

**GOVERNMENT OF ANDHRA PRADESH  
WOMEN AND CHILD WELFARE DEPARTMENT  
OFFICE OF THE DISTRICT WOMEN & CHILD WELFARE & EMPOWERMENT  
OFFICER, ANAKAPALLI DISTRICT**

**RECRUITMENT NOTIFICATION TO FILLUP VACANT POSTS  
UNDER MISSION VATSALYA SCHEME**

**NOTIFICATIONS NO.E-55176/DCPO/2023 Dt: 02-12-2023**

The District Women & Child Welfare & Empowerment Officer, Anakapalli District invites the applications for fill up various vacant posts on Contract basis from the eligible candidates to work in the District Child Protection Unit (DCPU Anakapalli & Specialized Adoption Agency (SAA) Anakapalli & Children Home Narsipatnam and Kasimkota.

**i. Name of the Unit: District Child Protection Unit (DCPU)**

S.No.	Name of the Post	No. of Posts	Type of Post	Remuneration	Eligibility Criteria
1	District Child Protection Officer(DCPO)	01	Contract	Rs.44,023/- Per Month	<p>A. Post Graduate degree in Social Work /Sociology/ Child Development/Human Rights Public Administration/ Psychology/ Psychiatry/ Law/ Public Health / Community Resource Management from a recognized University.</p> <p style="text-align: center;"><b>OR</b></p> <p>B. Atleast 3 years of experience of working with the Govt/ Non – Government Organization in Documentation training &amp; Capacity Building. Project formulation/impl</p>

					<p>ementation, monitoring and supervision preferably in the field of Women &amp; Child Development/Social Welfare.</p> <p>C. Proficiency in Computer (MS Office with Internet)</p>
2	Protection Officer - Non-Institutional Care (PO-NIC)	- 01	Contract	Rs.27,804/- Per Month	<p>A. Post Graduate degree in Social Work /Sociology/ Child Development/Human Rights Public Administration/ Psychology/ Psychiatry/ Law/ Public Health / Community Resource Management from a recognized University.</p> <p><b>OR</b></p> <p>B. Graduate in Social Work/Sociology/ Child Development/ Human Rights Public Administration/ Psychology/ Psychiatry/ Law/ Public Health/ Community Resource Management from a recognized University with 2 years' experience in project formulation/</p>

					implementation, monitoring and supervision in the preferably in the field of Women & Child Development / Social Welfare Proficiency in Computer (MS Office with Internet)
3	Legal-Cum-Probation Officer (LCPO)	01	Contract	Rs.27,804/- Per Month	A. LLB from recognized university B. Experience of at least 2 years of working with Govt./ NGO/ Legal Matters preferably in the field of Women & Child Rights. C. Good understanding of Women & Child right & protection issues. D. Proficiency in Computer (MS Office with Internet)
4	Counsellor	01	Contract	Rs.18,536/- Per Month	A. Graduate in Social Work Sociology/Psychology/ Public Health/ Counselling from a recognized university. <b>OR</b> B. PG Diploma in Counselling and Communication. C. At least 1 year of working experience with the Govt./NGO preferably in the field of Women

						Xld Development. D. Proficiency in Computer (MS Office with Internet).
5	Social <b>Female</b>	Worker-	02	Contract	Rs.18,536/- Per Month	A. Graduate preferably in B.A in Social Work/ Sociology/ Social Sciences from a recognized university. B. 2 Years experience with the Govt./NGO preferably in the field of Women Xld Development. C. Proficiency in Computer (MS Office with Internet)
6	Data Analyst		01	Contract	Rs.18,536/- Per Month	A. Graduate in commerce/ Mathematics degree from a recognized university. B. At least 1 year experience of working in desired field C. Computer Skills & command on Tally
7	Accountant		01	Contract	Rs.18,536/- Per Month	A. Graduation in Statistics/ Mathematics/Ec onomics/ Computer (BCA) from a recognized university. B. 2 years experience with the Govt./NGO preferably in the field of Women Xld Development.

