

**FRESH NOTIFICATION**  
**Rc.No. 01 /Estt/RNTCP/VZM/2023-24**  
**(O/o District Leprosy Aids & TB Control Officer)**  
**HEALTH & FAMILY WELFARE DEPARTMENT**

FRESH NOTIFICATION for the recruitment drive for the Different cadre posts i.e Medical Officer, District Program Co-ordinator, DOTS Plus TB-HV Supervisor , PPM Coordinator and Accountant under NTEP Programmes in NHM Programme purely on temporary and Contract and Out Sourcing Basis for a Period of One Year working under the DLATO ,Vizianagaram Contro

Applications are invited for the Different cadre posts in NHM Scheme working under the DLATO ,Vizianagaram Control **for a Period of One Year purely on Temporary basis** , from the qualified candidates in Vizianagaram District **as noted here under**, Applications shall furnish to the TB Office , Vizianagaram in the prescribed format. The details can be obtained at Vizianagaram District website address [www.vizianagaram.nic.in](http://www.vizianagaram.nic.in).

| S. No | Category/Job title  | Essential qualification/requirements  | Preferential qualification  | Salary Per Month | Roaster Point |
|-------|---|---|---|------------------|---------------|
| 01    | Medical Officer (MO.,DTC)   | 1.MBBS or Equivalent Degree from institution recognized by Medical Council of India, Must have completed compulsory rotatory internship.  | 1. Diploma/MD Public Health/ Tuberculosis & Chest Diseases.<br>2. One year experience in NTEP.,<br>3. Basic knowledge of computers.   | Rs.61,960/-      | Single Post   |
| 02    | District Programme Coordinator  | 1.MBA/PG Diploma in Management/ Health administration from a recognized institute/university.<br>2. At least 1 year of work experience.   | 1.Preference will be given to those who have worked in the field of Development/Health at District/State Level.<br>2. Basic knowledge of computers.   | Rs.35,250/-      | Single Post   |
| 03    | District PPM ( Public Private Mix ) Coodinator  | 1.Post Graduate.<br>2.One year experience of working in field of communication./ ACSM/Public Private Partnership/ Health Projects./ Programs.<br>3.Permanent two wheeler driving license & should be able to drive two wheeler. | 1.Preference to those who have worked in NTEP.<br>2.Certificate/Diploma/Degree/ Masters Holders in Social Sciences/Mass Media Communication/ Rural Development Advocacy/ Partnerships/related field.<br>3.Basic knowledge of computers. | Rs.28,980/-      | Single Post   |
| 04    | Senior DR-TB. TB-HIV Supervisor ( erstwhile Senior DOTS. Plus & TBHIV Supervisor and later renamed as District PMDT TB-HIV Coordinator) | 1. Graduate<br>2.Certificate course in Computer Operation (minimum two months)<br>3. Permanent two wheeler driving license & should be able to drive two wheeler.   | 1.At least 2 years of work experience under NTEP or 5 years experience in any public health programme in a supervisory capacity.<br>2.Good communication skills in local language & willing to travel in the area of work.              | Rs.35,625/-      | Single Post   |
| 05    | Accountant  | 1. Graduate<br>2.Two years of experience in Maintenance of accounts double entry system in a recognized society or institution.<br>3.Experience in working with Accounting software for at least 2 years.                       | 1.Familiarty with audit in a recognized society or institution.<br>2.MBA/PGD in Financial Management.   | Rs.18,233/-      | Single Post   |

The Schedule for recruitment of Certain Posts in NHM Scheme working under the DMHO, Vizianagaram control is as follows:

|                                   |                                |
|-----------------------------------|--------------------------------|
| Date of issue of Notification     | 24-09-2023                     |
| Call for application              | From 24-09-2023 to 03-10-2023  |
| Scrutiny of applications          | From 04-10-2023 to 07-10-2023  |
| Publishing provisional Merit list | 09-10-2023                     |
| Redressing grievances             | From 10 -10-2023 to 12-10-2023 |
| Display of Final Merit List       | 16 -10-2023                    |
| Issue of Appointment orders       | 19-10-2023                     |

**Note:** The Posts in the Notification may increased or decreased or Cancellation of Notification at any time by the District Selection Committee .

