



भारत सरकार Government of India

परमाणु ऊर्जा विभाग Department of Atomic Energy

परमाणु खनिज अन्वेषण एवं अनुसंधान निदेशालय

Atomic Minerals Directorate for Exploration & Research

Advt. No. AMD-3/2022

"GOVERNMENT STRIVES TO HAVE A  
WORKFORCE WHICH REFLECTS GENDER  
BALANCE & WOMEN CANDIDATES ARE  
ENCOURAGED TO APPLY"

Duration for submission of online applications	29-10-2022 to 17-11-2022
Last date and time for receipt of online applications	17-11-2022 (23:59 hrs.)
Tentative Schedule of Physical test for the posts of ASO-A & Security Guard	December, 2022
Tentative Schedule of Written Examination (Computer based test) for the posts of JTO (Level-1) & Security Guard	January, 2023
Tentative Schedule of Descriptive Examination for JTO (Level-2) & ASO-A	February, 2023

Applications are invited only through **ON-LINE** mode from eligible candidates for appointment to the following vacant posts in various constituent units of Department of Atomic Energy located all over India:

<b>1. Name of the post</b>	Junior Translation Officer (JTO)												
<b>Pay</b>	Pay: Rs. 35,400/- (Cell No. 1 in the Level 6 of Pay Matrix) plus DA & other allowances as admissible to Central Government Employees.												
<b>Group</b>	B (Non-Gazetted)												
<b>Total No. of Posts</b>	<table border="1"> <thead> <tr> <th>SC</th> <th>ST</th> <th>OBC</th> <th>EWS</th> <th>UR</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>0</td> <td>2</td> <td>2</td> <td>5</td> <td>9</td> </tr> </tbody> </table> <p>1 post out of total posts is reserved for PWD-HH</p>	SC	ST	OBC	EWS	UR	TOTAL	0	0	2	2	5	9
SC	ST	OBC	EWS	UR	TOTAL								
0	0	2	2	5	9								
<b>Minimum Qualification Essential:</b>	<p>Masters Degree of a recognized University in Hindi/English, with English/Hindi as a main subject at degree level (OR)</p> <p>Masters Degree of a recognized University in any subject with Hindi and English as main subjects at degree level (OR)</p> <p>Masters Degree of a recognized University in any subject with Hindi/English medium and English/Hindi as a main subject at degree level (OR)</p> <p>Masters Degree in Hindi /English or in any other subject with Hindi/English medium, with English/Hindi as a main subject or a medium of examination at degree level (OR)</p> <p>Bachelors Degree with Hindi and English as main subjects or either of the two as medium of examination and the other as a main subject plus recognized Diploma/Certificate course in translation from Hindi to English and vice-versa or two years experience of translation work from Hindi to English and vice-versa in Central / State Government offices including Government of India Undertaking.</p>												
<b>Age Limit as on closing date of submission of applications</b>	18-28 years.												
<b>Mode of Selection</b>	<p>Mode of Selection comprises Written Tests in Level 1 &amp; 2 as detailed below:</p> <p><b>Level-1 Test - Objective Test covering:</b></p> <ol style="list-style-type: none"> <li>General Hindi</li> <li>General English</li> <li>General Intelligence &amp; Reasoning</li> <li>Quantitative Aptitude</li> </ol> <p><b>100 Questions in Bilingual (Hindi and English) - Duration - 2 Hrs</b></p> <p>Minimum Pass Percentage in each Level shall be as follows:- UR/EWS: 50% aggregate. OBC: 40% aggregate.</p> <p>In the event where large number of candidates obtain the minimum qualifying marks in the Level-1 examination, the candidates will be shortlisted for the Level-2 examination. For short listing of candidates, marks secured by the candidates will be arranged in descending order up to the minimum qualifying marks as mentioned above. Separate marks list will be prepared for UR, EWS, OBC &amp; PwBD and one common list for all the candidates who appeared in Level-1 examination. Obtaining the minimum qualifying marks alone does not entitle a candidate to be called for the Level-2 examination.</p> <p>Short listing of candidates on the basis of Level-1 examination will be in the ratio of 1:20 i.e., for every single vacancy, 20 candidates will be called for the Level-2 examination.</p>												

If there is more than one candidate with the same cut off mark (while short listing@ 1:20), then all the candidates with the same mark will be short listed for Level-2 examination.

**Level-2 Test:-**

Descriptive written test consisting of two papers (Paper - I & Paper - II) as per the syllabus given below:-  
Paper-I (100 Marks) - Duration - 3 Hrs.

1. Translation of paragraphs from Hindi to English (02 nos.) (One each of technical and administrative in nature) (Approx. 250 words for translation) - 25 marks.
2. Translation of paragraphs from English to Hindi (02 nos.) (One each of technical and administrative in nature) (Approx. 250 words for translation) - 25 marks.
3. Translation of sentences in English (related to official work) to Hindi (10 sentences). - 15 marks.
4. Translation of sentences in Hindi (related to official work) to English (10 sentences) - 15 marks.
5. Synonyms for English words in Hindi (10) - 10 Marks
6. Synonyms for Hindi words in English (10) - 10 Marks

**Paper-II (100 Marks) - Duration - 3 Hrs.**

1. General Intelligence & Reasoning and Quantitative Aptitude - 50 Marks
2. General Hindi - 15 marks
3. General English- 15 marks
4. Essay in Hindi language - 10 marks
5. Essay in English language - 10 marks

**Empanelment criteria:**

**Final Selection will be based on the marks obtained in Level - 2 only.**

Resolution in case of tie of marks in level-2:

- a. Total of Level 1 and Level 2 marks.
- b. Date of Birth (candidate having older age)
- c. Alphabetical order of name (in the order of First name, middle name and surname)

