

**GOVERNMENT OF ANDHRA PRADESH
REVENUE DEPARTMENT**

NOTIFICATION NO. COORD/E-1924350/2023/ELECTIONS, DT.24.08.2023.
DATA ENTRY OPERATORS (ELECTIONS) RECRUITMENT.

1. **Applications are invited to the recruitment of posts 8 Data Entry Operators (Elections),** from Assembly Constituencies, Mandals and Collectorate, W.G., Bhimavaram.
2. The online application module will be available in official West Godavari District website:- <https://westgodavari.ap.gov.in>.
3. The applicant should submit his/her details in the above mentioned website in online.
4. **Last date for submission of online applications on 27.08.2023 through the West Godavari District official website:-** <https://westgodavari.ap.gov.in>.

The details of the existing vacancies of Data Entry Operator (Elections) posts are as follows:

Sl. No	Name Of the Post	Number of Vacant Posts	Remuneration
1	Data Entry Operator (Elections)	8 Data Entry Operators (Elections), from Assembly Constituencies Mandals and Collectorate, W.G., Bhimavaram	Rs.18,500/-

I) Selection Procedure:

- a) The written examination will be conducted for the candidates applying for the above posts.
- b) The written examination will be followed by an interview for the candidates who have qualified the written examination. The Interview will be conducted by the District Committee.
- c) Five per cent (5%) weightage marks will be given at the time of interview for candidates with a minimum of two years of work experience certificate in the Computer Operator & IT sector.
- d) The District Committee will follow the rule of reservation which are in force.

II) Eligibility Criteria:

- a) **Age Limit:** The age of the candidate should be 21 to 35 years as of 01.07.2022.
- b) **Qualification:** The applicant should possess a any Bachelor's Degree along with certificate of the P.G. Diploma in Computer

Applications (P.G.D.C.A) course (or) BCA/BSc(Computers) /BE(C.S.E or IT)/ B.Tech(C.S.E or IT)/MCA with good English communication skills. Educational certificates are to be attested by any Gazetted officer.

III) Terms and Conditions:

- a) The job tenure is initially one year from the date of joining and it will be extended for a further period as per their performances and instructions from Govt.
- b) The application will be rejected for the candidate who attempts to influence the authority and who produces any certificates with wrong information.
- c) The District Collector will be the authority to terminate / remove any **Data Entry Operators (Elections)**, if any lapses are found after the appointment, without any notice.

(These orders are issued with the prior approval of the Collector & District Magistrate, West Godavari, Bhimavaram)


For Collector,
West Godavari District,
Bhimavaram.


24/8/2022
J.A.C.K.