					C. Proficiency in Computer (MS Office with Internet)
8	Out Reach Worker-2	01	Contract	Rs.10,592/- Per Month	A. 12th passed from a recognize Board/ Equivalent Board B. 2 years experience with the Govt./NGO preferably in the field of Women Xld Development C. Good Communication Skills. D. Proficiency in Computer (MS Office with Internet)
9	Assistant cum Data Entry Operator	01	Contract	Rs.13,240/- Per Month	C. Post Graduate degree in Social Work /Sociology/ Child Development/Human Rights Public Administration/ Psychology/ Psychiatry/ Law/ Public Health / Community Resource Management from a recognized University. <b>OR</b> D. Atleast 3 years of experience of working with the Govt/ Non – Government Organization in Documentation training & Capacity Building. Project formulation/impl

					<p>ementation, monitoring and supervision preferably in the field of Women &amp; Child Development/So cial Welfare. E. Proficiency in Computer (MS Office with Internet)</p>
	<b>Total</b>	<b>10</b>			

**2. Name of the Unit: Specialized Adoption Agency (SAA)**

<b>S.No.</b>	<b>Name of the post</b>	<b>No of posts Vacant</b>	<b>Type of Post</b>	<b>Remuneration</b>	<b>Eligibility Criteria</b>
1.	Manger	01	Contract	Rs.23,170/-	<p>(a) Should have a Post graduate in, Social Work(MSW) / Masters Degree in Psychology, M.Sc Home Science (child development) from recognized university.</p> <p>(b) Should have at least 3 years experience and knowledge of working on women/child protection issues including 1 year of overseeing institutions that provide residential care and support to children. Experience of working on adoptions issues will be an added advantage.</p> <p>(c) Should have good rapport with the NGOs who run children's homes/ govt. departments in the district who are working on women and child related issues.</p> <p>(d) Should have demonstrable Commitment to women and child concerns and communication skills both written &amp; oral</p>

					and ability to pursue the matters with all concerned. (e) Ability to work on a computer and capable issuing MS-Office package (MSWord and Excel) and also capable of using the internet.
2.	Social Worker-cum- Early Childhood Educator	01	Contract	Rs.18,536/-	a) Should have a Graduate preferably in B.A in Social Work/ Sociology/ Social Sciences from a recognized university. (b) 2 years experience with the Govt./NGO preferably in the field of Women Xld Development. (c) Proficiency in Computer (MS Office with Internet)
3.	Nurse	01	Contract	Rs.11,916/-	1. MPHW (F) / ANM from recognized board/ equivalent board 2. Two years experience
4.	Doctor (Part time)	01	Part time	Rs.9,930/-	1. Should be Medical Doctor having completed a minimum of MBBS and has been practicing. Specialization in Paediatric Medicine necessary. 2. Should be able to give time to the SAA daily and in emergency situations. 3. Two years experience
5.	Ayah	05	Contract	Rs.7,944/-	1. Should have complete 7 <sup>th</sup> class 2. Should have the experience of 3 years in taking care of infants and

					children below 6 years.
6.	Chowkidar	01	Contract	Rs.7,944/-	<ol style="list-style-type: none"> <li>Should have complete 7<sup>th</sup> class.</li> <li>Committed and agile person with no past record of moral turpitude</li> <li>Should have the experience of 3 years taking care of children.</li> </ol>
Total Posts		10			

