



**National Institute of Agricultural Extension Management [MANAGE],
Rajendranagar, Hyderabad-500 030.
(An Autonomous Organization under Ministry of Agriculture and Farmers
Welfare, Govt. of India)**

Vacancy for contract positions under National Mission on Natural Farming in MANAGE, Hyderabad

MANAGE as Knowledge Repository for Natural Farming under Ministry of Agriculture and Farmers Welfare, Government of India, Invites applications for various contract positions under National Mission on Natural Farming. MANAGE is seeking dedicated, hardworking, bright and experienced candidates to work under the project of Natural Farming for the contract positions namely., Team Leader, Experts, Out Reach Specialist, Project Executive(IT), Project Executive (Finance), Tele Advisor, Project Assistant and Supporting Staff. Eligible professionals may apply to the relevant posts in the prescribed application format with necessary documents on or before 26.10.2022.

The application along with necessary credentials have to be sent to the following address by post/email:

The Director
Center for Sustainable Agriculture & Climate Change and Adaptation (CSA & CCA)
National Institute of Agricultural Extension Management (MANAGE)
Rajendranagar, Hyderabad - 500 030
Email: balasubramani@manage.gov.in

1. Team Leader (Natural Farming): One Position

S.No.	Particulars	Remarks
1.	Name of the position	Team Leader (Natural Farming)
2.	Project Period	4 years
3.	Duration of Assignment	Initially for one year, extendable further based on performance and requirement
4.	Monthly Salary	Consolidated salary of Rs.2,00,000/- per month
5.	Essential Qualification	<ul style="list-style-type: none"> ✓ Doctorate in Agricultural Sciences with rich knowledge in Agricultural Development for above 05 years of experience. ✓ Out of which, minimum three years of experience in Sustainable Agriculture (SA), Natural Resource Management (NRM), Organic Agriculture (OA), Climate Change Adaptations, Natural Farming <p style="text-align: center;">(Or)</p> <ul style="list-style-type: none"> ✓ Post graduation in Agricultural Sciences with more than 10 years of experience in Agricultural development. Out of which minimum of six years experience in Sustainable Agriculture(SA), Natural Resource Management (NRM), Organic Agriculture (OA), Climate Change Adaptations, Natural Farming.
6.	Desirable	<ul style="list-style-type: none"> ✓ Minimum of three years leadership experience in handling projects related to agriculture ✓ Experience in Team management ✓ Experience in Capacity Building Programs
7.	Age	Upto 62 years
8.	Nature of Job	<ul style="list-style-type: none"> ✓ As a team leader, will be responsible for coordinating the entire project activities and responsible for guiding and mentoring the entire team of Natural Farming during implementation ✓ Developing course curriculum and preparation of study material on Natural Farming ✓ Conducting training program for developing Master Trainers

		<ul style="list-style-type: none"> ✓ Organising Workshop, Conferences, Seminar, Webinars etc ✓ Utilization of social media to popularise and disseminate best practices of Natural Farming ✓ Guiding the team members in documentation of success stories, best practices and scientifically valedated technologies. ✓ Liasion with State Government, Research Organisation, experts and champion farmers and stakeholders of Natural Farming ✓ Responsible for performance of team ✓ Any other responsibility assigned by MANAGE
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2. Experts (Natural Farming): 04 Positions

S.No.	Particulars	Remarks
1.	Name of the position	Experts (Natural Farming)
2.	Project Period	4 years
3.	Duration of Assignment	Initially for one year, extendable further based on performance and requirement
4.	No of positions	Four
5.	Monthly Salary	Consolidated salary of Rs.1,25,000/- per month
6.	Essential Qualification	<p>Doctorate in Agronomy/Soil Science /Animal Husbandry/ Agri. Business Management / Plant Pathology Agricultural Entomology and Agricultural Marketing with three years experience in Sustainable Agriculture (SA), Natural Resource Management (NRM), Organic Agriculture (OA), Climate Change Adaptations, Natural Farming</p> <p style="text-align: center;">Or</p> <p>Post graduation in Agronomy/Soil Science /Animal Husbandry/ Agri. Business Management / Plant Pathology / Agricultural Entomology / Agricultural Marketing with six years experience in Sustainable Agriculture (SA), Natural Resource Management (NRM), Organic Agriculture (OA), Climate Change Adaptations, Natural Farming</p> <p style="text-align: center;">Or</p> <p>Post graduate from any discipline having 10 years of experience in agricultural development.Out of which minimum of seven years experience in Sustainable</p>

