

GOVERNMENT OF ANDHRA PRADESH
HEALTH, MEDICAL AND FAMILY WELFARE DEPARTMENT

**NOTIFICATION FOR RECRUITMENT OF MEDICAL OFFICER POSTS
ON CONTRACT BASIS FOR UTILISATION OF THEIR SERVICES AT
VARIOUS HEALTH FACILITIES IN ERSTWHILE Y.S.R. DISTRICT
UNDER NATIONAL HEALTH MISSION.**

Notification no: 09 of 2022.

Applications are invited from the eligible qualified candidates for recruitment of the following category of posts on contract basis for a period of initially one year for utilization of their services at various health facilities under National Health Mission in erstwhile Y.S.R. District.

| Sl. No. | Post | Name of the Scheme | No of posts | Monthly remuneration |
|----------------|---------------------|---------------------------------|--------------------|-----------------------------|
| 1 | Medical Officer | N.B.S.U. | 12 | Rs.53,945/- |
| 2 | Medical Officer | Nutrition Rehabilitation Centre | 01 | Rs.53,945/- |
| 3 | Cook-cum-Care Taker | Nutrition Rehabilitation Centre | 02 | Rs.12,000/- |
| 4 | Attendant/ Cleaner | Nutrition Rehabilitation Centre | 01 | Rs.12,000/- |
| 5 | Supporting Staff | SNCU | 02 | Rs.12,000/- |
| 6 | Security Guard | SNCU | 03 | Rs.12,000/- |
| Total : | | | 41 | |

Necessary guidelines and the prescribed format of application can be downloaded from the website address <https://www.kadapa.ap.gov.in>. Later, the filled-in application with necessary enclosures shall be submitted in person at O/O the DM&HO, Kadapa from 10-12-2022 and before 13-12-2022 up to 05-00PM.

**Dist. Medl & Health Officer,
Kadapa, YSR District**

**Joint Collector
Kadapa**

**Collector & Dist. Magistrate
Kadapa**

HEALTH, MEDICAL AND FAMILY WELFARE DEPARTMENT

NOTIFICATION FOR RECRUITMENT OF MEDICAL OFFICER AND OTHER CATEGORY OF POSTS ON CONTRACT BASIS FOR UTILISATION OF THEIR SERVICES AT VARIOUS HEALTH FACILITIES IN ERSTWHILE Y.S.R. DISTRICT UNDER NHM / NUHM

Notification no: 09 of 2022.

INTRODUCTION:

In exigency of the services of the Medical Officers and other category of posts under various schemes under National Health Mission /National Urban Health Mission in various facilities under the administrative control of the DM&HO, DCHS and the Superintendent of GGHs in erstwhile Y.S.R. District, the Chairman and Collector & District Magistrate, Kadapa, Y.S.R. District desires to issue the following notification seeking applications from the eligible candidates for filling up of the posts on contract basis, initially for a period of one year from the date of recruitment. The scheme wise number of posts going to be filled as follows;

EDUCATIONAL QUALIFICATIONS :

| Sl. No. | Name of the Post | Scheme | Educational Qualification |
|---------|---------------------|--------------|--|
| 01 | Medical officer | NBSU and NRC | ➤ Must possess MBBS Degree recognised by the Medical Council of India (MCI). ➤ Must be registered at A.P. Medical Council with updated renewal. |
| 03 | Cook-cum-Care Taker | NRC | ➤ Preferably Female, 5 th Class to 10 th Class |
| 04 | Attendant / Cleaner | NRC | ➤ 7 th Class Pass (only Female Candidates should be selected as they have to support the lactating mother in breast feeding mothers in SNCUs) |
| 05 | Supporting Staff | SNCU | ➤ 5 th Class Pass (Only Female Candidates should be selected as they have to support the lactating mothers in breast feeding mothers in SNCUs) |
| 06 | Security Guard | SNCU | ➤ Ex-servicemen |

APPLICATIONS:

Applications are invited from the MBBS qualified candidates for the above said posts, from those candidates, who have not crossed the age of '42' years. Age relaxation for upper age limit to those candidates belongs to SC/ST/BC are '5' years and '3' years for Ex-Service men/women, '5' years for EWS and 10 years for Physically Challenged Persons up to a maximum for 52 years. The maximum age will be reckoned as on 01.11-2022.