<b>2. Name of the post</b>	Assistant Security Officer-A												
<b>Pay</b>	Pay: Rs. 35,400/- (Cell No. 1 in the Level 6 of Pay Matrix) plus DA & other allowances as admissible to Central Government Employees.												
<b>Group</b>	B (Non-Gazetted)												
<b>Total No. of Posts</b>	<table border="1"> <thead> <tr> <th>SC</th> <th>ST</th> <th>OBC</th> <th>EWS</th> <th>UR</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>3</td> <td>3</td> <td>14</td> <td>3</td> <td>15</td> <td>38</td> </tr> </tbody> </table> <p>1 (one) post out of total posts is reserved for Ex-Servicemen.</p>	SC	ST	OBC	EWS	UR	TOTAL	3	3	14	3	15	38
SC	ST	OBC	EWS	UR	TOTAL								
3	3	14	3	15	38								
<b>Minimum Qualification</b>	<table border="1"> <tr> <td><b>Direct Recruits</b></td> <td>Graduate from a recognized University</td> </tr> <tr> <td><b>For Ex-Servicemen, Ex-Police and Ex-Central Para Military Personnel</b></td> <td>Graduate from a recognized University or equivalent. <b>Experience:</b> Not below Junior Commissioned Officer or equivalent or having five years experience as Non-Commissioned Officer or equivalent.</td> </tr> </table>	<b>Direct Recruits</b>	Graduate from a recognized University	<b>For Ex-Servicemen, Ex-Police and Ex-Central Para Military Personnel</b>	Graduate from a recognized University or equivalent. <b>Experience:</b> Not below Junior Commissioned Officer or equivalent or having five years experience as Non-Commissioned Officer or equivalent.								
<b>Direct Recruits</b>	Graduate from a recognized University												
<b>For Ex-Servicemen, Ex-Police and Ex-Central Para Military Personnel</b>	Graduate from a recognized University or equivalent. <b>Experience:</b> Not below Junior Commissioned Officer or equivalent or having five years experience as Non-Commissioned Officer or equivalent.												
<b>Age Limit as on closing date of submission of applications</b>	18-27 years.												
<b>Mode of Selection</b>	<p>Ex-servicemen and Ex-constables shall be eligible to apply only within three years of discharge or retirement from Armed Forces or Police.</p> <p>The selection process will consist of Physical Test and Written Test. Physical Test (PT): Physical Standard: No deformity</p>												

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Sl. No.	Category	Height (in cms.)	
		Male	Female
1.	General	167	157
2.	Candidates belonging to hill areas of Garhwal, Kumaon, Himachal Pradesh, Gorkhas, Dogras, Marathas, Kashmir Valley, Leh & Ladakh regions of J&K, North Eastern States and Sikkim.	165	155
3.	Candidates belonging to Scheduled Tribe category.	162.5	154

**b) Chest (Male)**

Sl. No.	Category	In (cms.)	
		Unexpanded	Expanded
1.	General	80	85
2.	Candidates belonging to hill areas of Garhwal, Kumaon, Himachal Pradesh, Gorkhas, Dogras, Marathas, Kashmir Valley, Leh & Ladakh, J&K, North Eastern States and Sikkim.	80	85
3.	Candidates belonging to Scheduled Tribe Category	77	82

- 1. Physical Events**  
**(a) Physical Events (Male)**  
 (i) 1.6 Kms. run - 6 minutes 30 seconds.  
 (ii) Long Jump - 3.65 meters in 3 chances  
 (iii)

	Age Group	Nos.
Chin ups	Upto 30 years	08-09
	30-40 years	05-06
Push ups	40-45 years	16-17
	Above 45 years	12-13
Sit ups	Upto 30 years	25-29
	30-40 years	20-24
	40-45 years	15-19
	Above 45 years	10-14

- (b) Physical Events (Female)**  
 (i) 800 meters run - 4 minutes.  
 (ii) Long Jump - 2.7 meters (09 feet) in 3 chances  
 (iii)

	Age Group	Nos.
Sit ups	Upto 30 years	20
	30-40 years	15
	40-45 years	12
	Above 45 years	10

The candidates who qualify the Physical Test alone will be allowed to appear for the written test

**2. Written Test**  
 Written examination for 75 marks in the allotted time of 90 minutes. The question paper will be as per the following pattern:

- (a) Comprehension - 25 marks  
 (b) Report Writing - 25 marks  
 (c) Analytical (Basic Maths & General Awareness- Objective Type) - 25 marks

Final selection shall be on the basis of the marks secured in the Written Test only.

Resolution in case of tie of marks in Written Examination:

- a. Date of Birth (candidate having older age)  
 b. Alphabetical order of name (in the order of First name, middle name and surname)

Age Limit as on closing date of submission of applications

18-27 years.

Ex-servicemen and Ex-constables shall be eligible to apply only within three years of discharge or retirement from Armed Forces or the Police.

Mode of Selection

The selection process will consist of Physical Test and Written Test.

- 1) Physical Test (PT):**  
 Physical Standard: No deformity  
 a. Minimum Height:

Sl. No.	Category	Height (in cms.)	
		Male	Female
1.	General	167	157
2.	Candidates belonging to hill areas of Garhwal, Kumaon, Himachal Pradesh, Gorkhas, Dogras, Marathas, Kashmir Valley, Leh & Ladakh J&K, North Eastern States and Sikkim.	165	155
3.	Candidates belonging to Scheduled Tribe category.	162.5	154

**b) Chest (Male)**

Sl. No.	Category	In (cms.)	
		Unexpanded	Expanded
1.	General	80	85
2.	Candidates belonging to hill areas of Garhwal, Kumaon, Himachal Pradesh, Gorkhas, Dogras, Marathas, Kashmir Valley, Leh & Ladakh, J&K, North Eastern States and Sikkim.	80	85
3.	Candidates belonging to Scheduled Tribe Category	77	82

**c. Physical Events**  
**Physical Events (Male)**

- (i) 100 meters run - 16 seconds.  
 (ii) Long Jump - 3.65 meters in 3 chances  
 (iii)

	Age Group	Nos.
Chin ups	Upto 30 years	08-09
	30-40 years	05-06
Push ups	40-45 years	16-17
	Above 45 years	12-13
Sit ups	Upto 30 years	25-29
	30-40 years	20-24
	40-45 years	15-19
	Above 45 years	10-14

**(b) Physical Events (Female)**

- (i) 100 meters run - 20 seconds.  
 (ii) Long Jump - 2.7 meters (09 feet) in 3 chances  
 (iii)

	Age Group	Nos.
Sit ups	Upto 30 years	20
	30-40 years	15
	40-45 years	12
	Above 45 years	10

The candidates who qualify the Physical test alone will be allowed to appear for a written test

**2. Written Test:**

Written examination for 75 marks in the allotted time of 90 minutes. The question paper will be as per the following pattern:

- (a) Comprehension - 25 marks  
 (b) General Awareness (Objective type) - 25 marks  
 (c) Analytical or Basic Mathematics (Objective Type) - 25 marks

Final selection shall be on the basis of the marks secured in the Written Test only.

Resolution in case of tie of marks in Written Examination:

- a. Date of Birth (candidate having more age)  
 b. Alphabetical order of name (in the order of First name, middle name and surname)

<b>3. Name of the post</b>	<b>Security Guard</b>					
<b>Pay</b>	Rs. 18,000/- (Cell No.-1 in the Level 1 of Pay Matrix) plus DA & other allowances as admissible to Central Government Employees					
<b>Group</b>	<b>C (Non-Gazetted)</b>					
<b>Total No. of Posts</b>	<b>SC</b>	<b>ST</b>	<b>OBC</b>	<b>EWS</b>	<b>UR</b>	<b>TOTAL</b>
	20	28	46	18	162	274
29 posts out of total posts are reserved for Ex-servicemen						
<b>Minimum Qualification</b>	Direct Recruits					
	10th standard pass					
For Ex-servicemen, Ex-Police & Ex-Central Para Military Personnel		10th standard pass or equivalent Central Para Military Personnel 10th standard pass or equivalent certificate from Armed Forces.				