		Agriculture/ Natural Resource Management (NRM)/ Organic Agriculture (OA)/ Natural Farming.
7.	Desirable	<ul style="list-style-type: none"> ✓ Experience in Sustainable Agriculture, Natural Resource Management (NRM), Organic Agriculture (OA) Natural Farming. ✓ Experience in capacity building / Training / Organizing Field Visits. ✓ Experience in documentation of success stories / case studies ✓ Data analysis and Report writing skills ✓ Communication Skill ✓ Working Knowledge in computer applications, Social Media
8.	Age	Upto 62 years
9.	Nature of Job	<ul style="list-style-type: none"> ✓ Development of training modules, course curricula and study material ✓ Organising capacity Building for Master Trainers at the state and district level extension functionaries ✓ Organising exposure visits ✓ Collection of best practices and success stories on Natural Farming and out reach ✓ Networking of experts and champion farmers working on Natural Farming and maintainence of database. ✓ Extensive travelling to project area across the country ✓ Any other responsibility assigned by MANAGE

3. Outreach Specialist (Natural Farming) : One Position

S.No.	Particulars	Remarks
1.	Name of the position	Outreach specialist (Natural Farming)
2.	Project Period	4 years
3	Duration of Assignment	Initially for one year, extendable further based on performance and requirement.
4.	No of positions	One
5.	Monthly Salary	Consolidated salary of Rs. 1,00,000/- per month
6.	Essential Qualification	Post Graduates in Agriculture Extension / Economics / Agri Business Management / Agronomy/Soil Science / Plant Pathology / Agricultural Entomology / Agricultural Marketing / Mass Communication / Journalism with minimum of three years experience in handling social media and

		outreach activities for agricultural development.
7.	Desirable	<ul style="list-style-type: none"> ✓ Working Knowledge in computers ✓ Good spoken and writing skills ✓ Efficient in handling all social media ✓ Effective in writing for social media ✓ Ability to prepare attractive posters, banners, publicity material to post in social media.
8.	Age	Upto 35 years
9.	Nature of Job	<ul style="list-style-type: none"> ✓ Identification of stakeholder needs with respect to Natural Farming ✓ Dissemination of timely and relevant information through social media and other ICT platforms ✓ Participation in Exhibitions, Mela for popularizing Natural Farming ✓ Any other responsibility assigned by MANAGE

4. Project Executive (IT) : One Position

S.No.	Particulars	Remarks
1.	Name of the position	Project Executive (IT)
2.	Project Period	4 years
3	Duration of Assignment	Initially for one year, extendable further based on performance and requirement.
4.	No of positions	One
5.	Monthly Salary	Consolidated salary of Rs.75,000/- per month
6.	Essential Qualification	MCA / M.Tech in IT / Computer Science
7.	Desirable	<ul style="list-style-type: none"> ✓ Minimum of three years experience in web designing, Maintenance of server, Development of apps and other software ✓ Experience in Information Management system ✓ Technical Support to outreach programmes.
8.	Age	Upto 40 years
9.	Nature of Job	<ul style="list-style-type: none"> ✓ The project executive (IT) will be responsible for developing website, maintaining of server, development of

		<p>apps and other softwares related to projects</p> <ul style="list-style-type: none"> ✓ Uploading success stories and best practices and management of Information system related to project ✓ Maintenance of knowledge Repository ✓ Any other responsibility assigned by MANAGE
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5. Project Executive (Finance) : One Position