Sd/-  
District Leprosy Aids &  
TB Control Officer  
Vizianagaram

Collector & Chairman of the  
District Selection Committee  
Vizianagaram

**FRESH NOTIFICATION**

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**(O/o District Leprosy Aids & TB Control Officer)**

**HEALTH & FAMILY WELFARE DEPARTMENT**

FRESH NOTIFICATION for the recruitment drive for the Different cadre posts i.e., Medical Officer, District Program Co-ordinator, DOTS Plus TB-HV Supervisor , PPM Coordinator and Accountant under NTEP Programmes in NHM Programme purely on temporary for a Period of One Year working under the Control of DLATO ,Vizianagaram

**APPLICATION FORM**

REGISTRATIN NO:  
(TO BE FILLED BY THE OFFICE)

|  |
|--|
|  |
|--|

POST FOR WHICH APPLICATION MADE

|  |
|--|
|  |
|--|

|   |  |   |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|---|--|---|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
| 1) Name of the applicant<br>(in BLOCK letters)  |  |   |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 2) Aadhar No of the candidate (Mandatory)   |  |   |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 3) Father's Name / Husband's Name   |  |   |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 4) Residential Address :  |  |   |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 5) Candidates personal mobile no. (Mandatory)<br><b>* All communications will be through mobile only</b>                        |  |   |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 3) Sex : (Male / Female)  |  | 4) Date of birth :                                    |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 5) Religion :   |  | 6) Social Status :<br>(SC/ST/BC - (with A,B,C,D) /OC) |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 7) Relaxation of age, if any :<br>(Please specify the relaxation of age and in which aspect)                                    |  |   |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 8) Whether belongs to physically handicapped<br>(latest Certificate issued by the SADARAM only valid )                          |  | (Yes/ No)   |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 9) If belongs to Ex-Service men, length of service in armed force<br>(Only Candidate must be Ex-service men/women)              |  | (Yes/ No)   |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 10) Whether the individual is having sports quota and having eligibility certificate issued by the Sports Development Authority |  | (Yes/ No)   |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 11) If belongs to Economically Weaker Sections (EWS)<br>(Candidate must submit certificate obtained from Tahasildhar)           |  | (Yes/ No)   |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

**\*\*Study and conduct certificate details from Class-IV to X Class\*\***

| Sl. No. | Class                  | Year of Study | Name & Address of the School, where studied | District |
|---------|------------------------|---------------|---|----------|
| 1       | 4 <sup>th</sup> Class  |               |   |          |
| 2       | 5 <sup>th</sup> Class  |               |   |          |
| 3       | 6 <sup>th</sup> Class  |               |   |          |
| 4       | 7 <sup>th</sup> Class  |               |   |          |
| 5       | 8 <sup>th</sup> Class  |               |   |          |
| 6       | 9 <sup>th</sup> Class  |               |   |          |
| 7       | 10 <sup>th</sup> Class |               |   |          |

|   |                          |                              |                                    |                          |
|---|--------------------------|------------------------------|------------------------------------|--------------------------|
| Educational Qualification:                      |                          |                              |                                    |                          |
| Month & year of passing                         | Max. marks/ Grade/Points | Marks /Grade/Points obtained | Percentage of Marks Grade/Points / |                          |
|   |                          |                              |                                    |                          |
| Name of the council / board in which registered |                          | Registration No:             | Year of Registration & Renewal     | Registration Valid up to |
|   |                          |                              |                                    |                          |

**Contract / Outsourcing/ Covid-19 Service in Government if any:**  
**(Service certificate issued by the appointing authority of concerned Government department is only valid and Appointed Order )**

|   |                     |
|---|---------------------|
| Name of the Scheme, where the applicant is working / was worked in the Government service |                     |
| Name of the department in which worked  |                     |
| Whether on contract (or) outsourcing basis  |                     |
| If, on outsourcing, indicate the Name & Address of the outsourcing agency                 |                     |
| Appointment orders issued by whom   |                     |
| Appointment orders Proceedings Rc.No.   |                     |
| Place & Address, where the applicant has worked   |                     |
| Indicate the place of working is Tribal, Rural (or) Urban                                 |                     |
| Period of working (indicate DD/MM/YYYY)   | From _____ To _____ |
| No. of completed years in Government service  |                     |