Application Fee

Sl. No.	Post name	Fee Rs.	Payment Mode
1.	Junior Translation Officer	200/-	Application fee should be paid through on-line only. Please refer website <a href="http://www.amd.gov.in">www.amd.gov.in</a> for details. Fee once paid shall be non-refundable, non-transferable and cannot be held in reserved for any other examination under any circumstances.
2.	Assistant Security Officer-A	200/-	
3.	Security Guard	100/-	



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Payment should be made before 23.55 hrs on 17.11.2022. On-line Payment will not be accepted beyond the prescribed time.

The following candidates are exempted from payment of Application Fee.

1. Candidates belonging to SC/ST
2. Ex-Servicemen
3. Persons with physical disability
4. Women candidates.

**Nationality/Citizenship.**

- i. A candidate must be either: HaryanaJobs.in
  - a) a citizen of India, or
  - b) a subject of Nepal, or
  - c) a subject of Bhutan, or
  - d) a Tibetan refugee who came over to India, before the 1st January, 1962 with the intention of permanently settling in India, or
  - e) a person of Indian origin who has migrated from Pakistan, Burma, Sri Lanka, East African Countries of Kenya, Uganda, the United Republic of Tanzania (Formerly Tanganyika and Zanzibar), Zambia, Malawi, Zaire, Ethiopia and Vietnam with the intention of permanently settling in India.
- ii. Provided that a candidate belonging to categories (b), (c), (d) and (e) above shall be a person in whose favour a certificate of eligibility has been issued by the Government of India.
- iii. A candidate in whose case a certificate of eligibility is necessary may be admitted to the Examination but the offer of appointment will be given only after the necessary eligibility certificate has been issued to him by the Government of India.

**RELAXATION IN UPPER AGE LIMIT:**

**SC/ST/OBC Candidates.**

- Upper age limit indicated will be relaxed by 5 years for SC/ST and 3 years for OBC candidates not belonging to creamy layer, only in respect of reserved posts. SC/ST/OBC Certificates should be as per the prescribed format for employment in Government of India.
- Age relaxation is not applicable for SC/ST/OBC candidates applying for Unreserved posts.

**Departmental candidates:**

- Age relaxation for departmental candidates will be considered as per rules in vogue. (Annexure-C)

**Ex-servicemen:**

- Age relaxation in the upper age limit for Ex-servicemen would be over and above the maximum age prescribed in the advertisement to the extent of service rendered in Defence plus three years. Ex-servicemen and ex-constables shall be eligible to apply only within three years of discharge or retirement from armed forces or Police for the post of Assistant Security Officer-A & Security Guard.
- Ex-servicemen who have already secured employment in civil side under Government in Group 'C' & 'D' posts on regular basis after availing of the benefits of reservation given to ex-servicemen for their re-employment are not eligible for reservation in ESM category and fee concession. However, such candidates can avail of the benefit of reservation as ex-serviceman for subsequent employment if he immediately after joining civil employment, gives self-declaration/undertaking to the concerned employer about the date-wise details of application for various vacancies for which he had applied for before joining the initial civil employment as mentioned in the OM No: 36034/1/2014-Estt (Res) dated 14.08.2014 issued by DoP&T.
- The period of "Call up Service" of an Ex-Serviceman in the Armed Forces shall also be treated as service rendered in the Armed Forces for purpose of age relaxation, as per rules.
- For any serviceman of the three Armed Forces of the Union to be treated as Ex-Serviceman for the purpose of securing the benefits of reservation, he must have already acquired, at the relevant time of submitting his application for the Post/Service, the status of ex-serviceman or is in a position to establish his acquired entitlement by documentary evidence from the competent authority that he would complete specified term of engagement from the Armed Forces within the stipulated period of one year from the closing date for receipt of application. Such candidates must also acquire the status of an ex-serviceman within the stipulated period of one year from the closing date of receipt of applications. (Annexure-D)
- Explanation: An 'ex-serviceman' means a person:
  - who has served in any rank whether as a combatant or non-combatant in the regular Army, Navy and Air Force of the Indian Union and Who either has been retired or relieved or discharged from such service whether at his own request or being relieved by the employer after earning his pension; or
  - Who has been relieved from such service on medical grounds attributable to military service or circumstances beyond his control and awarded medical or other disability pension; or
  - Who has been released from such service as a result of reduction in establishment;

Or

Who has been released from such service after completing the specific period of engagement, otherwise than at his own request, or by way of dismissal, or discharge on account of misconduct or inefficiency and has been given a gratuity; and includes personnel of the Territorial Army, namely, pension holders for continuous embodied service or broken spells of qualifying service;

Or

Personnel of the Army Postal Service who are part of Regular Army and retired from the Army Postal Service without reversion to their parent service with pension, or are released from the Army Postal service on medical grounds attributable to or aggravated by military service or circumstances beyond their control and awarded medical or other disability pension; or  
 Personnel, who were on deputation in Army Postal Service for more than six months prior to the 14th April, 1987; or  
 Gallantry award winners of the Armed forces including personnel of Territorial Army; or  
 Ex-recruits boarded out or relieved on medical ground and granted medical disability pension.

- A Matriculate Ex-Servicemen (which includes an Ex-Servicemen, who has obtained the Indian Army Special Certificate of education or corresponding certificate in the Navy or the Air Force), who has put in not less than 15 years of service with the Armed Forces of the Union shall be considered eligible for

appointment to the reserved vacancies for ESM in Group "C" posts. Thus, those non-graduate Ex-Servicemen who have not completed 15 years of service as on the closing date for receipt of applications or would not complete 15 years of service within one year from the closing date of receipt of applications are not eligible to apply for this examination.

- Age relaxation/ ESM reservation is not admissible to sons, daughters and dependents of Ex-Servicemen. Therefore, such candidates should not indicate their category as ex-servicemen.

Once an Ex-serviceman is appointed to a civil post against a reserved vacancy, he ceases to be an Ex-serviceman. However, the benefit of age relaxations as prescribed for Ex-servicemen will be admissible.

