&A) and Assistant Trainee (F&A)”.** No other means / mode of application shall be accepted.
- Before registering and submitting applications on the website, the candidate should possess a valid E-mail ID, Alternate E-mail ID and Mobile number. This is Mandatory. In case a candidate does not have a valid personal e-mail ID, he / she should create his / her new email ID before applying online. **These would be required for accessing information through candidate login during the later stages of the recruitment process.** Candidates are advised to keep the Registration ID, e-mail ID and Mobile number entered in the online application form compulsorily active for at least one year.
- Candidates should submit only one application for a post. **Application submitted may be edited/ updated till the last date of submission of online application. It cannot be altered after that.** Accordingly, no request for change in applicant data after last date of submission of online application, shall be entertained. **A valid e-mail ID is essential for submission of the online application. POWERGRID will not be responsible for bouncing of any e-mail sent to the candidates.** **Candidates are advised to make a note of their Registration ID, e-mail ID, Mobile Number as entered in the application form and Application ID generated at the top right-hand corner of the ‘Resume’.** These would be required for accessing information through candidate login during the later stages of the recruitment process.
- Candidates are advised to take a printout of the submitted online application, same is required at the time of Document Verification and note down the user ID and password generated at the time of online registration.
- Candidates are advised to upload legible copies of the following documents while submitting online application in the space earmarked in the online application. The candidates called for Document Verification are required to produce uploaded documents in original for verification: -

SN.	Document	Size (Max)	Format
a)	Recent passport size color photograph (in white background) Candidates should keep sufficient copies of same photographs in reserve for future use, which they are using in the Online Registration.	50 KB	.jpg
b)	Signature (in Blue/ Black Ink)	50 KB	.jpg
c)	Date of Birth Proof: Matric / Birth Certificate (wherein DOB is mentioned)	03 MB	.pdf

SN.	Document	Size (Max)	Format
d)	Qualification Certificate along with Mark Sheets of all years / semesters along with Proof of norms adopted by the Technical Board / Institute/ University to convert CGPA / OGPA / DGPA into percentage (if applicable) (all Qualification Certificate & Mark Sheets are required to be scanned in one pdf)	10 MB	.pdf
e)	Candidates working in Govt. / PSU are required to apply through the proper channel and need to upload "No-Objection Certificate" from the present employer	03 MB	.pdf
f)	Caste Certificate/EWS Certificate in the prescribed Govt. of India format issued by Competent Authority (if applicable)	03 MB	.pdf
g)	PwBD Certificate in the prescribed Govt. of India format issued by Competent Authority (if applicable)	03 MB	.pdf
h)	In case of requirement of scribe for PwBD/ PwD, Certificate in prescribed format issued by Competent Authority as per Govt. of India guidelines regarding physical limitation by the candidate to write.	03 MB	.pdf
i)	In case of requirement of scribe, scan copy of Photo ID proof of scribe.	03 MB	.pdf
j)	Ex-Serviceman Discharge Certificate, Undertaking and Proforma of Certificate for Employed Officials in case of Ex-Servicemen in the prescribed format (if applicable)	03 MB	.pdf
k)	Certificate of Fitness issued by the Demobilization Board of the Defense Service in case of Disabled Ex-Servicemen in the prescribed format (if applicable)	03 MB	.pdf
l)	Certificate issued to dependents of Defence Services Personnel killed or severely disabled in action in case of Dependents of Ex-Servicemen in the prescribed format (if applicable)	03 MB	.pdf
m)	Domicile cum Age relaxation certificates for Candidates from Riots Victim in the prescribed Govt. of India format issued by Competent Authority (if applicable)	01 MB	.pdf

6. **Candidates are not required to forward hard copy of application to POWERGRID.**
7. **Candidates will have to bring these documents along with original for verification at the time of document verification / medical / joining, if called for.**

INFORMATION RELATED TO ENGAGEMENT OF SCRIBES

1. Eligibility for Engagement of Scribes:

The Persons with Benchmark Disabilities (PwBD) in the categories of Blindness (B), Locomotor Disability (Both Arm affected – BA) and Cerebral Palsy (CP) are allowed the facility of scribe, if desired by the person. In case of other category of Persons with Benchmark Disabilities (PwBD)/ Persons with Disabilities (PwD) as defined under section 2(r)/2(s) of the RPWD Act, 2016, the facility of scribe is allowed to such candidates on production of a certificate to the effect that the person concerned has physical limitation to write, and scribe is essential to write examination on behalf, from the Chief Medical Officer/ Civil Surgeon/ Medical Superintendent of a Government Health Care institution in the prescribed proforma.