METHOD OF RECRUITMENT :

- a) 75% aggregate of marks obtained in all the years in the qualifying examination.
(Eg: If the candidate secured 70% in the qualifying examination, then he/she will be given 52.5%).
- (i) In case of the candidates, who have been studied MBBS degree at the foreign universities and the marks awarded by them in the grading pattern, the aggregate of 75% marks will considered as follows;
- | | | |
|-----------------------------|---|-------------------------|
| 1) 'A' Grade / Excellent | - | 60% / 100 X 75 = 45% |
| 2) 'B' Grade / Good | - | 55% / 100 X 75 = 41.25% |
| 3) "C" Grade / Satisfactory | - | 50% / 100 X 75 = 37.50% |

- (ii) In case of the candidates, who have been studied MBBS degree at the foreign universities and the marks awarded by them in the percentage pattern, the aggregate of 75% marks will considered as follows;

| Percentage of marks awarded by the foreign university | Will be converted in to the grade as follows | Aggregate of 75% marks will considered as follows |
|---|--|---|
| 80% to 100% | 'A' Grade | $60\% / 100 \times 75 = 45\%$ |
| 65% to 80% | 'B' Grade | $55\% / 100 \times 75 = 41.25\%$ |
| Below 65% | 'C' Grade | $50\% / 100 \times 75 = 37.50\%$ |

- (iii) In certain foreign universities degrees marks shown as academic hours / amount of hours / ECIS Ranks / National Grade / Study hours / Credits / Grade points in GPA / Pass and such cases, where marks are not clearly shown, will be considered as 'C' Grade and the aggregate of 75% marks on merit will calculated as $50\% / 100 \times 75 = 37.50\%$.

- (iv) Marks awarded for languages will not be considered.

- b)** 15% as weightage for experience to the doctors, who are working on outsourcing / contract basis in various Government schemes and any PPP projects in Health, Medical & Family Welfare Department who were appointed on contract / outsourcing basis through the District Selection Committee or selection process as applicable to the project.

- Tribal service @ 2.5 marks per completed six months
- Rural service @ 2.0 marks per completed six months
- Urban service @ 1.0 mark per completed six months

- No marks will be considered as service weightage in case of the candidates having service less than '6' months and having disciplinary / adverse remarks.

- Eligible service for consideration as service weightage is as follows;

- (i) Appointed in the posts having finance department concurrence and presently working or the services discontinued without the fault of the individual.
- (ii) Appointed in the posts, which are not having finance department concurrence, but are presently working in APSACS, RNTCP, Mobile Epidemics, MCH Team in Tribal and vulnerable areas under NHM.
- (iii) Appointed through the DSC and drawing salaries under 310/311
- (iv) Appointed in the ESI Hospitals under Directorate of Insurance Medical Services through DSC and drawing salaries under 300-OCS grants
- (v) Services in Dr. YSR Aarogya Sri Health Care Trust.
- (vi) Services in 104 (Mobile Medical Units).
- (vii) Services in UPHCs.

- c)** 10% as weightage for the seniority to which the candidate is waiting for his/her recruitment in Government after completion of requisite qualification. Maximum 10 marks @ 1 mark per completed year after acquiring requisite qualification as on the date of notification.

(Eg: If the candidate passed in March' 2013, then he/she will get 7 marks).

How to apply :

Candidates can download the prescribed format of application from the website of <https://www.kadapa.nic.in>. Later, the filled-in application with necessary enclosures shall be submitted in person at O/O the DM&HO, Kadapa from 10-12-2022 and before 12-12-2022 up to 05-00PM.

An amount of Rs.500/- (Rupees Five hundred only) shall be paid towards application fee through demand draft in favour of District Medical & Health Officer, Kadapa, YSR District from any nationalized banks.

| Sl. No. | Enclosures |
|---------|---|
| 1 | Filled-in application form with latest Passport size photo affixed. |
| 2 | Self-attested copy of marks memo of SSC (or) equivalent certificate |
| 3 | Self-attested copies of marks memos of all the years of qualifying examination |
| 4 | Self-attested copy of Provisional / Permanent certificate of qualification |
| 5 | Self-attested copy of permanent registration certificate of the A.P.M.C. (for the post of Medical Officer) |
| 6 | Self attested copy of Compulsory Internship Certificate (for the post of Medical Officer) |
| 7 | Self-attested copy of latest caste certificate (in case of SC/ST/BC) |
| 8 | Self-attested copies of study certificates from Class-IV to X where the candidate studied. In case of private study of SSC or its equivalent residence certificate issued by the Tahasildhar for the previous seven years in the prescribed proforma. |
| 9 | Self-attested copy of latest physically handicapped certificate issued by SADARAM / Ex-Servicemen (if applicable) |
| 10 | Self-attested copy of sports certificates along with eligibility certificate issued by the sports development authority in the prescribed format (If applicable). |
| 11 | Self-attested copy of EWS certificate issued by the Tahasildhar (if applicable) |
| 12 | Self-attested copy of service certificate of the candidate duly countersigned by the DM&HO / DCHS / Other authority competent by whom the individual was been appointed to claim weightage if any; |
| 13 | Self-attested copy of Aadhar certificate of the candidate (Mandatory) |
| 14 | Demand Draft / Banker's cheque for R.500/- drawn from any nationalized bank in favour of DM&HO, Kadapa, YSR District. |

