

	<p>OFFICE OF THE COMMISSIONER OF CENTRAL TAX & CENTRAL EXCISE CENTRAL REVENUE BUILDING: I.S. PRESS ROAD: COCHIN - 682018</p> <p>E-mail:cexcochi@nic.in, Fax. 04842390608, Phone: 0484-2390404</p>
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**RECRUITMENT AGAINST SPORTS QUOTA IN THE CENTRAL TAX,
CENTRAL EXCISE AND CUSTOMS DEPARTMENT,
THIRUVANANTHAPURAM ZONE, KOCHI - 2022-23.**

Central Tax, Central Excise & Customs, Thiruvananthapuram Zone, Kochi invites applications for recruitment of meritorious Sports Persons in different games/sports. The recruitment will be made in the following post.

SI. No.	Name of the Post	No. of Vacancies	Pay (As per 7 th CPC)
1.	Tax Assistant	01	Level - 4 in the pay matrix (Rs. 25,500 - 81,100)
2.	Stenographer (Grade-II)	01	Level - 4 in the pay matrix (Rs. 25,500 - 81,100)
3.	Havaldar	05	Level - 1 in the pay matrix (Rs. 18,000 - 56,900)
4.	Canteen Attendant	01	Level - 1 in the pay matrix (Rs. 18,000 - 56,900)

The selected candidates would also be entitled to all the allowances as applicable to Central Government employees.

The application form along with terms and conditions and instructions to the candidates should be downloaded from the Central Board of Indirect Taxes & Customs Departmental official website <http://www.cbic.gov.in> and from the Central Tax & Central Excise (CCA), Kochi Commissionerate, Kochi website <http://www.cenexcisekochi.gov.in>

The application form duly filled in all respects should be submitted in a closed cover super scribed with words- "Application for Sports Quota Recruitment 2022-23" along with a self-addressed envelope of size of 11" x 5" affixed with postage stamp of Rs.10/- to:

**O/o The Commissioner of Central Tax & Central Excise (CCA),
Kochi Commissionerate, Hqrs. Office,
C.R.Building, I.S.Press Road, Kochi- 682 018**

The applications may be sent either by post or in person so as to reach the above address within office hours on or before **15.02.2023**.

The applications received after last date will not be entertained under any circumstances.

TERMS & CONDITIONS

1. Candidates should read the below mentioned terms and conditions and instructions carefully before filling up the form.
2. (a) The application should be strictly as per the pro-forma prescribed. Application not accompanied by the prescribed forms and copies of relevant merit/participation certificates will be liable for rejection.

(b) Only one application should be submitted by the candidate. If any candidate submits more than one application, all such applications will be summarily rejected and the candidate will not be eligible.
3. The application should be filled up in Block Letters in English using ink pen or ballpoint pen preferably in **Black ink**.
4. Along with the application (Annexure-II), the following mentioned forms duly filled up and signed by the respective sports authorities as mentioned in the forms (Enclosed as Annexure-A) should be submitted.

List of authorities competent to award certificates on eligibility for recruitment of sportspersons

Sl. No.	Competition	Authority awarding Certificate	Form in which certificate is to be awarded
1	International Competition	Secretary of the National Federation of the Game concerned.	1
2	National Competition	Secretary of the National Federation or Secretary of the State Association of the Game concerned.	2
3	Inter-University Tournaments	Dean of Sports or other officer in overall charge of sports of the University concerned.	3
4	National/Sports/ Games for Schools	Director or Additional/ Joint or Deputy Director in overall charge of sports/games for Schools in the Directorate of Public Instructions/Education of the State.	4
5	Physical Efficiency Drive	Secretary or other Officer in overall charge of Physical Efficiency in the Ministry of Education & Social Welfare Government of India	5

ELIGIBILITY CONDITIONS

1. AGE LIMIT: The crucial date for determining the age shall be the closing date for receipt of applications from candidates ie., 15.02.2023. He / She must have been born not earlier than 15.02.1996 and not later than 15.02.2005 for candidates aged between 18 – 27 Years. He / She must have been born not earlier than 15.02.1998 and not later than 15.02.2005 for candidates aged between 18 – 25 Years.

2. EDUCATIONAL QUALIFICATION:

Post	Educational and other qualification required
Tax Assistant	Essential: (i) Bachelor's Degree from a recognized University or equivalent; and (ii) Possess a speed of not less than 8000 key depressions per hour for data entry work. Note: The speed of 8000 key depressions per hour for data entry work is to be examined by conducting a speed test on the electronic data processing machine. Age Limit :- Aged between 18- 27 Years
Stenographer (Grade-II)	i) 12 th Class pass or equivalent from a recognized Board or University. ii) Skill Test Norms Dictation: 10 Minutes @ 80 words per Minute Transcription: 50 Minutes (English, on Computer) 65 Minutes (Hindi, on Computer) Age Limit :- Aged between 18- 27 Years
Havaldar	Matriculation or equivalent from any recognized Board. Note: Candidates will be required to possess the physical standards and pass physical tests as specified in the new Recruitment Rules. For Male Candidates:- Physical standard (minimum) Height – 157.5 Cms (relaxable by 5 cms in the case of garhwalis, Assmese, Gorkhas and members of the Schedule tribes) Chest – 81 Cms (fully expanded with minimum expansion of 5 Cms) Physical Test: Walking – 1600 Meters in 15 minutes For Female Candidates:- Physical standard (minimum) Height – 152 Cms ; Weight 48 Kgs. (Height relaxable by 2.5 Cms and weight by 2 Kgs. in the case of Garhwalis, Assmese, Gorkhas and members of the Schedule tribes) Physical Test: Walking – 1 km in 20 minutes. Age Limit :- Aged between 18- 27 Years
Canteen Attendant	Matriculation or equivalent from a recognized Board. Age Limit :- Aged between 18- 25 Years