**Persons with benchmark disabilities (PwBD):**

- Relaxation of 10 years in Upper age limit is admissible to Persons with Disabilities (OH/HH/VH/OD) for the posts identified (for S.No.01 i.e. Junior Translation Officer) subject to production of certificate from the Govt. Hospital/Medical Board consisting of at least one specialist in the particular field in assessing locomotor disability, in support of their claim of disability, at the time of document verification.
- The percentage of disability shall not be less than 40%.
- PwBD candidates are not eligible to apply for the posts of Assistant Security Officer-A & Security Guard which are not identified for PwBD.

**Defence Personnel disabled in operation during hostilities with any foreign country or in a disturbed area and released as a consequence thereof**

- Relaxation of 3 years in Upper age limit is admissible to Defence Personnel disabled in operation for the posts identified (for S.No.01 i.e. Junior Translation Officer)
- Defence Personnel disabled are not eligible to apply for the posts of Assistant Security Officer-A & Security Guard

**Widow, divorced woman and woman judicially separated from husband and who is not re-married**

- Relaxation of age is applicable in respect of Security Guard post only, as detailed below:

UR/EWS	SC	ST	OBC
35 years	40 years	40 years	38 years

**ECONOMICALLY WEAKER SECTION (EWS) RESERVATION**

Candidates who are not covered under the scheme of reservation for SC/ ST/ OBC and whose family gross annual income is below Rs.8 Lakh (Rupees Eight Lakh) are to be identified as EWS for benefit of reservation for EWS. The income shall also include income from all sources i.e. salary, agriculture, business, profession etc. for the financial year prior to the year of application i.e. 2021-22. Also candidates whose family owns or possesses any of the following assets shall be excluded from being identified as EWS, irrespective of family income:

- (i) 5 acres of agricultural land and above;
- (ii) Residential flat of 1000 sq. ft. and above;
- (iii) Residential plot of 100 sq. yards and above in areas of notified municipalities;
- (iv) Residential plot of 200 sq. yards and above in areas other than the notified municipalities.

The property held by a "Family" in different locations or different places/ cities would be clubbed while applying the land or property holding test to determine EWS status.

The term "Family" for this purpose will include the person who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/ her spouse and children below the age of 18 years.

The benefit of reservation under EWS can be availed upon production of an Income and Asset Certificate issued by a Competent Authority. The Income and Asset Certificate issued by any one of the following authorities in the prescribed format as given in Annexure- H shall be only accepted as proof of candidate's claim as belonging to EWS:

- (a) District Magistrate/ Additional District Magistrate/ Collector/ Deputy Commissioner/ Additional Deputy Commissioner/ 1st Class Stipendiary Magistrate/ Sub-Divisional Magistrate/ Taluka Magistrate/ Executive Magistrate/ Extra-Assistant Commissioner.
- (b) Chief Presidency Magistrate/ Additional Chief Presidency Magistrate/ Presidency Magistrate.
- (c) Revenue Officer not below the rank of Tehsildar and
- (d) Sub-Divisional Officer of the area where the candidate and/ or his family normally resides.

The candidates applying against the vacancies reserved for EWS must possess Income and Asset Certificate as on closing date of receipt of application. These candidates need to produce valid Income and Asset Certificate during certificate verification. In case of non-compliance to these stipulations, their claim for reserved status under EWS will not be entertained and the candidature/ application of such candidates, if fulfilling all the eligibility conditions for General (UR) category, will be considered under General (UR) vacancies only.

EWS status as on the closing date for online application for this advertisement shall only be considered for availing reservation benefits, if eligible. Any change in the community/ EWS status of the candidate thereafter shall not be entertained.

**Process of Certification and Format of Certificates:**

- a) Candidates who wish to be considered against reserved vacancies or seek age-relaxation must submit requisite certificate from the competent authority, in the prescribed format at the time of document verification. Otherwise, their claim for SC/ ST/ OBC/ EWS/ PwBD/ ESM category will not be entertained and their candidature will be cancelled. The formats of the certificates are annexed with the Notice of this Examination. The certificate of disability issued under the Persons with Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Act will also be valid. Certificates in any other format are liable to be rejected.
- b) Candidates are cautioned that they must ensure that they belong to the category as filled in the application form and are able to prove the same by furnishing the requisite certificate from the competent authority when such certificates are sought at the time of document verification, failing which their candidature will be cancelled. If a candidate is rejected for non-furnishing of the requisite certificate in support of the category filled in the application form, the candidate will be solely responsible for the same and this Directorate will not have any responsibility. Any grievance received in this regard in any form like Post, Email, by hand, etc shall not be entertained by this Directorate and will be summarily rejected.



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For example, candidate X filled OBC in his application form. However, during document verification, he is unable to produce the valid OBC certificate. In such scenario, candidature of X will be cancelled by this Directorate.

c) Crucial date for claim of SC/ ST/ OBC/ EWS/ PwBD status or any other benefit viz. fee concession, reservation, age-relaxation, etc., where not specified otherwise, will be the closing date for receipt of online applications.

d) A person seeking appointment on the basis of reservation to OBCs must ensure layer on the crucial date.

e) Candidates may also note that in respect of the above, their candidature will remain provisional till the veracity of the concerned document is verified by the Appointing Authority. Candidates are cautioned that they will be debarred from the examination conducted by this Directorate in case they fraudulently claim SC/ ST/ OBC/ EWS/ PwBD/ ESM status or avail any other benefit.

**Provision of Compensatory time and Assistance of Scribe:**

In case of persons with benchmark disabilities in the category of blindness (low vision), locomotor disability (both arms affected-BA) and cerebral palsy, the facility of scribe is provided, if desired by the candidate. Since the posts are not identified suitable for persons with BA disability, facility of scribe will not be admissible to such candidates.

In case of remaining categories of persons with benchmark disabilities, the provision of scribe will be available on production of a certificate at the time of examination to the effect that the person concerned has physical limitation to write, and scribe is essential to write examination on candidate's behalf, from the Chief Medical Officer/Civil Surgeon/Medical Superintendent of a Government health care institution as per proforma at Annexure A. For engaging the scribe, candidates will have to indicate the same while filling online application form.

**Engagement of Scribe will be subject to the following conditions:**

- Candidates will have to arrange for the scribe on their own.
- The scribe so arranged should not himself/herself be the candidate for post/ vacancies/ exam for which the candidate is appearing. Also same scribe should not be engaged for more than one candidate. The scribe and the candidate shall give a declaration to this effect. Any violation, if detected at any stage will render both the candidate & the Scribe disqualified.
- Candidates with disabilities which are not identified as eligible for concession are not allowed to have scribe.
- In case the candidate opts for his/her own scribe, the qualification of the scribe should be one step below the qualification of the candidate taking the examination. The candidates with benchmark disabilities opting for own scribe shall be required to submit details of the own scribe at the time of examination as per proforma at Annexure-A. In addition, the scribe has to produce a valid ID proof in original at the time of examination. A photocopy of the ID proof of the scribe signed by the candidate as well as the scribe will be submitted along with proforma at Annexure-B. If, subsequently it is found that the qualification of the scribe is not as declared by the candidate, then the candidate shall forfeit his/her right to the post and claims relating thereto.
- Candidates opting for scribe will have to provide details of scribe as per Annexure-B which should be signed by both candidate and scribe at the time of exam. Scribe should produce original valid ID proof at exam centre, and paste passport size photograph on Annexure-B.
- The candidate shall be responsible for any misconduct on the part of the scribe brought by him/her during the examination.

