



DREDGING CORPORATION OF INDIA LIMITED

H.O.: H B Colony, Seethammadhara, VISAKHAPATNAM – 530 022

ADVT. No.03/2023

DCIL is looking for dynamic, result-oriented professionals with proven track record for the following positions on contract basis

S.No.	POSITION	NO. OF VACANCIES
1.	Project Manager for Inland Dredging Works	04
2.	Hydrographic Surveyor for Inland Dredging Works	08
3.	Project Consultants (Operations/ Projects)	02
4.	Information Technology Consultant	01
5.	Legal Consultant	01
6.	Resident Manager	01
7.	Assistant Company Secretary	01

Interested candidates may visit our website <https://www.dredge-india.com> Last date for receipt of applications by e-mail is 03.05.2023

## **DREDGING CORPORATION OF INDIA LIMITED**

(Owned by a consortium of 4 major ports Visakhapatnam Port Authority, Paradip Port Authority, Jawaharlal Nehru Port Authority and Deendayal Port Authority)

DREDGE HOUSE:: H B Colony Main Road  
Seethammadhara, Visakhapatnam 530 022

### **ADVERTISEMENT NO. 03 /2023**

Dredging Corporation of India Limited (DCI) is a pioneer organisation in the field of dredging and maritime development. Its Head Office is strategically situated on the East Coast of India at Visakhapatnam; DCI endeavours to provide integrated dredging and related marine services for promoting the national and international maritime trade, beach nourishment, reclamation, inland dredging, environment protection, etc. and to become a global operator in the dredging business. In order to meet the increasing demands of the future, DCI has ambitious plans to procure more Trailer Suction Hopper Dredgers to increase its dredging capacity and to upgrade its existing fleet as well as expand its services in India and abroad. With a dedicated team of professionally qualified and experienced personnel, who constitute the backbone of the organisation, DCI is fully geared to meet the dredging challenges in the time to come and is confidently looking forward for a bright future.

**(II)** The company is looking for dynamic, result oriented professionals with proven track record for the following posts purely on contract basis:

**1. Project Manager (On Contract basis) for Inland Dredging works**

**Vacancies: 4 Nos (UR- 3 & OBC -1)**

Sl. No	Particulars	Remarks
1	Name of the Post	Project Manager (On Contract basis)
2	Remuneration	<b>Rs. 50,000/- to Rs 65,000/- (consolidated)</b> To be decided based on the post qualification experience and performance in the interview
3	Job Description And Responsibilities	Project Manager is responsible for planning, monitoring and successful execution of project.
4	Age	Below 45 years
5	Qualification	Diploma or Bachelor's degree in Civil Engineering.
6	Experience	Candidates should have 6 years' experience in planning, monitoring and execution of dredging projects, preferably in inland waterway/river dredging out of which, minimum 02 years' of experience as Project Manager/ Project In-Charge.
7.	Posting Duration	The term will be initially for a period of one year and extendable for another one year based on the performance and at the discretion of Management.
8.	Place of Posting	The selected candidates will be posted in West Bengal/ Assam. However, they can be transferred to any place, as per the requirements of the Company

**2. Hydrographic Surveyor(On contract basis) for Inland Dredging works**  
**Vacancies : 8 Nos ( UR-5, OBC-2 and SC-1 )**

Sl. No	Particulars	Remarks
1	Name of the Post	Hydrographic Surveyor (On Contract basis)
2	Remuneration	<b>Rs.25 ,000/- to Rs 40,000/- (consolidated)</b> To be decided based on the post qualification experience and performance in the interview
3	Job Description And Responsibilities	Hydrographic Surveyor (on contract basis) is responsible for carrying out hydrographic and topographic surveys, data processing, chart preparation, quantity calculations, revenue bill preparation etc.
4	Age	Below 45 years
5	Qualification	Diploma or Bachelor's degree in Civil Engineering.
6	Experience	Candidates should have 02 years' experience as hydrographic surveyor; preference will be given to the applicants having experience in inland waterway/river dredging.
7.	Posting Duration	The term will be initially for a period of one year and extendable for another one year based on the performance and at the discretion of Management.
8.	Place of Posting	The selected candidates will be posted in West Bengal/ Assam. However, they can be transferred to any place, as per the requirements of the Company.