3. SPORTS ELIGIBILITY:

The proficiency will be evaluated on the basis of their participation in recognized tournaments/ events in the calendar years 2022, 2021, 2020, 2019, 2018 and 2017 for which details should be furnished as Annexure I. The tournaments/ events will be evaluated in the following descending order of importance.

- a) International Tournaments/Events like Olympics & World Championship.
- b) International Tournaments/Events of Regional importance like Asian Games/ Commonwealth Games/ Afro Asian Games.
- c) Other International Tournaments/ Events like SAF Games.
- d) Domestic Tournaments/ Senior National level Events like National Games, National Federation Games etc.
- e) Domestic Tournaments/ Junior National level Events
- f) Inter University Tournaments.
- g) National School Games
- h) National physical efficiency / drive certificate holders.

Only the best three performances during the calendar years 2022, 2021, 2020, 2019, 2018 & 2017 will be considered for evaluation. These should be properly filled up in Annexure-1 of the application.

4. LIST OF GAMES/SPORTS FOR WHICH RECRUITMENT IS BEING MADE:

Sl. No.	Name of the Sport	Male/Female	No of Vacancies	Name of the Post	Sports Events / positions
1	Football	Male	3	Havaldar	In all positions
2	Basketball	Male	3	Havaldar / Stenographer	In all positions
3	Athletics	Male/Female	2	Tax Assistant / Canteen Attendant	Events- 200 M, 400 M & 800 M.
Total			8		

NOTE: Only the applications for the above mentioned Sports Disciplines will be considered.

5. SELECTION OF THE CANDIDATES

The applications will be scrutinized and suitable candidates will be shortlisted for further selection process. Department reserves the right to decide the number of candidates to be called for field trials based on the credentials of the candidates. The eligible candidates will have to appear in the field test relevant to Sports discipline. Success in the above tests confers no right to appointment unless the department is satisfied after such enquiry as may be considered necessary that the candidate is suitable in all respects for appointment to the post.

6. Field trial will be conducted to check the fitness levels and performance of the candidates. Field trials will carry marks and will also be counted for ranking purpose. In case any candidate is unable to take the fitness test for any reason whatsoever or having taken the test is not found fit, he would not be considered for the post. The current form will be evaluated based on the year of participation in recognized tournaments/events in the calendar years 2022, 2021, 2020, 2019, 2018 and 2017 for which the details should be furnished as per Annexure-1.

7. The shortlisted candidates will be called for written test. The written examination will be in English and will consist of questions in English, Mathematics and General Knowledge. Written test is purely qualifying in nature. The candidates applying for Tax Assistants posts will be required to take a data entry test for 15 minutes and skill test for the Stenographers. Based on the aggregate marks obtained in the field trials and merit certificates, the candidates will be ranked for selection.

8. The field trials and written exam will be held in Kochi. The selected candidates will be required to appear for the same at their own expenses on the dates and time to be indicated later.

9. The applicant should enclose attested copies of the following certificates.

- (i) Matriculation/SSC or equivalent certificate for proof of age
- (ii) Education qualification
- (iii) Sports/games certificates/forms as mentioned in Annexure-A.
- (iv) Caste certificate in proof of caste.

10. Sports achievements certified by authorities other than those recognized by the Ministry of sports and youth welfare shall not be considered.

11. Sports persons who are already employed in Central Government or State Government or PSU should submit an NOC from the present employer which should be enclosed with the application.

12. The selected candidates will be on probation for 2 years or such period as per the extant instructions of the Government of India. His/her participation in the tournaments/meets on behalf of the Department will also be a deciding factor in the declaration of his/her probation. The selected candidates will be required to represent the Central Tax and Customs Department, Thiruvananthapuram Zone, in the tournament/meets as decided at least for ten (10) years. **The selected candidates will also be required to sign an undertaking that he will not seek inter-zone transfer for a period of 10 years.**

13. Any form of canvassing by any candidate will render his/her candidature liable to be rejected summarily at any stage of the recruitment process.

14. The Commissioner of Central Tax & Central Excise, Kochi Commissionerate has got the right to cancel the recruitment process.

15. In the event of any tie the decision of the appointing authority will be final.

16. This recruitment is subject to applicable rules for recruitment of meritorious sports persons, issued by Government of India from time to time.

Sd/-

Additional Commissioner (P&V)
O / o The Commissioner of Central Tax & Central
Excise, Kochi Commissionerate, Hqrs. Office,
C.R. Building, I.S. Press Road, Kochi – 682 018

Enclosures:

- i) **Annexure-1:** Details of tournaments/events participated in the calendar years 2022, 2021, 2020, 2019, 2018 and 2017.
- ii) **Annexure-11:** Application form.
- iii) **Annexure-A:** Form-1, Form-2, Form-3, Form-4 & Form-5.