Phone/Mobile No. :  
E-mail address :

GOVERNMENT OF ANDHRA PRADESH

Contract/Outsourcing/Honorarium Service Certificate

(Certificate to be issued by the Controlling Officer concerned  
(DM&HO/DCHS/Principals of GMC/ Superintendents of GGH/ or any  
Other Appointing Authority)

This is to certify that, ..... S/o,D/o  
..... has been working / worked as (name of the post)in PHC  
/ CHC / AH / DH / GGH / or any other AP State Institution at  
.....on Contract / Out-Sourcing / Honorarium basis  
with concurrence of finance department, Government of AP. Details of his / her Contract  
/ Out-Sourcing service as on the date of notification are as follows:

| Name of the institution | Urban/<br>Rural/Tribal<br>(or)<br>Covid-19 | Period |    | Duration | Reasons for<br>break in<br>service<br>(if any) | Charges<br>/allegations<br>/adverse<br>remarks if<br>any |
|-------------------------|--|--------|----|----------|--|--|
|                         |  | From   | To |          |  |  |
|                         |  |        |    |          |  |  |
|                         |  |        |    |          |  |  |
|                         |  |        |    |          |  |  |

I hereby declare that:

1. His /her services as .....on Contract/Out-sourcing honorary basis during the above said period are satisfactory.
2. He/she does not have any adverse remarks from his superiors during the period of Contract/Out-sourcing/Honorarium service.
3. He/she is eligible for Contract / Outsourcing Service Weightage as per the rules published in the notification.

Signature & Seal of the Controlling Officer  
(DMHO/DCHS/any other competent  
District Authority who appointed the  
applicant)

Imp. Note: The self attested copy of appointment order must be en-closed along with this service certificate, otherwise weightage for Contract/ Outsourcing/honorary service will not be considered for final merit

APPENDIX-I

CERTIFICATE OF RESIDENCE

(Vide Sub-Clause (ii) of Clause (a) para 7 of the Presidential order) It is hereby certified,

(a) That Sri/Srimathi/Kumari \_\_\_\_\_

S/o.W/o,D/o \_\_\_\_\_ appeared for the first time for the matriculation(S.SC) Examination in (month) \_\_\_\_ year;

(b) That he/she has not studied in any educational institution during the whole or a part of the 4 consecutive academic years ending with the academic year in which he/she first appeared for the aforesaid examination;

(c) That in the 4 years immediately preceding the commencement of the aforesaid examination, he/she resided in the following place/places namely,

---

| Village | Taluk | District | Period |
|---------|-------|----------|--------|
|---------|-------|----------|--------|

1.

2.

3.

4.

5.

6.

7.

Station: OFFICE SEAL

Date:

Officer of Revenue Department not  
Below the rank of Tahsildhar or  
Deputy Tahsildhar in independent  
Charge Of a Sub Taluk

**DECLARATION**

I, \_\_\_\_\_, S/O/ D/O / W/O.  
\_\_\_\_\_, resident of House No: \_\_\_\_\_, Address  
\_\_\_\_\_

\_\_\_\_\_, do hereby declare that, above particulars furnished by me are true to the best of my Knowledge. I agree that in the event of any of the details furnished above being found to be incorrect are false at a later date, my candidature will be forfeited summarily I shall be liable for termination from service with immediate effect without any notice.

