

ICMR-National Institute of Medical Statistics
 Ansari Nagar, New Delhi
Advt. No. ICMR-NIMS/1/2023

IMPORTANT DATES:

Website Link opening date	10 th July, 2023 (10.00 a.m.)
Last date for filling up of the personal data in the online form, and uploading the photo and specimen signature	10 th August, 2023 (06.00 p.m.)
Last date of depositing fees by on-line payment	12 th August, 2023 (06.00 p.m.)
Tentative Schedule for Online Computer Based Test	17 th September, 2023 onwards

All the above dates are tentative and in case of any situation beyond control, these dates may be changed at any time. Information about such changes (s), if any, will be given on the ICMR's website. Candidates are advised to remain in touch with the website for information regarding this recruitment process and changes in the schedule, if any.

Indian Council of Medical Research (ICMR) is an Autonomous Organization, under the Department of Health Research, Ministry of Health & Family Welfare, Govt. of India. ICMR is dealing with biomedical / health research in various areas, in collaboration with national / international agencies, through its Headquarters at New Delhi and 27 Institutes / Centres and a large number of field stations, situated across the country. ICMR-National Institute of Medical Statistics (ICMR-NIMS) is one of the permanent Institutes of ICMR situated in its campus at Ansari Nagar, New Delhi. It invites online applications at ICMR's website "www.icmr.nic.in > Employment > Permanent posts> online Registration for the post of Technical Assistant/Technician 1 in ICMR-NIMS, New Delhi" from eligible candidates as per criteria laid down below for filling up the following posts:

- (i) Technical Assistant (Post Code No. 01)
- (ii) Technician 1 (Post Code No. 02)

Technical Assistant		
1.	Name of the Post	Technical Assistant (Post Code No. 01)
2.	Number of Post	Nine (09) [UR=06; OBC=02; EWS=01]
3.	Classification	Group-B Technical (Non-Ministerial)
4.	Scale of Pay	Level-6 in Pay Matrix Rs.35,400-1,12,400
5.	Age Limit	Not exceeding 30 years
6.	Essential Qualifications	1 st Class three years Bachelor's degree in Science with relevant subject - Statistics/Bio-statistics/Mathematics/Computer Science/Computer Application from a recognized University OR 1 st Class B.Tech. Degree in Computer Science/Information Technology.

Technician 1		
1.	Name of the Post	Technician 1 (Post Code No. 2)
2.	Number of Post	Seven (07) [UR=05; SC=01; OBC=01]
3.	Classification	Group-C Technical (Non-Ministerial)
4.	Scale of Pay	Level-2 in Pay Matrix Rs.19,900-63,200
5.	Age Limit	Not exceeding 28 years
6.	Essential Qualifications	12 th or Intermediate pass in Science subject with 55% marks AND At least one year Diploma in Computer/Statistics from a Govt. recognized institution.

3. Fee:

Application Fee of Rs. 500/- (Rupees Five Hundred only) is required. SC/ST/Women/PWD candidates are exempted from paying application fee. Application Fee is to be paid by candidates through online mode. Application fees once paid will not be refunded under any circumstances.

4. Candidates are required to furnish the following documents at the time of verification of documents:-

- (i) Print out of the online application form.
- (ii) Matriculation/Secondary Examination Certificate or an equivalent Certificate for Age proof;
- (iii) Final Mark sheet/Degree as a proof of meeting educational qualification;
- (iv) Caste Certificate in the prescribed format of Government of India, if applicable;
- (v) PWD certificate in the prescribed format of Government of India, if applicable;
- (vi) Departmental candidates who requires age relaxation should submit 'No Objection Certificate' from their respective Office/ Department (Annexure-I). The term departmental candidates mean those candidates who are currently working as permanent employees with Central/State/ UT Government/ PSU or Central/ State autonomous organization including ICMR Hqrs. and its Institutes/Centres.
- (vii) Certificate from Ex-Serviceman, seeking age relaxation, as per prescribed format (Annexure II).

5. Selection criteria:

- (i) Eligible candidates will be required to appear in an Online Computer based test, information for which will be provided later. The qualifying marks for written examination 50% for UR/OBC category candidate and 40% for SC/ST candidates. Separate merit list will be drawn for UR/SC/ST/OBC/EWS/PWD candidates with reference to the number of available vacancies for each category.
- (ii) Candidates who wish to be considered against vacancies reserved/or seek age relaxation must submit requisite certificate from the competent authority, in the prescribed format at the time of documents verification. Otherwise, their claim for SC/ST/OBC/EWS/PWD/EXs status will not be entertained and their candidature/applications will be considered under General (UR) category. If the certificate has been issued in a language other than English/Hindi, the candidates will be required to submit a self-certified translated copy of the same either in English or Hindi, as and when called for verification of documents.
- (iii) SC, ST, OBC, EWS and PWD candidates, who are selected on their own merit

without relaxed standards, along with candidates belonging to other communities, will not be adjusted against the reserved share of vacancies. Such SC, ST, OBC, EWS and PWD candidates will be accommodated against the general/unreserved vacancies in the post as per their position in the overall Merit List or vacancies earmarked for their category, whichever is advantageous to them. The reserved vacancies will be filled up separately from amongst the eligible SCs, STs, OBCs, EWSs and PWD candidates.

