



GOVERNMENT OF ANDHRA PRADESH
HEALTH MEDICAL & FAMILY WELFARE DEPARTMENT

ANDHRA PRADESH VAIDYA VIDHANA PARISHAD
Notification No.01/2023, dt. 10.01.2023

Ref: 1.G.O.Ms.No.225, HM&FW(D1) Dept., dt.12.09.2022.
2.G.O.Ms.No.226, HM&FW(D1) Dept., dt.12.09.2022.
3.G.O.Ms.No.188, HM&FW(D1) Dept., dt.15.07.2022.

1. Information to the candidates:

Online applications are invited from eligible candidates to the post of Hospital Administrator in APVVP hospitals on contract basis. Details are available in hmfw.ap.gov.in and cfw.ap.nic.in websites.

- i. The online application will be available on the web portal <https://dmeaponline.com> from 00.01 of 11.01.2023.
- ii. Last date for submission of online application is 11:59 PM on 17.01.2023.
- iii. Application fee: For OC and BC candidates Rs.1000/- and for SC&ST and PH candidates: Rs.750/-

2. **No. of Vacancies** : 47 (Forty Seven). The Vacancies is subject to increase.

3. Method of appointment:

On contract basis, initially for a period of two years. May be extended further on need basis and on satisfactory performance as per Government instructions from time to time.

4. **Remuneration:** A consolidated remuneration of Rs.80,000/-per month.

5. Qualifications:

- i. Basic qualification: MBBS/MDS.
- ii. Compulsory qualification: Masters Degree in Hospital Administration or Hospital Management or MBA Hospital Management or MBA Finance or MBA-Human Resource or MBA or any other equivalent qualification from recognized university/competent authority.
- iii. Published work in the area of healthcare administration, quality, safety and processes will be preferred.
- iv. Experience
 - a. At least 2 (two) years of post-qualification experience in Hospital Administration/Hospital care quality/formal quality management in

Health sector in the institutions recognized by Govt. of A.P.(both private and Govt. Hospitals).

- b. At least 1 (one) year of work experience in Administration or Leadership or Managerial roles in institutions recognized by Govt, of A.P. (both private and Govt. Hospitals)
- v. Fluency in Telugu and English.
- vi. Computer Literacy and proficiency: with high level of familiarity with commonly used packages like MS Word, Excel, Power point & Web surfing to search relevant data & documents.
- vii. Knowledge of Govt. Legislations and Hospital administration.
- viii. Good communication and presentation skills both in speech and writing, analytical and interpersonal abilities, demonstrated ability to work in a multi-disciplinary team environment, which will be evaluated in interview.

6. Age:

Upper age limit is 42 years. Shall not have completed 42 years as on 01.07.2023. Relaxations will be as follows:-

- i. For SC, ST,BC candidates : 05 (Five) years.
- ii. For Ex-service Men : 03 (Three) years in addition to the length of service in armed forces.
- iii. For differently abled persons :10 (Ten) years & the Maximum age limit is 50 years with all relaxations put together.

7. Reservations :

- i. Applicable as per Rule 22 of AP State and Subordinate Services Rules and instructions issued from time to time.
- ii. To woman will be as per General Rule 22-A(G.O.Ms.No.41, WD&CW(Estt) Dept., dated:-01-08-1996, G.O.Ms.No.63, GA(Ser-D) Dept, dt: 17.04.2018 & instructions issued from time to time.
- iii. To differently abled persons is applicable as per G.O.Ms.No.2 Department for WCDA & SC(Prog.II) dt 19.02.2020 read with Memo HMF01/404/D1/2021 of HM&FW(D1) Dept dt: 08.10.2021.
- iv. To local candidates is applicable as per GO Ms No 674; GA (SPF.A) Dept, dated:28.10.1975, GO P No.763 GA.(SPF.A) Dept dated 15.11.1975 read with GO Ms No 124, GA (SPF-A) Dept dt. 07.03.2002, instructions issued vide Govt.memo.No.1585/D1/2014 of HM&FWE(D) department, dated 18.08.2014 and instructions issued from time to time. This local reservation is only for providing zonal representation. The candidates will be posted in any vacancy in the state as this is a State cadre post.
- v. EWS Reservation applicable as per Rule 22 of AP State and Subordinate Services Rules, 1996 vide G.O.Ms.No.73, GAD(Services-D) Dept., dt.04.08.2021.