**Signature of the applicant**

**:: CHECK LIST ::**

| <b>Sl. No.</b> | <b>Enclosures</b>  | <b>Status</b> |
|----------------|--|---------------|
| 1              | Filled-in application form with latest Passport size photo affixed.  | Yes/No        |
| 2              | Gazetted-attested copy of marks memo of SSC ( or) equivalent certificate   | Yes/No        |
| 3              | Gazetted -attested copies of marks memos of all the years of qualifying examination  | Yes/No        |
| 4              | Gazetted -attested copy of Provisional / Permanent certificate of qualification  | Yes/No        |
| 5              | Gazetted-attested copy of permanent registration certificate of the Council /Board with necessary renewals   | Yes/No        |
| 6              | Gazetted -attested copy of latest caste certificate (in case of SC/ST/BC)  | Yes/No        |
| 7              | Gazetted -attested copies of study certificates from Class-IV to X where the candidate studied. In case of private study of SSC or its equivalent residence certificate issued by the Tahasildhar for the previous seven years in the prescribed proforma. | Yes/No        |
| 8              | Gazetted-attested copy of latest physically handicapped certificate issued by SADARAM / Ex-Servicemen(if applicable)   | Yes/No        |
| 9              | Gazetted-attested copy of sports certificate along with eligibility certificate issued by the sports development authority in the prescribed format (if applicable)  | Yes/No        |
| 10             | Gazetted-attested copy of EWS certificate issued by the Tahasildar (if applicable)   | Yes/No        |
| 11             | Gazetted-attested copy of service certificate of the candidate duly countersigned by the DM&HO / DCHS / Other authority competent by whom the individual was been appointed.as well as produce the Appointment order                                       | Yes/No        |

**Note: All the above Certificates Must be Attested by the Gazetted Officer**

**Signature of the applicant**



### 1. **AGE:**

Upper Age Limit is 42 Years .Age Will be reckoned as on 01-08-2023 with the relaxations as applicable .Relaxation will be as Follows :-

- i) For SC,ST and B.C: 05 (Five Years )
- ii) For Ex-Service Men: 03( Three Years in addition to the Length of Service in armed Forces.
- iii) For Physically Challenged Persons: 10 (Ten) Years .

### 2. **RESERVATIONS :**

- i. Reservations are applicable as per Rule 22 of AP State and Subordinate Services Rules and instructions issued from time to time including BC,SC and ST reservations.
- ii. Reservations to woman will be as per General Rule 22-A(G.O.Ms.No.41, WD&CW (Estt) Dept., dated:-01-08-1996, G.O.Ms.No.63, GA(Ser-D) Dept, dt: 17.04.2018 & instructions issued from time to time.
- iii. Presidential order is applicable as per GO Ms No 674; GA (SPF.A) Dept, dated:28.10.1975, GO P No.763 GA.(SPF.A) Dept dated 15.11.1975 read with G.O.Ms.No.8 GA (SPF.A) Dept. dated.08.01.2002.
- iv. Reservations to Differently abled persons is applicable as per G.O.Ms.No.2 Department for WCDA & SC (Prog.II) dt 19.02.2020.
- v. Reservations for economically weaker sections will be as per G.O.Ms.No.73 GA (Services-D) dept. dt:04.08.2021.
- vi. Reservations for ex-servicemen are applicable as per rules in force.
- vii. As per G.o.Ms.No.252 General. Administration (ser.D) dept Dated: 28-08-2004 w.e.f.27-11-2003 and as per A.P. subordinate service rules in case of appointments to a post referred in the sub rule © in 13<sup>th</sup> and 37<sup>th</sup> turns in each unit of hundred vacancies shall be reserved for ex- servicemen. Out of 13<sup>th</sup> and 37<sup>th</sup> roaster points, preference to one of the two points women can be given and if women candidates are not available, both the points with men shall be considered . However,whereverthe special or adhoc rules provide there shall be no reservation for ex-servicemen or if a qualified and suitable candidate is not available from Ex-serviceman, the turn allotted to ex-servicemen shall be deemed to be allotted to **open Competition.**