### 3. Children Homes Kasimkota and Narsipatnam

S.No.	Name of the post	No of Posts Vacant	Type of Post	Remuneration	Eligibility Criteria
1	Educator (Part time) (Kasimkota)	01	Part time	Rs.10,000/- per month	<ol style="list-style-type: none"> <li>Should have completed B.Ed. with Graduation in Mathematics/Science</li> <li>Two (2) years experience</li> </ol>
2	PT Instructor cum Yoga Trainer (Part time) (Narsipatnam)	02	Part Time	Rs.10,000/- per month	<p>A. Must possess Intermediate Certificate issued by the Board of Intermediate Education, Andhra Pradesh or equivalent certificate recognized by Board of Intermediate Education, Govt. of A.P. and an under graduate diploma in Physical Education (U.G.D.P.Ed.) recognized by NCTE.</p> <p>B. One year experience</p>
Total		03			

Sl No	Name of the Unit	No. Of posts sanctioned	No. Of posts Filled	No. Of Posts vacant
1	DCPU	12	2	10
2	Specialized Adoption Agency (SAA)	11	1	10
3	Children Homes (Contract	10	7	3



& Part time)			
Total	33	10	23

The candidates desiring to apply can download the application from above website <http://anakapalli.ap.gov.in> and send/submit the filled application form along with attested photocopies of required documents like education qualifications, marks lists, experience certificate etc., to the District Women & Child Welfare & Empowerment Officer, Plot No.03 Near Nookambika Temple Opp Friends club a/c function hall Anakapalli / mail id : dcpuakp016@gmail.com from **06-12-2023** to **21-12-2023** on or before 5.00 PM (on working days) directly or by Registered post or mail. Applications will not be accepted after due date. Only qualified short list candidates will be called for interview.

The Collector & District Magistrate / Chairman Anakapalli reserves the right to cancel the notification at any time without assigning any reasons.

#ApprovedBYName#  
**COLLECTOR & DISTRICT MAGISTRATE**  
**ANAKAPALLI DISTRICT**

**పత్రికా ప్రకటన**  
**ఆంధ్రప్రదేశ్ ప్రభుత్వము**

జిల్లా స్త్రీ మరియు శిశు అభివృద్ధి మరియు సాధికారిత అధికారిణి వారి కార్యాలయము,  
అనకాపల్లి.

రేఖా.నెం. WDCW-MVS/E-55176/ICPS/2023, తేది 02.12.2023.

**డి.సి. పి.యు, యస్.ఎ.ఎ మరియు బాలసధనముల పోస్టుల భర్తీ నిమిత్తం**  
**ప్రకటన**

జిల్లా స్త్రీ మరియు శిశు అభివృద్ధి మరియు సాధికారిత అధికారిణి వారి కార్యాలయము, అనకాపల్లి జిల్లా నందు Mission Vatsalya పథకము లో ఈ క్రింది ఖాళీ పోస్టులను కాంట్రాక్టు పద్ధతి పై నియామకం కొరకు అర్హులైన అభ్యర్థుల నుండి దరఖాస్తులు కోరబడుచున్నవి.

**I. Name of the Unit: District Child Protection Unit (DCPU)**

S.No.	Name of the Post	No. of Posts	Type of Post	Remuneration
1	District Child Protection Officer(DCPO)	01	Contract	Rs.44,023/- Per Month
2	Protection Officer - Non-Institutional Care (PO-NIC)	01	Contract	Rs.27,804/- Per Month
3	Legal-Cum-Probation Officer (LCPO)	01	Contract	Rs.27,804/- Per Month
4	Counsellor	01	Contract	Rs.18,536/- Per Month
5	Social Worker- <b>Female</b>	02	Contract	Rs.18,536/- Per Month
6	Data Analyst	01	Contract	Rs.18,536/- Per Month
7	Accountant	01	Contract	Rs.18,536/- Per Month
8	Out Reach Worker-2	01	Contract	Rs.10,592/- Per Month
9	Assistant cum Data Entry Operator	01	Contract	Rs.13,240/- Per Month
<b>Total</b>		<b>10</b>		