**3. Project Consultants (O/P) (On Contract Basis) -**  
**Vacancies : 2 Nos (UR-1 & OBC-1 )**

Sl. No	Particulars	Remarks
1	Name of the Post	Project Consultants (Operations/Projects) (On Contract Basis)
2	Remuneration	<b>Rs.1,00,000/- to Rs 1,25,000/- (consolidated)</b> To be decided based on the post qualification experience and performance in the interview
3	Age	Upto 50 Years
4	Qualification	Master (FG) COC or Dredge Master Gr.I COC
5	Experience	Candidates should have 06 years of post-qualification experience after obtaining Master (FG) COC or Dredge Master Gr.1 COC and be conversant with Shipping Procedures, Execution of Projects, Contracts etc.
6	Posting Duration	The term will be initially for a period of one year and extendable for another one year based on the performance and at the discretion of Management.
7	Place of Posting	Selected candidates can be posted at Head Office/Regional Offices/ Project Offices, or any other place as per the Corporation's requirements

**4. Information Technology Consultant - Vacancy : 1 No ( UR )**

Sl. No	Particulars	Remarks
1	Name of the Post	Information Technology Consultant (On Contract Basis)
2	Remuneration	<b>Rs.1,00,000/- to Rs 1,25,000/- (consolidated)</b> To be decided based on the post qualification experience and performance in the interview
3	Age	Upto 45 Years
4	Qualification	Engineering Graduate or MCA
5	Experience	Candidates should have 08 years of post-qualification experience in Networking and Applications Development and ERP Implementation. Knowledge on Microsoft Dynamics AX (Axapta) shall be preferred.
6	Posting Duration	The term will be initially for a period of one year and extendable for another one year based on the performance and at the discretion of Management.
7	Place of Posting	The selected candidates will be posted at Head Office, Visakhapatnam. However, they can be transferred to any place, as per the requirements of the Company

**5. Legal Consultant (on contract basis) Vacancy : 1 No ( UR )**

Sl. No	Particulars	Remarks
1	Name of the Post	Legal Consultant (on contract basis)
2	Remuneration	<b>Rs. 50,000/- to Rs 70,000/- (consolidated)</b> To be decided based on the post qualification experience and performance in the interview
3	Age	Upto 45 Years
4	Qualification	1st or 2nd class Degree in law of recognised University
5	Experience	Candidates should have 10 years' experience as a practicing Lawyer, or 10 years working experience in a Legal Department. Experience in handling Arbitration cases and service matters are desirable.
6	Posting Duration	The term will be initially for a period of one year and extendable for another one year based on the performance and at the discretion of Management.
7	Place of Posting	The selected candidates will be posted at Head Office, Visakhapatnam. However, they can be transferred to any place, as per the requirements of the Company

**6. Resident Manager (On Contract Basis) : Vacancy : 1 No ( UR )**

Sl. No	Particulars	Remarks
1	Name of the Post	Resident Manager (On Contract Basis)
2	Remuneration	<b>Rs 50,000/- to maximum of Rs 65,000/- (consolidated)</b> To be decided based on the post qualification experience and performance in the interview
3	Age	Upto 45 Years
4	Qualification	I Class graduate from a recognized university preferably with MBA
5	Experience	Candidates should have 10 years of post-qualification experience out of which 3 years as an executive of dealing with matters relating to obtaining clearance/liaison work from/with various Ministries/ Government Departments, obtaining passports/Visas/passes and completion of emigration formalities, RBI clearance of foreign exchange/Public relations etc.
6	Posting Duration	The term will be initially for a period of one year and extendable for another one year based on the performance
7.	Place of Posting	The selected candidates will be posted at Registered Office, New Delhi. However, they can be transferred to any place, as per the requirements of the Company

**7. Assistant Company secretary (On Contract basis) Vacancy : 1 No ( UR )**

Sl. No	Particulars	Remarks
1	Name of the Post	Assistant Company secretary (On Contract basis)
2	Remuneration	<b>Rs40,000/- to maximum of Rs 60,000/- (consolidated)</b> To be decided based on the post qualification experience and performance in the interview
3	Age	Upto 45 Years
4	Qualification	Should be a member of the Institute of Company Secretaries of India
5	Experience	Candidates should have at least 01 year's post qualification experience in working in a Board Secretariat as a Company Secretary / Asst. Secretary. Experience of working in a listed company will be given preference.
6	Posting Duration	The term will be initially for a period of one year and extendable for another one year based on the performance and at the discretion of Management.
7	Place of Posting	Selected candidates will be posted at Head Office, Visakhapatnam. However, they can be transferred to any place, as per the requirements of the Company

