

Annexure - A

మహిళా అభివృద్ధి మరియు శిశు సంక్షేమ శాఖ

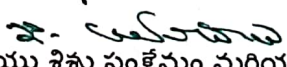
జిల్లా స్త్రీ మరియు శిశు సంక్షేమం మరియు సాధికారత అధికారిణి వారి కార్యాలయం ,ఎన్టీఆర్ జిల్లా,

07.11.2023 న జారీ చేసిన పత్రిక ప్రకటనకు అనుబంధం

ఫైల్ నెం. 256 /A1/2023 తేది 12 .2023.

ఎన్. టి. ఆర్ జిల్లా లోని మహిళాఅభివృద్ధి మరియు శిశు సంక్షేమ శాఖవారు ది 07.11.2023 పత్రికలకు జారీ చేసిన నోటిఫికేషన్ లో కాంట్రాక్టు/ఔట్సోర్సింగ్ /పార్ట్ టైం పద్ధతి పై, ICPS శిశు గృహ , బాల సదనం లందు ఖాళీగా ఉన్న పోస్టులు భర్తీ చేయుటకు అర్హులైన అభ్యర్థుల నుండి దరఖాస్తులు కోరియున్నారు. సదరు పోస్టులకు Annexure - B లో చూప బడిన అభ్యర్థులు దరఖాస్తు చేసుకొనుటకు వయస్సు 18-42 సంవత్సరములుగా మార్పు చేయుచు, SC, ST, BC, EWS లకు 5 సం" మరియు వికలాంగులకు 10 సం" లు గరిష్ట వయస్సు సడలింపు చేస్తూ అనుబంధంగా ఈ ప్రకటన జారీ చేయటమైనది.

ఆసక్తి గల ఎన్. టి. ఆర్ జిల్లా లోని స్థానిక అభ్యర్థులు ntr.ap.gov.in నుండి దరఖాస్తులు డౌన్లోడ్ చేసుకొని పూర్తిచేసి ,అన్ని ధ్రువపత్రాల నకళ్ళు గజిటిడ్ అధికారిచే అటెస్ట్ చేయించి దరఖాస్తులు జిల్లా స్త్రీ మరియు శిశు సంక్షేమ మరియు సాధికారత అధికారిణి వారి కార్యాలయము , డోర్ నెం. 6-93, కర్నెల్ చర్చిఎదురురోడ్, కానూరు, విజయవాడ కార్యాలయము నందు ది . 01 .01.2024 నుండి 10.01.2024 సాయంత్రంగం . 5.00ల లోపు సమర్పించవలెనని జిల్లా స్త్రీ మరియు శిశు సంక్షేమ మరియు సాధికారత అధికారిణి శ్రీమతి జి. ఉమా దేవి గారు ఒక ప్రకటనలో తెలిపియున్నారు .


జిల్లా స్త్రీ మరియు శిశు సంక్షేమం మరియు
సాధికారత అధికారిణి ,ఎన్టీఆర్ జిల్లా విజయవాడ,
01/01/2024

ANNEXURE - B

1) DISTRICT CHILD PROTECTION UNIT(ICPS) (Contract Basis Posts)

s. no	Positions	No. of Posts	Remuneration per Month Rs.	Eligibility Criteria	Age
1	District Child Protection Officer (DCPU)	1	Rs.44023/-	<p>Post Graduate degree in Social Work / Sociology/ Child Development/ Human Rights Public Administration/ Psychology/ Psychiatry/ Law/ Public Health / Community Resource Management from a recognized University</p> <p>At least 3 years of experience of working with the Govt/Non-Government Organization in Documentation, training & Capacity Building, Project formulation / implementation, monitoring and supervision preferably in the field of Women & Child Development/ Social Welfare.</p> <p>Proficiency in Computers.</p>	Age-18-42 as on 01.07.2023
2	Protection Officers (Institutional Care)	1	Rs.27804/-	<p>Post Graduate degree in Social Work / Sociology/ Child Development/Human Rights Public Administration/ Psychology/ Psychiatry/Law/ Public Health / Community Resource Management from a recognized University.</p> <p>OR</p> <p>Graduate in Social Work/Sociology/ Child Development/Human Rights Public Administration/Psychology/ Psychiatry/law/PublicHealth/ Community Resource Management from a recognized University</p> <p>with 2 years' experience in project formulation/ implementation, monitoring and supervision in the preferably in the field of Women & Child Development / Social Welfare</p> <p>Proficiency in Computer</p>	Age-18-42 as on 01.07.2023