NOTE :-

- i) If the certificate of caste was not enclosed, the applicant will be treated under OC.
- ii) If the study certificates are not enclosed the applicant will be treated as Non-Local.
- iii) If the candidate has not enclosed any of the above certificates specified in the table above which are applicable, the application will summarily rejected.
- iv) If any candidate has furnished/enclosed any fraudulent information, criminal case will be filed against him/her.

RULE OF RESERVATION APPLICABLE FOR THE LOCAL CANDIDATES:-

In terms of Para 8 of the G.O., A.P. Public Employment (Organization of local cadres) and regularization of Director Recruitment order 1975 (G.O. Ms. No. 674; G.A. (SPF.A) DEPARTMENT, DT: 29-10-1975) G.O.P.No. 763; G.A.(SPF.A) Department, dt:15/11/1975), read with G.O.Ms.No.124, G.A.(SPF.A) Department , dt; 7/3/2002.

Reservation to the local candidates is applicable as provided in the Rules and as amended from time to time as in force as on the date of the notification. The candidates claiming reservation as local candidates should enclose the required study certificates (from IV class to SSC) or Residence Certificate as the case may be. Subsequent production of the certificates will not be entertained under any circumstances.

A) Definition of Local Candidate:

- (i) "Local Candidate" means a candidate for direct recruitment to the post of Medical officer with the basic qualification of MBBS degree from the recognised university by the Medical Council of India, in relation to that Local areas where he/she has studied in Educational institution(s) for not less than four consecutive academic years prior to and including the year in which he/she appeared for SSC or its equivalent examination. If however, he/she has not studied in any educational Institution during the above four years period, it is enough if he/she has resided in that area which is claimed as his/her local area during the above said period.

- (ii) In case, the candidate does not fall within the scope of the above, it will be considered if he/she has studied for a period of not less than seven years prior to and inclusive of the year in which he/she has studied for the maximum period out of the said period of seven years and where the period of his/her study in two or more local areas are equal such local area where he/she has studied last (in such local areas) will be taken for determination the local candidature. Similarly, if he/she has not studied during the above said period in any Educational Institution(s) the place of residence during the above period will be taken into consideration and local candidature determined with reference to the maximum period of residence or in the case of equal period where he/she resided last.
- (iii) If the claim for local candidature is based on study, the candidate is required to produce a certificate from the Educational Institution(s) where he/she has studied during the said 4/7 years period. If, however, it is based on residence, a certificate should be submitted which is obtained from an Officer of the Revenue Department not below the rank of Tahasildhar / Mandal Revenue Officer, in independent charge of a Mandal.
- (iv) If, however, a candidate has resided in more than one Mandal during the relevant four/seven years period but within the same District or Zone as the case may be separate Certificate from the Tahasidhar / Mandal Revenue Officer, exercising jurisdiction have to be obtained in respect of different areas.

Note: A Single certificate, whether of study or residence would sufficient for enabling the candidate to apply as "LOCAL CANDIDATE"

- B) Residence certificate will not be accepted, if a candidate has not studied in any educational institutions up to S.S.C. or equivalent examination, such candidates have to produce study certificates invariably.
- C) The candidates claiming reservation as Local candidates should enclose the required certificates issued by the concerned authorities. Subsequent production of the certificate will NOT be entertained under any circumstances.
- D) This local reservation is only for providing District representation.

SELECTION PROCESS: -

- A) Scrutiny of applications, display of provisional merit list, receipt of appeals if any, final merit list, selection list, conduction of counselling and issue of appointment orders will be done by the District Medical & Health Officer, Kadapa, YSR District under the guidance of District Selection Committee headed by the Chairman and Collector & District Magistrate, Kadapa, YSR District.
- B) Selection is based on merit, experience and rule of reservation.
- C) Rule of reservation will be followed under rule 22 of AP State and Subordinate Services.