**CERTIFICATE VERIFICATION (CV):**

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Candidates would be required to produce the relevant certificates in original along with a copy of online application and submit self attested copies of the following certificates at the time of document verification in Hyderabad after the written test:

- Educational qualifications supported by appropriate mark sheets/certificates as proof of possessing the minimum educational qualification as on the closing date i.e. failing which the candidature of such candidate will be cancelled.
- Valid proof of Date of birth (Matriculation / Secondary School Certificate).
- SC/ST candidates' caste certificate should be issued by designated authority in the prescribed format and the community should have been included in the Presidential orders in relation to the concerned state (as per the format given in Annexure-F).
- OBC candidates' caste certificate should be of a recent valid date and issued by designated authority in the prescribed format with non-creamy layer certificate and the caste/community should have been included in the Central lists of Other Backward Classes. (as per the format given in Annexure-G).
- Disability Certificate from the appropriate authority regarding physical disability (as per the formats given in Annexure-I, J & K- applicable only for Persons with Benchmark Disability).
- Certificate should be produced by candidates belonging to Economically Weaker Sections (EWS) issued by designated authority in the prescribed format and the community should have been included in the Presidential orders in relation to the concerned state (as per the format given in Annexure-H).
- Discharge Certificate from Defence service (applicable to Ex-Servicemen only)
- Relevant certificate if seeking any Age relaxation.
- A candidate who claims change in name after matriculation on marriage or remarriage or divorce, etc. the following documents shall be submitted:
  - In case of married women: Photocopy of Husband's passport showing names of spouses or an attested copy of marriage certificate issued by the Registrar of Marriage or an Affidavit from husband and wife along with a joint photograph duly sworn before the Oath Commissioner;
  - In case of re-marriage of women: Divorce Deed/ Death Certificate as the case may be in respect of first spouse; and photocopy of present husband's passport showing names of spouse or an attested copy of marriage certificate issued by the Registrar of Marriage or an Affidavit from the husband and wife along with joint photograph duly sworn before the Oath Commissioner.
  - In case of divorce of women: Certified copy of Divorce Decree and Deed Poll/ Affidavit duly sworn before the Oath Commissioner.
  - In other circumstances for change of name for both male and female: Deed Poll/ Affidavit duly sworn before the Oath Commissioner and paper cuttings of two leading daily newspaper in original (One daily newspaper should be of the area of applicant's permanent and present address or nearby area) and Gazette Notification.

**GENERAL CONDITIONS**

- Applications will have to be submitted on-line only. No hard copies need to be submitted.
- For detailed information as to on-line application, how to apply and payment of application fee etc., please login to website "www.amd.gov.in". Facility for on-line submission of applications will be available from 29.10.2022 to 17.11.2022.
- Before applying, the candidate should ensure that he/she fulfils all the eligibility conditions mentioned in the advertisement. Candidates should ensure that they furnish the correct information. The candidate would be admitted to various stages of the recruitment process based on the information furnished by them in the application. Only a summary scrutiny of the application would be made before the final stage of the recruitment process and detailed scrutiny of the eligibility of the candidates would be done only at the final stage of the recruitment process. As such, the candidature of the applicants shall remain provisional till detailed scrutiny is undertaken only when the candidates are found eligible in all respects.
- Candidates who have not acquired the educational qualification as indicated above as on the closing date for receipt of application should not apply. No further correspondence or clarification will be entertained on this matter.
- Date of Birth filled by the candidate in the online application form and the same recorded in the Matriculation/ Secondary Examination Certificate will be accepted by this Directorate for determining the age and no subsequent request for change will be considered or granted.
- Candidates are required to have a valid email ID and mobile number. It should be kept active throughout the currency of this recruitment. Necessary intimation about call letters for written examination, document verification etc. will be sent through the registered Email IDs/registered mobile numbers only.
- Candidates are advised in their own interest to submit the online application much before the closing date and not to wait till the last date to avoid the possibility of disconnection/ inability or failure to login to the website on account of heavy load on the website during the closing days.
- This Directorate will not be responsible for the candidates not being able to submit their applications within the last date on account of any reasons beyond the control of this Directorate.
- AMD would be at liberty to reject any application at any stage of the recruitment process if the candidate is found ineligible for the post or if it comes to its notice that the candidate has furnished false information.
- The decision of AMD shall be final in deciding the eligibility of the candidate. The mere fact that a call letter has been issued to the candidate and allowed to appear in the written exam will not imply that his/her candidature has been finally cleared or that entries made by the candidate in his/her application have been accepted as true and correct.
- In case the Universities/Board, award grades/CGPA/OGPA, the same will have to be indicated in equivalent percentage of marks as per the norms adopted by University/Board. In the absence of the same, the candidature will not be considered.
- The date, time and venue for Physical Test/Written Test etc. will be intimated to the eligible candidates through e-mail/SMS.
- The Written examination for the post Security Guard and Level-1 examination for Junior Translation Officer in the mode of Computer Based Test (CBT) will be held in the following cities depending on the number of candidates in each city. The candidates will have to opt for 3 cities, in the order of preference. AMD reserves the right to allot the candidates to any City/Centre and not to hold online test in any Centre/City. Decision of AMD in this regard will be final.