3	Legal-cum Probation Officer (LCPO)	1	Rs.27804/-	LLB from recognized university Experience of at least 2 years of working with Govt./ NGO/ Legal Matters preferably in the field of Women & Child Rights. Good understanding of Women & Child right & protection issues.	Age-18-42 as on 01.07.2023
4	Accountant	1	Rs.18536/-	Graduate in commerce/ Mathematics degree from a recognized university. At least 1 year experience of working in desired field Computer Skills & command on Tally	Age-18-42 as on 01.07.2023
5	Assistant Cum Data Entry Operator (DCPU)	1	Rs.13240/-	12 th pass from a recognized Board/ Equivalent Board with Diploma / Certificate in Computers. Weightage for work experience candidate	Age-18-42 as on 01.07.2023
6	Outreach Worker (ORW)	1	Rs.10592/-	12 th passed from a recognize Board/ Equivalent Board Good Communication Skills Weight age for work experience candidate.	Age-18-42 as on 01.07.2023

2)Specialized Adoption Agencies (SAA) (Contract basis) only for Women candidates

s.n o	Positions	No.of Posts	Remunerati on per Month Rs.	Eligibility Criteria	Age
1	Manager/ Coordinator	1	Rs.23170/-	<p>a) Should have a Post graduation in Social Work(MSW)/ Master Degree in Psychology, MSC Home Science(Child Development) from Recognized University.</p> <p>b) Should have at least 3 years experience and Knowledge of working on Women/ Child Protection issues including 1 year of Overseeing institutions that provide residential care and support to Children. Experience of working on adoptions issues will be an added advantage.</p> <p>c) Should have good Rapport with NGOs who run Children's Homes/ Govt, departments in the district who are working on Women and Child related issues.</p> <p>d) Should have Demonstrable Commitment to women and Child Concerns and Communication Skills both written & oral and ability to pursue the matters with all concerned.</p> <p>e) Ability to work on a Computer and Capable of using MS- Office package (MS word and Excel) and also capable of using the Internet.</p>	Age-18-42 as on 01.07.2023

2	Social Worker	1	Rs.18536/-	<p>a) Should have a Bachelors / Post graduation in Social Work (MSW)/ PG diploma in Psychology/ Early Childhood Care and Development from Recognized University.</p> <p>b) Should have at least 2 years experience and Knowledge of working on Women/ Child Protection issues including 1 year of working with Children. Experience of working with WD&CW Dept or an NGO on adoption issues will be an added advantage.</p> <p>c) Should have good Rapport with NGOs/ Police / Govt. Departments in the district who are working with children in conflict with Law.</p> <p>d) Should have Demonstrable Commitment to women and Child Concerns. Should have written and oral Communication Skills (ability to write and Speak fluently English and Telugu).</p> <p>e) Ability to work on a Computer and Capable of using MS- Office package(MS word and Excel) and also capable of using the Internet</p>	Age-18-42 as on 01.07.2023
3	ANM (Nurse)	1	Rs.11,916/-	<p>a) Should be qualified medical Personnel, with relevant qualifications ANMs etc.</p>	Age-18-42 as on 01.07.2023
4	Doctor (part time)	1	Rs.9,930/-	<p>a) Should be qualified medical Doctor having Completed a Minimum of MBBS and has been Practising. Specialisation in Pediatric Medicine necessary. Should be able to give time to SAA on regular basis and in Emergency situations.</p>	Age-18-42 as on 01.07.2023
5	Ayah	6	Rs.7,944/-	<p>a) SSC failed or passed</p> <p>b) Committed and no Past record of moral turpitude.</p>	Age-18-42 as on 01.07.2023
6	Chowkidar (Watch man)	1	Rs.7,944/-	<p>a) SSC failed or passed</p> <p>b) Committed and no Past record of moral turpitude and a person who does not have addictions like drinking Alcohol, Chewing Gutka etc.</p>	Age-18-42 as on 01.07.2023

3) CHILDREN HOMES (only FOR FEMALE Candidates)