**II. Name of the Unit: Specialized Adoption Agency (SAA) మహిళా అభ్యర్థినిలు మాత్రమే అర్హులు**

S.No.	Name of the Post	No. of Posts	Type of Post	Remuneration
1.	Manager/Coordinator - Female	01	Contract	Rs.23,170/- Per Month
2.	Social Worker- cum-Early Childhood Educator - Female	01	Contract	Rs.18,536/- Per Month
3.	Nurse - Female	01	Contract	Rs.11,916/- Per Month
4.	Doctor ( Part time)	01	Contract	Rs.9,930/- Per Month
5.	Ayahs - Female	05	Contract	Rs.7944/- Per Month
6.	Chowkidar - Female	01	Contract	Rs.7944/- Per Month
<b>Total</b>		<b>10</b>		

**III. Name of the Unit: Children Home(Balasadan) Anakapalli and Narsipatnam మహిళా అభ్యర్థినిలు మాత్రమే అర్హులు**

**III Name of the unit : Children Homes (Part Time basis) Kasimkota**

Sl No	Name of the Post	Name of the Children Home	No. of Posts	Type of Post	Remuneration
1	Educator	Kasimkota (Existing Post)	1	Part Time	10,000/-
2	PT Instructor cum Yoga Teacher	Kasimkota (Existing Post)	1	Part Time	10,000/-
<b>Total Kasimkota</b>			<b>2</b>		

**Name of the unit : Children Homes (Part time basis) Narsipatnam**

Sl No	Name of the Post	Name of the Children Home	No. of Posts	Type of Post	Remuneration
1	PT Instructor cum Yoga	Narsipatnam (Existing Post)	1	Part Time	10,000/-

	Teacher			
<b>Total Narsipatnam</b>		1		

**ABSTRACT OF VACANCIES:**

Sl No	Name of the Unit	No. Of posts sanctioned	No. Of posts Filled	No. Of Posts vacant
1	DCPU	12	2	10
2	Specialized Adoption Agency (SAA)	11	1	10
3	Children Homes (Contract & Part time)	10	7	3
	Total	33	10	23

**అభ్యర్థుల** వయస్సు 25 నుండి 42 సంవత్సరములు ఉండవలెను.

పై పోస్టులకు సంబంధించిన విద్యార్హతలు, వయస్సు, అర్హత ప్రాతిపదిక వివరములు మరియు నిర్ణీత దరఖాస్తు ఫారంలు మొదలగు పూర్తి సమాచారం కొరకు <https://anakapalli.ap.gov.in> వెబ్ సైట్ ను అభ్యర్థులు సందర్శించవలెను. నోటిఫికేషన్ వెలువడిన రోజు నుండి తేది 21.12.2023 సాయంత్రము 5 గంటల వరకు కార్యాలయపు పనివేళ లలో ధరఖాస్తులను జిల్లా మహిళా మరియు శిశు సంక్షేమ మరియు సాధికారత అధికారిణి వారి కార్యాలయం, plot No-3, Near Nookambika Temple, Opp. Best friends a/c function hall అనకాపల్లి జిల్లా వారికి (Mail ID: [dcpuakp016@gmail.com](mailto:dcpuakp016@gmail.com)) (phone No 08924-293294) అందచేయవలెను. నిర్ణీత గడువు తరువాత వచ్చిన దఖాస్తులను స్వీకరించబడవు. షార్ట్ లిస్ట్ కాబడిన అభ్యర్థులకు మాత్రమే సమాచారం అందివ్వబడును.

**గమనిక:** - పై నోటిఫికేషన్ ఏ కారణములు తెలుపకుండా, ఏ సమయంలోనైనా రద్దుచేయు అధికారం జిల్లా కలెక్టర్ మరియు చైర్మన్, జిల్లా సెలక్షన్ కమిటీ వారికి కలదు.

కలెక్టర్ & జిల్లా మేజిస్ట్రేట్ మరియు  
చైర్మన్, జిల్లా సెలక్షన్ కమిటీ  
అనకాపల్లి జిల్లా