1	Ahmedabad	7	Hyderabad	13	Nagpur
2	Bengaluru	8	Indore	14	Ranchi
3	Chandigarh	9	Jaipur	15	Thiruvananthapuram
4	Chennai	10	Kolkata	16	Visakhapatnam
5	Delhi	11	Lucknow		
6	Guwahati	12	Mumbai		

- On intimation/publication of examination venues and dates, the candidates are required to book their examination slots/centre for attending CBT examination failing which, the candidates shall not be given any opportunity for CBT examinations later. In other words, no written examination/CBT shall be conducted to the candidates who do not book their slots/examination centres for CBT Examination. The candidates who booked slot will be issued with admit card which can be downloaded from the link provided in the AMD's website (www.amd.gov.in) by the candidate to appear in the Examination(s).
- Written examination for ASO-A and Level 2 examination for Junior Translation Officer will be held at Hyderabad or at selected centres based on the outcome of the number of candidates qualified in the Physical test for ASO-A and Level-1 examination for JTO. Only those candidates who qualify in Physical test/Level-1 examination can download admit card from the link provided in the AMD's website (www.amd.gov.in).
- In addition to the Admit Card, it is mandatory to carry at least two passport size recent colour photographs, Original valid Photo-ID proof having the Date of Birth as printed on the Admit Card, such as:
  - Aadhaar Card/ Printout of E-Aadhaar,
  - Voter's ID Card,
  - Driving License,
  - PAN Card,
  - Passport,
  - ID Card issued by University/ College/ School,
  - Employer ID Card (Govt./ PSU),
  - Ex-Serviceman Discharge Book issued by Ministry of Defence,
  - Any other photo bearing ID Card issued by the Central/ State Government.

a. If Photo Identity Card does not have the date of birth printed on it then the candidate must carry an additional original document (e.g. Matriculation Certificate, Marks Sheet issued only by CBSE/ ICSE/ State Boards; Birth Certificate, Category Certificate) in proof of their date of birth. In case of mismatch in the date of birth mentioned in the Admit Card and photo ID/ Certificate brought in support of date of birth, the candidate will not be allowed to appear in the examination.

b. Any other document mentioned in the Admit Card shall also be carried by the candidates while appearing in the Examination.

Continued on page 28



Continued from page 27

17. There shall be no provision for re-evaluation/ re-checking of the scores of any stage / Level(s) of the examination. No correspondence in this regard shall be entertained.
18. Certificate verification will be made at Hyderabad only for those candidates who have reached the final stage of selection process.
19. Select list will be published only after verification of certificates of the candidates qualified in the relevant qualification test as the case may be.
20. Candidate must write Registration Number, Roll Number, registered Email-ID and Mobile Number along with name, date of birth and name of the examination, while addressing any communication to this Directorate. Communication from the candidate not furnishing these particulars shall not be entertained.
21. Mere fulfilling the requirement as laid down in the advertisement does not entail a candidate to be called for a Written Test (Level-1 & 2).
22. Candidates working in/under the Central/State Government, Public Sector Undertakings, Autonomous Bodies etc., should furnish a "NO OBJECTION CERTIFICATE" at the time of certificate verification.
23. The selected candidates will be governed by the new restructured defined Contribution Pension Scheme (National Pension System), which has come into force with effect from 01.01.2004 vide Ministry of Finance Notification No.5/7/2003-ECB & PR dated 22.12.2003 and the provisions there under.
24. The validity of operation of wait-list will be one year from the date of preparation of the Select Panel or the subsequent notification for the said posts, whichever is earlier.
25. Record of the non-selected candidates shall not be preserved beyond 6 months from the date of finalization of select list.
26. AMD reserves the right to fill up all the posts or alter the number of posts or even cancel the whole process of recruitment or change the Centre of examination without any notice.
27. AMD reserves the right to reject or accept the candidature of any applicant at any stage.
28. Candidates belonging to Scheduled Caste /Scheduled Tribe/Other Backward Classes/Economically Weaker Section will have to submit Caste/EWS certificate in the prescribed format at the time of document verification.
29. Disqualifications: No person, (a) who has entered into, or contracted a marriage with a person having a spouse living, or (b) who, having a spouse living has entered into, or contracted a marriage with any person shall be eligible for appointment to the service provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.
30. Candidates applying under Economically Weaker Section category must possess a valid certificate of EWS as on last date of receipt of applications i.e. 17.11.2022. Candidates having EWS certificates after the last date of receipt of applications shall not be considered.
31. Advertisement has been published in Employment News dated 29.10.2022 and in National and Local News papers dated 29.10.2022.
32. Action against candidates found guilty of misconduct:  
If candidates are found to indulge at any stage in any of the malpractices, their candidature for this examination will be cancelled and this Directorate may also report the matter to Police/ Investigating Agencies, as deemed fit. This Directorate may also take appropriate action to get the matter examined by the authorities/ forensic experts concerned.
33. **CAUTION TO ALL CANDIDATES:**  
i. Candidates are cautioned to be very careful while submitting their applications through the authorised link provided only on AMD's website and further advised to beware of touts and fake websites.  
ii. In the event of any person approaching the candidate with the assurance of selection/appointment in this Directorate through illegal gratification, he/she MUST NOT fall prey to such assurance or exploitation and must not entertain or encourage such elements in any way. It is emphasized and re-assured that the selection process will be done on the basis of merit only and in a transparent manner.
34. **Court's Jurisdiction :** Any dispute with regard to this recruitment will be subject to the Courts having jurisdiction in Hyderabad only.
35. **CANVASSING IN ANY FORM SHALL BE A DISQUALIFICATION.**
36. **Note: Corrigendum/ extension etc., if any, shall be published only on our website: www.amd.gov.in. Please visit our website regularly.**

**APPOINTMENT & PLACEMENT**

37. The posts advertised are meant for various constituent units of Department of Atomic Energy (DAE) all over India. Hence, after preparation of select panels (both main list and wait lists), category-wise, the selected candidate may be offered employment in any of the constituent units of DAE, which need to be noted by the candidates. Thus, the candidates are liable to serve in any of the constituent units of DAE and anywhere in India. In so far as Assistant Security Officer-A and Security Guards, apportioned to AMD are concerned, being a field oriented organisation, they may be posted to field areas and hence they should be prepared and must be willing to bear the arduous conditions of field life, which involve living in tents or in improvised field accommodation. They should be physically and mentally strong enough to withstand all the rigors and hazards of field life.

**Annexure-A**

**Certificate regarding physical limitation in an examinee to write**

This is to certify that, I have examined Mr/Ms/Mrs \_\_\_\_\_ (name of the candidate with disability), a person with \_\_\_\_\_ (nature and percentage of disability as mentioned in the certificate of disability), S/o/ D/o \_\_\_\_\_ a resident of \_\_\_\_\_ Village/District(State) and to state that he/she has physical limitation which hampers his/her writing capabilities owing to his/her disability.