s.no	Positions	No.of Posts	Remuneration per Month Rs.	Eligibility Criteria	Age
1	Store Keeper cum Accountant Contract basis	1	Rs 18,536/-	a) Should have a Graduate in commerce/ Mathematics degree from a recognized university. b) At least 1 year experience of working in desired field. c) Ability to work on a computer and capable of using MS-Office package, Computerised accounting packages like TALLY and also capable of using the internet independently.	Age-18-42 as on 01.07.2023
2	Cook Out sourcing basis	2	Rs.9,930/- pm	a)SSC failed/Passed b) Working experience as Cook in Child Care Institutions Mandatorily local candidates should be engaged.	Age-18-42 as on 01.07.2023
3	Helper Out sourcing basis	2	Rs.7,944/- pm	a)SSC failed or passed b) Committed and no Past record of moral turpitude. Mandatorily local candidates should be engaged.	Age-18-42 as on 01.07.2023
4	House Keeper Out sourcing basis	2	Rs.7,944/- pm	a)SSC failed or passed b) Committed and no Past record of moral turpitude. Mandatorily local candidates should be engaged	Age-18-42 as on 01.07.2023
5	Educator(Part-time)	2	Rs.10,000 /-pm	a)Any degree/PG with B.Ed., b)2 years Teaching experience in any Child Care Institution c)Computer knowledge must d)Mandatorily local candidates should be engaged.	Age-18-42 as on 01.07.2023
6	Art & Craft-cum Music Teacher(Part-time)	2	Rs.10,000 /-pm	a) Any Degree with certificate course in Art/Craft/Music b) 2 Years working experience in Child Care institutions	Age-18-42 as on 01.07.2023


				c) Computer knowledge must Mandatorily local candidates should be engaged	
7	P.T. Instructor-Cum Yoga Teacher(Part-Time)	2	Rs.10,000 /-pm	a) Any Degree with Certificate course in concerned field b) 2 Years working experience in Child Care institutions c) Computer knowledge must d)Mandatorily local candidates Should be engaged	Age-18-42 as on 01.07.2023
8	Helpur Cum Night Watchmen(Women) Out sourcing basis	2	Rs.7,944/- pm	a)SSC failed or passed b) Committed and no Past record of moral turpitude. Mandatorily local candidates should be engaged.	Age-18-42 as on 01.07.2023

The Corrigendum issued to this office Notification No. 256/A1/2023, Dt. 07.11.2023 for revision of minimum and maximum age limit from 18-42 years on 01.07.2023 and relaxation of 5 years age limit to the SC,ST,BC and EWS candidates and 10 years to PWD Candidates.

The candidates may download the application form prescribed and may submit the filled application form along with attested Xerox copies of education qualifications, Marks lists , experience certificate etc., to the District Women & Child Welfare & Empowerment Officer, Door No.6-93.SNR Academy Road, UmaSankernagar, 1st line, Kanuru, NTR District,Vijayawada-520007 from 01.01.2024 to 10.01.2024 before 5.00 PM (in all working days) directly . Only qualified shortlisted candidates will be called for interview. Local Candidates are only eligible.

The District Collector & Chairman, District Selection Committee, NTR District reserves the right to cancel/modify the notification at any time without assigning any reasons.

Applications received after the due date shall not be considered.


 DISTRICT WOMEN & CHILD WELFARE
 & EMPOWERMENT OFFICER,
 NTR DISTRICT, VIJAYAWADA

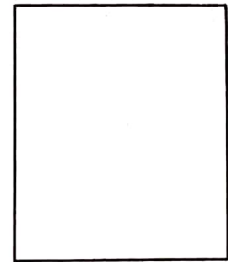
2024

11/11/2024

ANNEXURE - C

CURRICULUM VITAE(CV)

Attested Photo



1 Proposed Position : _____
Adhar No. : _____

2 Name of the Applicant : _____

3 Father's Name : _____

4 Husband's Name : _____

5 Gender : _____

6 Permanent Address : _____

: _____

7 Present Address : _____

8 Native Mandal : _____

9 Native District : _____

10 Telephone/Mobile/Email : _____

11 Date of Birth : _____

12 Nationality : _____ Religion _____ Caste: _____

13 Education qualification (Graduation to Professional Qualification)

Sl.No.	Level Exam	Board/Institution	Year of passing	% Marks obtained	Remarks
1					
2					
2					
4					
5					
6					

14 Membership of professional association (if any): _____

15 Other Training (Indicate significant training since degrees under 5-Education were obtained):

16 Work experience/Employment Record (starting with present position list in reverse order every employment held since graduation, giving for each employment

dates of employment, names of employing organization, Positions held)

(see format here below)

From (Year): _____ to (Year): _____

Employer: _____

Position held: _____

Responsibility handled: _____

17 Languages (for each language Indicate proficiency: good, fair, or poor in speaking, reading and Writing)

18 Work undertaken that Best illustrates Capability to Handle the Tasks Assigned (Among the assignments in which the incumbent has been involved, indicate the following information for those assignments that best illustrate staff capability to handle the tasks listed under scope of work for the position)

Name of assignment of Project: _____

Year: _____

Location: _____

Client: _____

Main Project features: _____

Positions held: _____

Activities performed: _____

19 Certification

I, the under signed, certify that to the best of my knowledge and belief, this CV correctly describes myself, my qualifications, and my experience. I understand that any wilful misstatement described herein may lead to my disqualification or dismissal, if engaged.

Date: -12-2023.

(Signature)