S.No.	Particulars	Remarks
1.	Name of the position	Project Executive (Finance)
2.	Project Period	4 years
3.	Duration of Assignment	Initially for one year, extendable further based on performance and requirement
4.	No of positions	One
5.	Monthly Salary	Consolidated salary of Rs.75,000/- per month
6.	Essential Qualification	M.COM / MBA (Finance) / CA / ICMA with minimum of three years experience in the field of academic and other research organizations.
7.	Desirable	<ul style="list-style-type: none"> ✓ Experience in processing of files related to release of funds, settlement of advances ✓ Maintenance of account and submission of UC etc., ✓ Updating financial details in software ✓ Knowledge on finance management system ✓ Working knowledge in computer applications
8.	Age	Upto 40 years
9.	Nature of Job	<ul style="list-style-type: none"> ✓ Project Executive (Finance) is responsible for release of advance, verification of bills and vouchures, maintenance of records, maintenance of database etc. ✓ Preparation of UC & submission to Ministry ✓ Maintenance of Knowledge Management System ✓ Any other responsibility assigned by MANAGE

6. Tele Advisor (Natural Farming) : One Position

S.No.	Particulars	Remarks
1.	Name of the position	Tele Advisor (Natural Farming)
2.	Project Period	4 years
3.	Duration of Assignment	Initially for one year, extendable further based on performance and requirement
4.	No of positions	One
5.	Monthly Salary	Consolidated salary of Rs.50,000/- per month
6.	Essential Qualification	Post graduation in Agriculture, specialization in Agronomy/Soil Science /Animal Husbandry/ Agri. Business Management / Plant Pathology / Agriculture Entomology / Agricultural Marketing / Agriculture Extension with three years experience in Agricultural Development.
7.	Desirable	<ul style="list-style-type: none"> ✓ Working Knowledge in computers ✓ Good spoken and writing skills ✓ Ability to inform the stakeholders about the Natural Farming activity / Schemes ✓ Ability to answer the queries with patience ✓ Ability to keep the record of calls with details for future retrieval ✓ Experience in similar kind of work ✓ Knowledge on multi languages
8.	Age	Upto 35 years
9.	Nature of Job	<ul style="list-style-type: none"> ✓ The Tele advisor has to attend the calls received from Master trainers, Champion farmers, CRPS, farmers and answer their queries related to Natural Farming ✓ Should Liaison with experts of National, State and District level. ✓ Data Management. ✓ Any other responsibility assigned by MANAGE

7. Project Assistant : One Position

S.No.	Particulars	Remarks
1.	Name of the position	Project Assistant
2.	Project Period	4 years
3.	Duration of Assignment	Initially for one year, extendable further based on performance and requirement.
4.	No of positions	One
5.	Monthly Salary	Consolidated salary of Rs.35,000/- per month
6.	Essential Qualification	Post graduation in any discipline
7.	Desirable	<ul style="list-style-type: none">✓ Typing skill (Higher) with certificates✓ Working knowledge in computer application✓ Work experience in Microsoft Excel, Word and PPT
8.	Age	Upto 30 years
9.	Nature of Job	<ul style="list-style-type: none">✓ The Project Assistant will be supporting the project team for Data Entry and other typing assistance during training and provide other technical support✓ Supporting the project team in uploading and maintaining the Knowledge Management System.✓ Any other responsibility assigned by MANAGE

8. Supporting staff : One Position

S.No.	Particulars	Remarks
1.	Name of the position	Supporting staff
2.	Project Period	4 Years
3.	Duration of Assignment	Initially for one year, extendable further based on performance and requirement.
4.	No of positions	One
5.	Monthly Salary	Consolidated salary of Rs.25,000/- per month
6.	Essential Qualification	10 th Class pass
7.	Desirable	<ul style="list-style-type: none">✓ Positive attitude✓ Efficient✓ Self motivated
8.	Age	Upto 55 years
9.	Nature of Job	<ul style="list-style-type: none">✓ The supporting staff has to all the team members of the project in moving and maintaining the files and records related to project.✓ Handling of Computer & IT✓ Any other responsibility assigned by MANAGE

NOTE:

- No. of positions in each category may be increased/decreased depending upon the requirement.
- Selection committee has the discretion to relax the education qualification, experience and age if required in outstanding candidates.
- **Last date for submission of application: 26.10.2022**

The application along with necessary credentials have to be sent to the following address by post/email:

The Director

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