### **(III) General Instructions**

- (i) Only Indian Nationals are eligible to apply.
- (ii) Age, Qualifications and Experiences stipulated above should be as on 01.04.2023
- (iii) Appointment of selected candidates is subject to verification of Educational / Technical Qualifications, Memberships, Experience, Caste and Character & Antecedents as the case may be with the Concerned Authorities, if required.
- (iv) Candidates seeking reservation as SC/ST/OBC (Non-Creamy Layer)/ will have to submit caste certificate ONLY in the Prescribed Pro forma meant for appointment to posts under the Government of India from the designated authority indicating clearly the candidates caste, the Act / Order under which the caste is recognized as SC/ST/OBC and the Village/Town the candidate is ordinarily a resident of.
- (v) Candidates seeking reservation under EWS will have to submit certificate ONLY in the Prescribed Pro forma meant for appointment to posts under the Government of India from the Designated Authority.
- (vi) Relaxation in age limit will be considered for SCs/STs/OBCs/PWD etc., as per the existing Government guidelines.
- (vii) Canvassing in any manner would lead to disqualification of candidature.
- (viii) Management reserves the right to increase/decrease the number of vacancies advertised as per the need or cancel the recruitment of a particular post or cancel the advertisement itself without any notice.
- (ix) Management reserves the right to fill or not to fill the posts and mere fulfillment of qualifications and other requirements laid down does not entitle a candidate to be called for Interview.
- (x) Management reserves the right to increase/decrease the minimum eligibility criteria, etc. in order to restrict the number of candidates to be called for selection process.
- (xi) Management reserves the right to increase/ decrease the specifications given in the advertised posts depending upon the response.
- (xii) List of candidates shortlisted for participating in the Selection Process and also the list of selected candidates for appointment for the above posts will be displayed on DCIL Website [www.dredge-india.com](http://www.dredge-india.com) for the information of the candidates in due course of time. Candidates are advised to visit DCIL Website [www.dredge-india.com](http://www.dredge-india.com) for latest updates on a regular basis.
- (xiii) All candidates are advised to have valid mobile number and E-mail IDs, as all the communication with regard to interview, selection etc shall be sent to that mobile number/E-mail ID only.
- (xiv) Candidature of the registered candidate is liable to be rejected at any stage of the recruitment process or after recruitment or joining, if any information provided by the candidate is found to be false or is not found in conformity with eligibility criteria mentioned in the advertisement.
- (xv) Any dispute with regard to recruitment against this advertisement will be settled within the Jurisdiction of Visakhapatnam Court only.
- (xvi) No application will be considered after the last date of receipt of application.
- (xvii) Incomplete applications shall be summarily rejected. In case of any discrepancy in the application, the candidature will be summarily rejected.

**(IV) Selection Process:**

- (i) Shortlisting will be done based on the information/ declaration submitted by the candidate.
- (ii) Candidates except Sl No 2. i.e Hydrographic Surveyor(On contract basis) for Inland Dredging works, shall be selected based on the performance in personal interview. Candidates applying for Sl No 2 shall be selected based on skill test.
- (iii) Exact date and venue for Personal Interview/ Skill Test will be intimated to the shortlisted candidates in due course.

**(V) Medical Fitness:**

The final placement of the candidate in the Company will be subject to the selected candidates being found medically fit.

**(VI) Application Fee:**

There is no application Fee.

**(VII) How to Apply**

Interested candidates meeting the qualification and experience as per the advertisement may fill up the application form (downloaded from website), sign and send it along with all self-attested enclosures w.r.t. age/ qualification, experience and reservations etc. in an envelope duly super-scribed as 'Application for the post of ...../Advt.No.03/2023' and forward it to the address indicated below. Before sending the filled-in application form by post, the candidates are required to scan and forward copy of the filled in application along with the enclosures to [recruit@dcil.co.in](mailto:recruit@dcil.co.in) on or before 03.05.2023.

**Manager (HR)**  
**Dredging Corporation of India Limited**  
**DREDGE HOUSE:: H B Colony Main Road**  
**Seethammadhara, Visakhapatnam 530 022**





(B)	Professional / Technical					
	Name of the University / Institution	Examination passed	Year of Passing	Class obtained	Percentage of marks	
10. (A)	Total Experience	Candidates should invariably mention to write down clearly the details of experience, from/to, no. of completed years of experience, grade, pay scale, present basic pay and Gross emoluments in the following table.				
Sl. No.	Name of the Organisation	Post held	Period of Employment		Completed years of service	Reasons for leaving
			From	To		
(B)	Details of Last Pay drawn: Please attach proof	Gross Monthly remuneration		Rs.		
		Basic Pay		Rs.		
		CTC per annum		Rs.		
(C)	Training details and Professional Memberships etc					
11.	Please state briefly as to how your experience is relevant to the post applied for :					

12.	Personal Reference: Candidates should give the names of two persons, their addresses, occupation and telephone / mobile numbers. Persons named should not be either close or blood related family members of the candidate.		
S.No	Name of the Person	Occupation	Full Address with contact Telephone Nos.
01.			
02.			
13.	Enclosures to the Application :		
<p>The information furnished above are true and correct and in case any information is found to be incorrect or false at any later stage, my candidature is liable to be summarily rejected without any further intimation to me.</p> <p style="text-align: right;">Signature of the Candidate</p> <p>Place :</p> <p>Date :</p>			