### 3. **METHOD OF SELECTION:**

- a. Total Marks: 100

- b. 75% will be allocated for aggregate of marks obtained in all the years in qualifying examination or any other equivalent qualification.
- c. Up to 10 marks @ 1.0 mark per completed year after acquiring requisite Qualification as mentioned in the pass certificate. Weightage will be reckoned up to date of notification as per Govt. Memo no.4274/D1/2013, HM&FW (D1) Dept., dt.10.07.2014
- d. Weightage up to 15% will be given to the candidates working on Contract/Outsourcing/Honorarium basis including COVID-19 service as shown below subject to their Satisfactory service certified by the competent authority, as per GO Ms No. 211, HM& FW (B2) Dept., Dt: 08.05.2021, GO Rt No.573 HM&FW (B2) dept. Dt.01.11.2021 and GO Rt No.07 HM&FW (B2) dept. Dt.06.01.2022. Govt.Memo.no. 3740784/B2/2020 of HM&FW (B2) Dept., dt.14.02.2022, Circular No.03/CHFW/2022, of CHFW, AP, dated.11.02.2022. If any individual work less than 6 months for covid, the weightage shall be 0.833 marks per completed month will be awarded.
- e. Weightage to contract employment based on working area:
- (i) @ 2.5 marks per six months in Tribal Area
  - (ii) @ 2.0 marks per six months in Rural Area
  - (iii) @ 1.0 marks per six months in urban areas
  - (iv) No weightage will be given for the services less than six months for **Non-COVID** service.
- f. The COVID-19 weightage shall be applicable only to the persons who have rendered their services for COVID-19 on Contract/Outsourcing/ Honorarium basis and are appointed by the District Collector or any other competent authority based on orders issued by Government from time to time and certified by the controlling officers (DMHO / DCHS/Principal of GMC/Superintendent of GGH) to that effect.  
**(Note: Certificates taken earlier are valid. If additional period of service is there, fresh certificate to that effect shall be obtained and enclosed)**
- g. The candidates claiming service weightage shall submit original contract/Outsourcing/ Honorarium service certificate in the enclosed proforma issued by competent authority along with copy of appointment orders. Applications without the service certificates as prescribed above will not be considered for service weightage.  
**(Note: Certificates taken earlier are valid. If additional period of service is there, fresh certificate to that effect shall be obtained and enclosed)**
- h. Contract service will be reckoned up to the date of notification as per Govt. Memo no.4274/D1/2013, HM&FW (D1) Dept., dt.10.07.2014.

4. **CONDITIONS ON APPOINTMENT:** The candidate selected and appointed on contract basis shall not be regarded as a member of the service in which the post to which he/she is appointed, is included, and shall not be entitled by reason only of such appointment, to any preferential right to any other appointment in that or any other service. The department or the person may revoke the contractual appointment or discontinue the contract by giving one month's notice in writing on either side. This contract would automatically cease to operate on lapse of contract period and both parties will be discharged of their respective obligations and liabilities without any formal or informal communication.

5. **TENURE OF APPOINTMENT AND IMPORTANT CONDITIONS:**

The tenure for the contract/outsourcing posts is initially one year from the date of joining in the post and may be extended for further period as per the instructions issued by the Government from time to time. The District Selection Committee reserves all the rights to terminate the contract / outsourcing services of any candidate / candidates at any time with one month notice or as per directions of the Government from time to time.

6. **SELF ATTESTED COPIES OF THE CERTIFICATE TO BE ENCLOSED TO THE FILLED IN APPLICATION:**

- a. SSC or its equivalent (for date of birth).
- b. Pass certificates of qualifications prescribed for the posts concerned.
- c. Proof of appearance for the qualifying examination where ever applicable.
- d. Marks memos of all years of qualifying examination or its equivalent. In the absence of marks memos, marks will be calculated as per rules in force.
- e. Valid certificate of registration in A.P. Para Medical Board/ Allied Health Care sciences / any other council constituted under the relevant rules for specific courses where ever applicable.
- f. Study Certificates from class IV to X from the school where the candidate studied. In case of private study local candidature certificate for that particular 7 years period preceding to the year of passing X class from competent authority in Form Appendix I certificate of residence prescribed vide Sub clause (ii) of clause (a) of para 7 of the Presidential Order (proforma is herewith enclosed). Candidates migrated from Telangana shall submit certificate of Local candidature as per GO No 132 & 133 dt: 13.06.2017. In the absence of the suitable certificate, the candidate will be considered as non local and further action will be as per rules in force.
- g. Copy of valid caste certificate. In case of non submission of valid caste certificate, the candidate will be considered as OC.