2. Please note:

- (i) Candidates who are eligible and interested for engagement of Scribe for the test are required to fill up the details of the Scribe in the application form itself.
- (ii) Candidates engaging scribes are also required to download and fill up the **Scribe Declaration Form** (available in **Important Formats Section**) and bring the duly filled scribe declaration format at the examination venue.
- (iii) **Compensatory / Extra Time:** Candidates who are eligible for using a scribe shall be allowed for 20 minutes of Compensatory Time per hour of the examination.

GENERAL INFORMATION AND INSTRUCTIONS

1. Only **Indian Nationals** of age **18 years** or above are eligible to apply for POWERGRID.
2. The candidature of the candidate at all stages of the selection process shall be **provisional** in nature.
3. Mere submission of application to POWERGRID does not guarantee the adequacy of candidature for being considered for further selection process.
4. Before applying, the candidate should ensure that he / she fulfils the eligibility criteria and other norms mentioned in this advertisement. Candidates not meeting the specified criteria shall not be considered for selection.
5. Applications in which the essential qualification / age cannot be fully ascertained will be liable for rejection. Accordingly, it is the responsibility of candidate to satisfy that he / she meets the eligibility criteria (as mentioned in this advertisement) fully before applying, to properly fill the application and provide necessary documents asked for. The online application form will not be checking eligibility.