CONDITIONS ON APPOINTMENT: -

The candidate selected and appointed on contract basis shall not be regarded as a member of the service in which the post to which he/she is appointed, is included, and shall not be entitled by reason only of such appointment, to any preferential right to any other appointment in that or any other service. The department or the person may revoke the contractual appointment or discontinue the contract by giving one month's notice in writing on either side. This contract would automatically cease to operate on lapse of contract period and both parties will be discharged of their respective obligations and liabilities without any formal or informal communication.

TENURE: - Initially for a period of one year from the date of issue of the proceedings by the authority competent.

LEAVE: -

- a) The persons appointed on contract basis are entitled to only casual leave on par with regular employees in the department.
- b) In terms of G.O.Ms.No:17, Finance (HR-I.Plg-Policy) Department, Dated: 31-01-2019, the married women employees working on outsourcing or on contract basis shall eligible for '180' days of paid maternity leave for the first two deliveries. This condition is relaxed in cases of employees having less than two surviving children. The paid maternity leave shall be equivalent to the existing remuneration drawn by the above women employees. The statutory benefits such as EPF and ESI and other recoveries wherever admissible shall also be admissible by treating them as "on duty".

OTHER SERVICE CONDITIONS: -

1. No private Practice is allowed during the contract period.
2. Shall reside at their bonafied headquarters.
3. Department reserves the right to transfer the contractual employees to another stations due to exigencies of work or on administrative reasons.
4. Disciplinary control in accordance with provisions of APCS (CCA) Rules, 1991.
5. All persons appointed on contract basis shall execute an agreement on a non-judicial stamp paper of Rs.110/- with two witnesses, and submit the same to the appointing authority concerned at the time of reporting for duty, agreeing to the terms and conditions of the contract.

DEBARMENT: -

1. Candidates should make sure of their eligibility to the post applied for and that the declaration made by them in the format of application regarding their eligibility in all aspects. Any candidate furnishing incorrect information or making false declaration regarding his / her eligibility at any stage or suppressing any information is liable to be debarred from recruitment conducted by the department and summarily rejection of their candidature for this recruitment and future recruitments.
2. The department is vested with conducting recruitment and selection as per rules duly maintaining utmost secrecy and confidentiality in this process and any attempt by any one causing or likely to cause breach of this duty in such manner or by such action as to violate or likely to violate the fair practices followed and ensured by the Department will be sufficient cause for rendering such questionable means as ground for debarment.

DEPARTMENT'S DECISION IS FINAL

The decision of the District Selection Committee pertains to the application and its acceptance or rejection as the case may be, and conduct of counseling and at all consequent stages culminating in the selection or otherwise of any candidate shall be final in all respects and binding on all concerned under the powers vested with it. The Department/DSC also reserves its right and modify regarding terms and conditions laid down in the notification for conducting the various stages up to selection duly intimating details thereof to all concerned as warranted by any unforeseen circumstances arising during the course of this process.

**Dist. Medl & Health Officer,
Kadapa, YSR District**

**Joint Collector
Kadapa**

**Collector & Dist. Magistrate
Kadapa**

APPLICATION FORM

Self attested
Pass port size Photo

APPLICATION FOR THE POST OF MEDICAL OFFICER UNDER NATIONAL HEALTH MISSION IN YSR DISTRICT.