- (iv) In so far as cases of Ex-Serviceman are concerned, deduction from the age of Ex-Servicemen is permissible against the reserved or unreserved posts and such exemption cannot be termed as relaxed standards in regard to age.
- (v) The candidates applying for the examination should ensure that they fulfil all the eligibility conditions for admission to the examination. Their admission at all stages of the examination will be purely provisional, subject to their satisfying the prescribed eligibility conditions. If, on verification, at any time before or after the written examination, it is found that they do not fulfil any of the eligibility conditions, their candidature for the examination will be cancelled by the ICMR-NIMS.

6. The crucial date for determining the age limit will be the last date of receipt of application i.e., **10th August, 2023** for all the posts.

7. Reservations and relaxations:

- (i) Reservation and age relaxation for SC/ST/OBC/EWS/PWD/Ex-servicemen candidates and serving central/state government candidates will be provided as per Government guidelines.
- (ii) The upper age limit is relaxed by 5 years for SC/ST, 3 years for OBC (Non Creamy Layer) candidates. It is relaxed by 10 years for PWD-General, 13 years for PWD-OBC and 15 years for PWD-SC/ST candidates. The age relaxation for other categories viz. person domiciled in J&K, widowed/divorced women etc. shall be as per the Government of India instructions on the subject.
- (iii) Ex-Servicemen (Unreserved) -03 years, Ex-Servicemen (OBC) -06 years (3 years + 3 years) and Ex-Servicemen (SC & ST) -08 years (3 years + 5 years) after deduction of the military service rendered from the actual age as on the closing date for receipt of application.
- (iv) Category once filled in the application form will not be changed and no benefit of other category will be admissible later on.
- (v) The OBC candidates who belong to "Creamy Layer" are not entitled for concession admissible to OBC category and such candidates have to indicate their category as General. The OBC (Non-Creamy Layer) candidates are required to submit requisite certificate in prescribed format of Government of India, from a competent authority. Further, OBC (Non-creamy Layer) candidates will have to give a self-undertaking indicating that they belong to OBC (Non-creamy Layer) category also at the time of joining, in case selected.

8. Online Test:

The online test will be in Hindi and English. Duration of test will be 2 hours. The total number of questions will be 200. One mark shall be awarded for each correct answer and negative mark of 0.25 for each wrong answer. The question shall be asked on General English, Quantitative Aptitude, Reasoning, & General Knowledge/Awareness (bilingual except General English). The questions except Quantitative Aptitude will be of a level commensurate with the essential qualification viz. Graduation and questions in Quantitative Aptitude will be of 12th standard level. The examination centres of examination will be in Delhi/National Capital Region.

9. How to apply:

- (i) Eligible and interested candidates would be required to apply online only through ICMR website <https://recruit.icmr.org.in>. No other means/ mode of application will be accepted. Their registration will be provisional as their eligibility will be verified only in case they are shortlisted for appearing in Online Test. Mere issue of Admit card shall not imply acceptance of candidature.
- (ii) Before registering their applications on the website, the candidates should possess the following:
 - a) Valid e-mail ID, which should remain valid for at least one year.
 - b) Candidates should have latest passport size photograph (jpg or jpeg file only upto 50 kb) as well as photograph of signatures in digital format (jpg or jpeg file only up to 20 kb) for uploading with the application form.
 - c) Provision to pay examination fee of Rs.500/- Candidates can opt to pay through internet banking account or credit/debit card. Transaction charges, as applicable shall be borne by the candidate.

10. The registration process involves following three Steps:

Step 1: Filling up of Application

- Go to ICMR website <https://recruit.icmr.org.in> for the post of Technical Assistant/Technician 1 in ICMR-NIMS, New Delhi".
- Read the Advertisement carefully to be sure about your eligibility.
- Click on the link "Apply".
- Fill up all the required fields.
- Ensure the information provided is correct and then submit.

Step 2: Making Payment

- ***"The link for making payment will be activated soon"***.