6. All photocopies of documents (along with the application) submitted at the time of Document Verification, if called for, should be self-attested by the candidate. Candidates should retain sufficient number of same coloured size photograph as used in the online application for future use.
7. The candidate must possess qualifications recognized by the relevant statutory bodies like UGC/ DTE/ AICTE/ ICAI/ ICWA etc. Essential qualification should be recognized in India and from a recognized Institution/Technical Board/ University.
8. Wherever CGPA / OGPA / DGPA or Letter Grade in degree is awarded, its equivalent percentage of marks must be indicated in the application form as per norms adopted by the University/ Technical Board/ Institute.
9. Percentage of marks must be indicated in the application form as per norms adopted by University / Technical Board/ Institute.
10. Percentage of marks obtained by the candidate in the essential qualification shall be calculated based on the practice followed by the university/Technical Board/ institution from where the candidate has obtained the degree. In case the candidates are awarded grades/CGPA instead of marks, the conversion of grades/CGPA to percentage of marks shall be based on the procedure certified by the university/ technical board/ institution from where they have obtained the bachelor's degree.
In case the university/ technical board/ institution does not have any scheme for converting CGPA into equivalent marks, the equivalence would be established by dividing the candidate's CGPA by the maximum possible CGPA and multiplying the result with 10.
11. **Marks in Essential Qualification will not be rounded off for deciding eligibility of any candidate.** Date of issuance of final mark sheet shall be taken as the date of acquiring qualification.
12. For the Un-Reserved (UR) vacancy, SC/ST/EWS/OBC (NCL) candidates can apply subject to meeting all general standards of eligibility.
13. **Recruitment of Diploma Trainees/ Junior Officer Trainees/ Assistant Trainee (F&A) is conducted on a regional basis against the requirement of concerned regions. Hence, candidates joining in such positions in regions are not entitled for Inter-region transfer request.** However, candidates are liable to be posted at the discretion of management to serve at any of the company's offices / establishments / units or any other government departments, statutory body or public sector undertaking anywhere in India or abroad.
14. **Application Fee is non-refundable even if the candidature is rejected for any reason.**
15. Applications should be submitted through online mode only.
16. Candidates claiming reservation under OBC (NCL)/EWS should belong to respective category as on last date of online submission of application and must possess valid OBC (NCL)/EWS Certificate as on the closing date of submission of online application to POWERGRID.
17. **All computations of Age and Qualification etc., shall be as on Cut-off date for determining eligibility mentioned at the end of this advertisement.**
18. If any certificate etc. is issued in a language other than Hindi / English, candidates are advised to submit a certified translation of the same in either Hindi or English language at the time of application or whenever called for.
19. Candidates working in Govt./PSU are required to submit "No Objection Certificate" at the time of filling application.
20. The vacancies are **Region-specific** and are not interlinked with each other i.e. the vacancy notified for a particular Region will be treated as separate vacancy for that Region only. **A separate Merit List** shall be drawn up post-wise for each Region.
21. In case of selection, the offer of appointment shall be issued by the concerned Region for which the application is submitted and subsequently appeared for Computer Based Test (CBT) & Computer Skill Test (CST) (wherever applicable).
22. In case a candidate submits more than one application for the same post, the complete application with the latest number shall only be considered.
23. SC/ST/PwBD Candidates shall be reimbursed sleeper class rail fare/bus fare by shortest route for to and fro travel for the purpose of appearing in Computer Based Test, provided they meet the laid down criteria, on production of railway ticket/number/bus ticket for onward journey and self-attested copy of SC/ST/PwBD certificate, restricted to distance between the address for communication and the test centre.
24. Candidates are required to fill in their bank details such as bank A/C No, Bank's name Branch Name, IFSC code etc. in the online application form to enable to process TA payment online, if applicable.
25. Candidature is liable to be rejected at any stage of recruitment / selection process without notice or if joined services are liable to be terminated, if any information provided by the candidate is not found in conformity with the eligibility criteria notified or if POWERGRID comes across any evidence / knowledge that the qualification / experience and any other particulars indicated in the application / personal resumes / other forms / formats are not recognized / false / misleading and /or amounts to suppression of information / particulars which should have been brought to the notice of POWERGRID or that the candidate has been shortlisted for next stage in the process / has secured employment in POWERGRID through or adopting any unfair means.
26. Management reserves the right to cancel / restrict / enlarge / modify / alter the recruitment / selection process, if need so arises, without issuing any further notice or assigning any reason thereafter.
27. Management reserves the right to raise or lower the qualifying standards at any stage of the selection process depending on availability of sufficient number of candidates.

28. **By submitting application, candidate gives consent that Candidate data may be shared with third party for the conduct of CBT and evaluation purpose with adequate security.**
29. Complaints attributable to the incompatibility of the Client Systems, ignorance of users, non-availability of internet connectivity or any other aspects beyond the direct control of POWERGRID employees or systems will not be entertained.
30. No correspondence regarding this recruitment made in Complaint Management System of POWERGRID will be entertained.
31. Legal jurisdiction will be NCT of Delhi in case of any cause / dispute.
32. All information regarding this recruitment process would be available in the career section of POWERGRID website <http://www.powergrid.in> only. Applicants are advised to check the website periodically for important updates. Once registered for POWERGRID, all correspondences shall be made through their registered email ID / SMS or candidate login only.
33. **For any queries regarding this recruitment please send email to recruitment@powergrid.in** . Candidates are required to add this email-id to their address book in order to avoid any email communication gap. Please write "Recruitment of <(Post Name) - (Post ID)> <Region> <subject matter>" in the subject line of e-mail.
34. In order to avoid last minute rush, the candidates are advised to apply early enough. POWERGRID will not be responsible for network problems or any other problem in submission of online application.

IMPORTANT DATES

Sl. No.	Description	Date
1.	Opening date of online submission of application and online payment of application fee	22.10.2024 (17:00 hrs.)
2.	Closing date for online submission of applications and online payment of application fees	12.11.2024 (23:59 hrs.)
3.	Cut-Off date for determining eligibility	12.11.2024
4.	Availability of Admit Cards on website	Will be notified separately on website
5.	Date of Written Test	Tentatively in the month of January/ February-2025. Exact date will be notified separately on website

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