**Place:** \_\_\_\_\_ **Signature** \_\_\_\_\_  
**Date:** \_\_\_\_\_ **Chief Medical Officer/Civil Surgeon/Medical Superintendent of a Government health care institution**  
**Name & Designation** \_\_\_\_\_  
**Name of Government Hospital/Health Care Centre with Seal** \_\_\_\_\_

**Note:** Certificate should be given by a specialist of the relevant stream/disability (e.g. Visual impairment-Ophthalmologist, Locomotor disability-Orthopaedic-specialist/PMR)

**Letter of Undertaking for Using Own Scribe**

I, \_\_\_\_\_, a candidate with \_\_\_\_\_ (name of the disability) appearing for the \_\_\_\_\_ (name of the examination) bearing Roll No. \_\_\_\_\_ at (name of the centre) in the District \_\_\_\_\_ (name of the State/ UT) My qualification is \_\_\_\_\_ (name of the scribe) I do hereby state that \_\_\_\_\_ (name of the scribe) will provide the service of scribe/reader/lab assistant for the undersigned for taking the aforesaid examination. I do hereby undertake that his/ her qualification is \_\_\_\_\_ In case, subsequently it is found that his/ her qualification is not as declared by the undersigned and is beyond my qualification, I shall forfeit my right to the post and claims relating thereto.

**Paste passport size photograph of scribe here and sign across**

**(Signature of the candidate with Disability)** \_\_\_\_\_  
**Place:** \_\_\_\_\_  
**Date:** \_\_\_\_\_  
**Specimen signature of Scribe** \_\_\_\_\_

**Annexure- C**

**FORM OF CERTIFICATE TO BE SUBMITTED BY CENTRAL GOVERNMENT CIVILIAN EMPLOYEES SEEKING AGE-RELAXATION**

(To be filled by the Head of the Office or Department in which the candidate is working). It is certified that "Shri/Smt./Km. \_\_\_\_\_ is a Central Government Civilian employee holding the post of \_\_\_\_\_ in the pay scale of Rs. \_\_\_\_\_ with 3 years regular service in the grade as on closing date of receipt of Applications Forms for \_\_\_\_\_ (name of examination).

**Signature** \_\_\_\_\_  
**Name** \_\_\_\_\_  
**Official Seal** \_\_\_\_\_  
 (\*Please delete the words which are not applicable.)

**Annexure-D**

**Certificate for serving Defence Personnel**

I hereby certify that, according to the information available with me (No.) \_\_\_\_\_ (Rank) \_\_\_\_\_ (Name) \_\_\_\_\_ is due to complete the specified term of his engagement with the Armed Forces on the (Date) \_\_\_\_\_

**(Signature of Commanding Officer)** \_\_\_\_\_  
**Office Seal** \_\_\_\_\_  
**Place:** \_\_\_\_\_  
**Date:** \_\_\_\_\_

**Annexure- E**

**UNDERTAKING TO BE GIVEN BY THE EX-SERVICEMEN**

I, \_\_\_\_\_ bearing Roll No. \_\_\_\_\_ appearing for the Document Verification of the \_\_\_\_\_ Examination, 20\_\_\_\_, do hereby undertake that:  
 I am entitled to the benefits admissible to Ex-Servicemen in terms of the Ex-Servicemen Re-employment in Central Civil Services and Posts Rules, 1979, as amended from time to time.  
 I have not joined the Government job on civil side (including Public Sector Undertakings, Autonomous Bodies/ Statutory Bodies, Nationalized Banks, etc.) in Group 'C' and 'D' posts on regular basis after availing of the benefits of reservation given to ex-serviceman for re-employment; or  
 I have availed the benefit of reservation as ex-serviceman for securing Government job on civil side. I have joined as \_\_\_\_\_ on \_\_\_\_\_ in the office of \_\_\_\_\_ I hereby undertake that I have submitted the self-declaration/ undertaking to my current employer about date wise detail of the application for the above mentioned examination for which I had applied for before joining the present civil employment; or  
 I have availed the benefit of reservation as ex-serviceman for securing Government job on civil side. I have joined as \_\_\_\_\_ on \_\_\_\_\_ in the office of \_\_\_\_\_ Therefore, I am eligible for age- relaxation only;  
 I hereby declare that the above statements are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect at any stage, my candidature/ appointment is liable to be cancelled/ terminated.

**Signature:** \_\_\_\_\_  
**Name:** \_\_\_\_\_  
**Roll Number:** \_\_\_\_\_  
**Date:** \_\_\_\_\_  
**Date of appointment in Armed Forces:** \_\_\_\_\_  
**Date of Discharge:** \_\_\_\_\_  
**Last Unit/ Corps:** \_\_\_\_\_  
**Mobile Number:** \_\_\_\_\_  
**Email ID:** \_\_\_\_\_

**Annexure- F**

**FORMAT FOR SC/ ST CERTIFICATE**

A candidate who claims to belong to one of the Scheduled Caste or the Scheduled Tribes should submit in support of his/ her claim an attested/certified copy of a certificate in the form given below, from the District Officer or the sub-Divisional Officer or any other officer as indicated below of the District in which his parents (or surviving parent) ordinarily reside who has been designated by the State Government concerned as competent to issue such a certificate. If both his parents are dead, the officer signing the certificate should be of the district in which the candidate himself ordinarily resides otherwise than for the purpose of his own education. Wherever photograph is an integral part of the certificate, the Commission would accept only attested photocopies of such certificates and not any other attested or true copy.  
 (The format of the certificate to be produced by Scheduled Castes and Scheduled Tribes candidates applying for appointment to posts under Government of India)  
 This is to certify that Shri/Shrimati/Kumari\* \_\_\_\_\_ son/daughter of \_\_\_\_\_ of village/town\* \_\_\_\_\_ in District/Division\* \_\_\_\_\_ of the State/Union Territory\* \_\_\_\_\_ belongs to the Caste/Tribes \_\_\_\_\_ which is recognized as a Scheduled Castes/Scheduled Tribes\* under- The Constitution (Scheduled Castes) order, 1950



The Constitution (Scheduled Tribes) Order, 1950  
 The Constitution (Scheduled Castes) Union Territories Order, 1951 \*  
 The Constitution (Scheduled Tribes) Union Territories Order, 1951 \*  
 As amended by the Scheduled Tribes Lists (Modification) order, 1956, the Bombay Reorganization Act, 1960 & the Punjab Reorganization Act, 1966, 1971 and the Scheduled Castes and Scheduled Tribes Order (Amendment) Act, 1976.  
 The Constitution (Jammu & Kashmir) Scheduled Castes Order, 1956  
 The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959 as amended by the Scheduled Castes and Scheduled Tribes Order (Amendment Act), 1976\*.  
 The Constitution (Dadra and Nagar Haveli) Scheduled Castes Order 1962.  
 The Constitution (Dadra and Nagar Haveli) Scheduled Tribes Order 1962@.  
 The Constitution (Pondicherry) Scheduled Castes Order 1964@  
 The Constitution (Scheduled Tribes) (Uttar Pradesh) Order, 1967 @  
 The Constitution (Goa, Daman & Diu) Scheduled Castes Order, 1968@  
 The Constitution (Goa, Daman & Diu) Scheduled Tribes Order 1968 @  
 The Constitution (Nagaland) Scheduled Tribes Order, 1970 @  
 The Constitution (Sikkim) Scheduled Castes Order 1978@  
 The Constitution (Sikkim) Scheduled Tribes Order 1978@  
 The Constitution (Jammu & Kashmir) Scheduled Tribes Order 1989@  
 The Constitution (SC) orders (Amendment) Act, 1990@  
 The Constitution (ST) orders (Amendment) Ordinance 1991@  
 The Constitution (ST) orders (Second Amendment) Act, 1991@  
 The Constitution (ST) orders (Amendment) Ordinance 1996@  
 The Scheduled Caste and Scheduled Tribe Orders (Amendment) Act 2002@  
 The Constitution (Scheduled Caste) Orders (Amendment) Act 2002@  
 The Constitution (Scheduled Caste and Scheduled Tribe) Orders (Amendment) Act 2002@  
 The Constitution (Scheduled Caste) Order (Amendment) Act 2007@