Step 3: Final Registration & Printing of Provisional Registration Slip

- Once the payment is made, Candidates should retain a photocopy of their e-receipt and Registration Slip as they can be asked to produce them for reference, at any stage of selection process.
- After applying online, candidate is required to download the system generated Provisional Registration Slip with unique registration number and other essential details.
- Fee once paid will not be refunded under any circumstances. Candidates are therefore requested to verify their eligibility before paying the application/processing fee and to fill in the payment details carefully.
- Failed Transaction amount will be automatically refunded to same account from which payment was originally made, within 15 working days.

IMPORTANT:

- All correspondence with candidates shall be done only on their registered e-mail ID provided by candidate. All information regarding examination schedule/admit card etc. shall be provided through email and/or by uploading on ICMR website.
- Responsibility of receiving, downloading and printing of admit card/any other information shall be of the candidate.
- ICMR-NIMS will not be responsible for any loss of email sent, due to invalid/wrong email ID provided by the candidate or for delay/non receipt of information if a candidate fails to access his/her mail/website in time.
- Candidates are not required to send any document to ICMR-NIMS.
- The candidates will be allowed to appear in the Online Computer based Test only if they possess the valid Photo Admit Card which will be available for downloading from the ICMR website and prescribed original photo identity card.

11. General Instructions:

- (i) Candidates possessing the required degree from Govt. Universities or Institutes approved/recognized by UGC will only be eligible to apply.
- (ii) While applying, the candidates should enter their full name as it appears on the matriculation/secondary school certificate.
- (iii) No TA will be paid to the candidates for appearing in the written examination.
- (iv) The notified vacancies advertised are tentative. ICMR-NIMS reserves the right to cancel/restrict/enlarge/modify the requirements advertised, if need so arise, without assigning any further notice or assigning any reason thereto.
- (v) Court of jurisdiction for any dispute will be at Delhi.
- (vi) Candidates are advised to regularly visit ICMR website for updated information on the selection process. Any corrigendum/addendum/errata in respect of the above advertisement shall be made available only on the ICMR website. No further press advertisement will be notified.
- (vii) Canvassing in any form shall be considered a disqualification for employment in the ICMR-NIMS.
- (viii) The decision of the Competent Authority of ICMR-NIMS in all matters relating to eligibility, acceptance or rejection of the applications, penalty for false information, mode of selection, conduct of written examination, allotment of examination centres, selection will be final and binding on the candidates and no enquiry/correspondence will be entertained in this regard.
- (ix) Success in the examination confers no right of appointment unless it is satisfied after such enquiry as may be considered necessary that the candidate is suitable in all respects of appointment to the service/post.
- (x) The post carry All India Service Liability, as and when decided and ordered, by the Competent Authority.
- (xi) For any kind of query related to the filling up of the vacancy during the recruitment process, the applicant may contact the helpline number 011-26588928 (Monday to Friday 10:00 AM – 05:00 PM on all working days) or e-mail at vacancy.nims@gmail.com.

Director-in-Charge
ICMR-National Institute of Medical Statistics,
Ansari Nagar, New Delhi-110029

Annexure - I

No Objection Certificate

(To be produced on the Letter Head by the Head of the Office or Department
in which the candidate is working)

It is certified that Sh./ Smt./ Kum /Dr. _____ is a Central Government employee/ State Govt. employee/ employee of autonomous body/ Public Sector Undertaking/ ICMR- _____ holding the post of _____ in the Pay Level _____ (Rs. _____) of Pay Matrix (as per 7th CPC) w.e.f. _____ with 3 years regular service in the grade as on closing date.

This office has no objection for his/her applying to the post of _____ as mentioned in the ICMR-NIMS, New Delhi advertisement No. **ICMR-NIMS/1/2023**.

Place:

Date:

Signature, Name and Designation of the
Competent Authority
SEAL

Annexure - II

**TO BE PRODUCED BY SERVING/ RETIRED/ RELEASED
ARMED FORCES PERSONNEL FOR AVAILING THE AGE CONCESSION**

It is certified that No Rank
.....

Name whose date of birth is
..... has rendered service from to
.....

in Army/Navy/Air Force.

2. He has been released from military services:

% a) on completion of assignment otherwise than

- (i) By way of dismissal, or
- (ii) By way of discharge on account of misconduct or inefficiency, or
- (iii) On his own request, but without earning his pension, or
- (iv) He has not been transferred to the reserve pending such release

% b) on account of physical disability attributable to Military Service.

% c) on invalidment after putting in at least five years of Military Service.

3. He is covered under the definition of Ex-Serviceman (Re-employment in Central Civil Services and Posts) Rules, 1979 as amended from time to time.

Place:

Date:

Signature, Name and Designation of the
Competent Authority**
SEAL

% Delete the paragraph which is not applicable.