8. Method of Selection:

Total Marks: 100

- i. 35 and 45 marks will be allocated for aggregate of marks obtained in all the years in MBBS and MDS respectively.
- ii. 10 marks will be allocated for aggregate of marks obtained in all the years in P.G. Degree(MD/MS in Allopathy) & 5 marks will be allocated for aggregate of marks obtained in PGDiploma/DNB(Allopathy). The candidates are advised to claim whichever is beneficial to him/her.
- iii. 35 marks will be allocated for aggregate of marks obtained in all the years in Masters Degree in Hospital Administration/Hospital Management/MBA Hospital Management/MBA Finance/MBA-Human Resource/MBA/any other equivalent qualification from recognized university/competent authority.
- iv. Interview: 20 marks. Fluency in Telugu and English, computer literacy, knowledge of Govt. Legislations and good communication skills both in speech and writing etc., will be evaluated in interview.
- v. In the absence of marks memos of any of the above course, decision of the administration is final.

9. Certificates to be uploaded:

- i. SSC or its equivalent certificate as proof of date of birth.
- ii. MBBS/BDS and MDS marks memos.
- iii. MBBS/BDS and MDS Degree Certificate.
- iv. MBBS/BDS Internship completion certificate.
- v. Study certificates from IV to X from the school where the candidate studied. In case of private study local candidature certificate for that particular 7 years period preceding to the year of passing X class from competent authority in Form Appendix I certificate of residence prescribed vide Sub clause(ii) of clause(a) of the para 7 of the Presidential Order (proforma is herewith enclosed). Candidates migrated from Telangana shall submit certificate of Local candidature as per GO No 132 & 133 dt: 13.06.2017. In the absence of the suitable certificates for claiming local candidature the candidate will be considered as non local and not eligible for appointment.
- vi. MD/MS Marks memos as applicable.
- vii. MD/MS Degree Certificate as applicable.
- viii. PG Diploma/DNB marks memos as applicable.
- ix. PG Diploma/DNB certificate as applicable.
- x. A.P. Medical/Dental council registration certificate.
- xi. Marks memos of MHA/MHM/MBA-HM/MBA Fin/MBA-HR/MBA/any other equivalent qualification.
- xii. Degree Certificate of MHA/MHM/MBA-HM/MBA Fin/MBA-HR/MBA/any other equivalent qualification.
- xiii. Documents in support of publications if any.
- xiv. Copy of valid caste certificate. In case of non-submission of valid caste certificate, the candidate will be considered as OC.
- xv. Certificate of disability issued in SADAREM if applicable.

- xvi. Service / experience certificate from the competent authority Concerned.
- xvii. Latest EWS (Economically weaker sections) certificate issued by the competent authority in case of the EWS categories in the prescribed proforma.

10. Debarment:

- i. Candidates should make sure of their eligibility to the post applied for and that the declaration made by them in the format of application regarding their eligibility in all aspects. Any candidate furnishing incorrect information or making false declaration regarding his/her eligibility at any stage or suppressing any information is liable to be debarred from recruitment conducted by the department and summarily rejection of their candidates for this recruitment & future recruitments.
- ii. The department is vested with duty of conducting recruitment and selection as per rules duly maintaining utmost secrecy and confidentiality in this progress and any attempt by any one causing or likely to cause breach of this duty in such manner or such action as to violate or likely to violate the fair practices followed and ensured by the department will be sufficient for rendering such questionable means ground for debarment.

11. Department's decision to be final

- i. The decision of the department regarding acceptance or rejection of the candidature, conduct of counseling and at all consequent stages culminating in the selection or otherwise of any candidates shall be final in all respects and binding on all concerned under the powers vested with. The department also reserves its right and modify regarding time and conditions laid down in the notification for conducting the various stages up to selection duly intimating details thereof to all concerned as warranted by any unforeseen circumstances arising during the course of this process.
- ii. All desirous and eligible candidates shall apply online after satisfying themselves that they are eligible as per the terms and conditions of this recruitment notification. Any application sent through any mode other than the prescribed online mode will not be entertained under any circumstances. Submission of application form by the candidate is authentication that he / she has read the notification and shall abide by the terms and conditions laid down there under.

Sd/-Dr.Vinod Kumar V I.A.S.,
COMMISSIONER
A.P VAIDYA VIDHANA PARISHAD