- h. Latest EWS (Economically weaker sections) certificate issued by the competent authority in case of the EWS categories.
- i. Certificate of disability issued in SADAREM.
- j. Service certificate from the controlling officer concerned (DM&HO/DCHS/ Principals of GMCs / Superintendent of GGH / Any competent authority who appointed the applicant) for claiming weightage for Contract/outsourcing/honorary service, in the absence of which the candidate will not be given service weightage (proforma is herewith enclosed).
- k. Any other certificates as relevant and applicable.

**NOTE:-** Candidates must submit clear, visible documents (a to k of para.9), failing which application will be summarily rejected. Applications without the above documents will be summarily rejected.

**7. IMPORTANT INFORMATION TO THE CANDIDATES:**

- a. if selected, he/she should stay at the bonafide Head Quarters compulsorily.
- b. If selected and appointed he / she should be abide by the Government rules in force regularly from time to time.
- c. Candidates are advised to follow official website of the District from time to time for further information.

**8. DEPARMENT:**

- a. Candidates should make sure of their eligibility to the post applied for and that the declaration made by them in the format of application regarding their eligibility in all aspects. Any candidate furnishing in-correct information or making false declaration regarding his/her eligibility at any stage or suppressing any information is liable to be debarred from recruitment conducted by the department and summarily rejection of their candidature for this recruitment & future recruitment.
- b. The department is vested with duty of conducting recruitment and selection as per rules duly maintaining utmost secrecy and confidentiality in this process and any attempt by any one causing or likely to cause breach of this duty in such manner or such action as to violate or likely to violate the fair practices followed and ensured by the department will be sufficient for rendering such questionable means ground for debarment.

## 9. DEPARTMENT'S DECISION TO BE FINAL

- a. The decision of the department regarding acceptance or rejection of the candidature, conduct of counselling and at all consequent stages culminating in the selection or otherwise of any candidates shall be final in all respects and binding on all concerned under the powers vested with. The department also reserves its right and modify regarding time and conditions laid down in the notification for conducting the various stages up to selection duly intimating details thereof to all concerned as warranted by any unforeseen circumstances arising during the course of this process.
- b. All interested and eligible candidates shall apply after satisfying themselves that they are eligible as per the terms and conditions of this recruitment notification. Any application sent through any mode other than the prescribed offline mode (physical application) will not be entertained under any circumstances. Submission of application form by the candidate is authentication that he / she has read the notification and shall abide by the terms and conditions laid down there under

| <b>Criteria</b>   | <b>Weight age (Total Marks 100)</b>  |
|---|--|
| Aggregate of Marks obtained in the all the years in the Qualifying Examination  | 75%  |
| G.O.Rt.No.301 HM&FW(B1) Dept., Dt:20.06.2020 & G.O.MS.No.163 HM& FW(B1) Dept., Dt:12.09.2018 Weight age for experience of Government Service including contract / outsourcing service/ Covid-19 | Up to 15%<br>i) @2.5 Marks per six month in Tribal Area<br>ii) @2.0 Marks per six months in Rural Area<br>iii) @1.0 Marks per Six months in Urban Area                     |
| G.O.Rt.No.211 HM&FW(B2) Dept., dated:08.05.2021.<br>Go.Rt.No.07 HM&FW(b2) Dept Dated : 06-01-2022   | Based on COVID Duties:<br>i) @5 marks per six months.<br>ii) @10marks per one year.<br>iii) @15 marks per one year six months.<br>iv) @0.833 marks per One Month Covid -19 |
| Weight age for No. of years since passing qualifying examination  | Up to 10Marks @1.0 Marks per completed year after acquiring requisite qualification.   |

It is further submitted that, the Principal Secretary to Government vide Memo No 3740784/B2/2020 Dated : 14-02-2022 issued directions that the appointing authorities while verifying the service weightage shall consider only when experience certificate produced by individual is in the appropriate cadre only . Experience in any field other than to post applied shall summarily be rejected.