| | | | | | | | | | | | | |
|--|------------------------|---|---|--|---------------------------------|--|--|---------------------------------------|--|-----------|--|--|
| 1) Name of the applicant (in BLOCK letters) | | | | | | | | | | | | |
| 2) Aadhar No of the candidate (Mandatory) | | | | | | | | | | | | |
| 3) Father's Name / Husband's Name | | | | | | | | | | | | |
| 4) Residential Address : | | | | | | | | | | | | |
| 5) Candidates personal mobile no. (Mandatory) * All communications will be through mobile only | | | | | | | | | | | | |
| 3) Sex : (Male / Female) | | 4) Date of birth : | | | | | | | | | | |
| 5) Religion : | | 6) Social Status : (SC/ST/BC - (with A,B,C,D) /OC) | | | | | | | | | | |
| 7) Relaxation of age, if any : (Please specify the relaxation of age and in which aspect) | | | | | | | | | | | | |
| 8) Whether belongs to physically handicapped (latest Certificate issued by the SADARAM only valid) | | | | | | | | | | (Yes/ No) | | |
| 9) If belongs to Ex-Service men, length of service in armed force (Only Candidate must be Ex-service men/women) | | | | | | | | | | (Yes/ No) | | |
| 10) Whether the individual is having sports quota and having eligibility certificate issued by the Sports Development Authority | | | | | | | | | | (Yes/ No) | | |
| 11) If belongs to Economically Weaker Sections (EWS) (Candidate must submit certificate obtained from Tahasildhar) | | | | | | | | | | (Yes/ No) | | |
| **Study and conduct certificate details from Class-IV to X Class** | | | | | | | | | | | | |
| Sl. No. | Class | Year of Study | Name & Address of the School, where studied | | | | | | | District | | |
| 1 | 4 th Class | | | | | | | | | | | |
| 2 | 5 th Class | | | | | | | | | | | |
| 3 | 6 th Class | | | | | | | | | | | |
| 4 | 7 th Class | | | | | | | | | | | |
| 5 | 8 th Class | | | | | | | | | | | |
| 6 | 9 th Class | | | | | | | | | | | |
| 7 | 10 th Class | | | | | | | | | | | |
| Educational Qualification: | | | | | | | | | | | | |
| Month & year of passing | | Max. marks/ Grade/Points | | | Marks /Grade/Points obtained | | | Percentage of Marks Grade/Points / | | | | |
| | | | | | | | | | | | | |

| Name of the council / board in which registered | Registration No: | Year of Registration & Renewal | Registration Valid up to |
|---|------------------|--------------------------------|--------------------------|
| | | | |

Contract / Outsourcing service in Government if any:
(Service certificate issued by the appointing authority of concerned Government department is only valid)

| | |
|---|---------------------|
| Name of the Scheme, where the applicant is working / was worked in the Government service | |
| Name of the department in which worked | |
| Whether on contract (or) outsourcing basis | |
| If, on outsourcing, indicate the Name & Address of the outsourcing agency | |
| Appointment orders issued by whom | |
| Appointment orders Proceedings Rc.No. | |
| Place & Address, where the applicant has worked | |
| Indicate the place of working is Tribal, Rural (or) Urban | |
| Period of working (indicate DD/MM/YYYY) | From _____ To _____ |
| No. of completed years in Government service | |

Phone/Mobile No. :

E-mail address :

DECLARATION

I, _____, S/O / D/O / W/O.
 _____, resident of House No: _____, Address

_____, do hereby declare that, all the particulars furnished in my application are true and correct. I have read the entire notification and abide to the guidelines. I, further declare that, if the above particulars are found incorrect, I shall be liable for termination from service with immediate effect without any notice.

Signature of the applicant

:: CHECK LIST ::

| Sl. No. | Enclosures | Enclosed (Yes / No) |
|----------------|---|----------------------------|
| 1 | Filled-in application form with latest Passport size photo affixed. | |
| 2 | Self-attested copy of marks memo of SSC (or) equivalent certificate | |
| 3 | Self-attested copies of marks memos of all the years of qualifying examination | |
| 4 | Self-attested copy of Provisional / Permanent certificate of qualification | |
| 5 | Self-attested copy of permanent registration certificate of the A.P.M.C. (for the post of Medical Officer) | |
| | Self attested copy of Compulsory Internship Certificate (for the post of Medical Officer) | |
| 6 | Self-attested copy of latest caste certificate (in case of SC/ST/BC) | |
| 7 | Self-attested copies of study certificates from Class-IV to X where the candidate studied. In case of private study of SSC or its equivalent residence certificate issued by the Tahasildhar for the previous seven years in the prescribed proforma. | |
| 8 | Self-attested copy of latest physically handicapped certificate issued by SADARAM / Ex-Servicemen (if applicable) | |
| 9 | Self-attested copy of sports certificates along with eligibility certificate issued by the sports development authority in the prescribed format (If applicable). | |
| 10 | Self-attested copy of EWS certificate issued by the Tahasildhar (if applicable) | |
| 11 | Self-attested copy of service certificate of the candidate duly countersigned by the DM&HO / DCHS / Other authority competent by whom the individual was been appointed to claim weightage if any; | |
| 12 | Self-attested copy of Aadhar certificate of the candidate (Mandatory) | |
| 13 | Demand Draft / Banker's cheque for R.500/- drawn from any nationalized bank in favour of DM&HO, Kadapa, YSR District. | |

Signature of the applicant