% 2. Applicable in the case of Scheduled Castes, Scheduled Tribes persons who have migrated from one State/Union Territory Administration.  
 This certificate is issued on the basis of the Scheduled Castes/Scheduled Tribes certificate issued to Shri/Shrimati \_\_\_\_\_ Father/mother of Shri/Shrimati/Kumari\* \_\_\_\_\_ of village/town\* \_\_\_\_\_ in District/Division\* \_\_\_\_\_ of the State/Union Territory\* who belong to the \_\_\_\_\_ Caste/Tribe which is recognized as a Scheduled Caste/Scheduled Tribe in the State/Union Territory\* issued by the \_\_\_\_\_ dated \_\_\_\_\_  
 %3. Shri/Shrimati/Kumari and /or \* his/her family ordinarily reside(s) in village/town\* \_\_\_\_\_ of \_\_\_\_\_ District/Division\* \_\_\_\_\_ of the State/Union Territory of \_\_\_\_\_

Signature \_\_\_\_\_  
 \*\* Designation \_\_\_\_\_  
 (with seal of office)

Place : \_\_\_\_\_  
 Date : \_\_\_\_\_  
 \* Please delete the words which are not applicable  
 @ Please quote specific presidential order  
 % Delete the paragraph which is not applicable.

NOTE: The term ordinarily reside(s) used here will have the same meaning as in section 20 of the Representation of the People Act, 1950.  
 \*\* List of authorities empowered to issue Caste/Tribe Certificates:  
 (i) District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/ Additional Deputy Commissioner/ Dy. Collector/1st Class Stipendiary Magistrate/ Sub-Divisional Magistrate/Extra-Assistant Commissioner/Taluka Magistrate/ Executive Magistrate.  
 (ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.  
 (iii) Revenue Officers not below the rank of Tehsildar.  
 (iv) Sub-Divisional Officers of the area where the candidate and/or his family normally resides.  
 NOTE: ST candidates belonging to Tamil Nadu State should submit caste certificate ONLY FROM THE REVENUE DIVISIONAL OFFICER.

**Annexure- G**

**(FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA)**

This is to certify that Shri/Smt./Kumari \_\_\_\_\_ son/daughter of \_\_\_\_\_ of village/town \_\_\_\_\_ in District/Division \_\_\_\_\_ in the State/Union Territory \_\_\_\_\_ belongs to the \_\_\_\_\_ Community which is recognized as a backward class under the Government of India, Ministry of Social Justice and Empowerment's Resolution No. \_\_\_\_\_ dated \_\_\_\_\_

Shri/Smt./Kumari \_\_\_\_\_ and/or his/her family ordinarily reside(s) in the \_\_\_\_\_ District/Division of the \_\_\_\_\_ State/Union Territory.  
 This is also to certify that he/she does not belong to the persons/sections (Creamy Layer) mentioned in Column 3 of the Schedule to the Government of India, Department of Personnel & Training O.M. No. 36012/22/93-Estt (SCT) dated 8.9.1993\*\*.  
 District Magistrate: \_\_\_\_\_  
 Deputy Commissioner etc.: \_\_\_\_\_  
 Dated: \_\_\_\_\_  
 Seal: \_\_\_\_\_

\* The authority issuing the certificate may have to mention the details of Resolution of Government of India, in which the caste of the candidate is mentioned as OBC.  
 \*\* As amended from time to time.

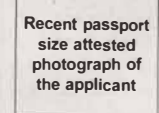
Note: The term "Ordinarily" used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.  
**Annexure-H**

Government of \_\_\_\_\_  
 (Name & Address of the authority issuing the certificate)  
**INCOME & ASSETS CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTIONS**  
 Date \_\_\_\_\_

Certificate No. \_\_\_\_\_  
**VALID FOR THE YEAR** \_\_\_\_\_  
 This is to certify that Shri/Smt./Kumari \_\_\_\_\_ son/daughter/wife of \_\_\_\_\_

\_\_\_\_\_ permanent resident of \_\_\_\_\_, Village/Street \_\_\_\_\_ Post Office \_\_\_\_\_ District \_\_\_\_\_ in the State/ Union Territory \_\_\_\_\_ whose photograph is attested below belongs to Economically Weaker Sections, since the gross annual income\* of his/ her family\*\* is below Rs. 8 Lakh (Rupees Eight Lakh only) for the financial year \_\_\_\_\_.  
 His/ her family does not own or possess any of the following assets \*\*\*:  
 I. 5 acres of agricultural land and above;  
 II. Residential flat of 1000 sq. ft. and above;  
 III. Residential plot of 100 sq. yards and above in notified municipalities;  
 IV. Residential plot of 200 sq. yards and above in areas other than the notified municipalities.  
 2. Shri/Smt./Kumari \_\_\_\_\_ belongs to the \_\_\_\_\_ caste which is not recognized as a Scheduled Caste, Scheduled Tribe and Other Backward Classes (Central List).

Signature with seal of Office \_\_\_\_\_  
 Name \_\_\_\_\_  
 Designation \_\_\_\_\_



\*Note 1: Income covered all sources i.e. salary, agriculture, business, profession etc.  
 \*\* Note 2: The term 'Family' for this purpose include the person, who seeks benefit of reservation, his/ her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years.  
 \*\*\*Note 3: The property held by a "Family" in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.

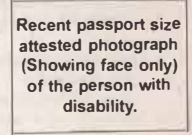
**Form-V Certificate of Disability**

(In cases of amputation or complete permanent paralysis of limbs or dwarfism and in case of blindness)

[See rule 18(1)]

(Name and Address of the Medical Authority issuing the Certificate)

**Annexure-I**



Certificate No. \_\_\_\_\_ Date: \_\_\_\_\_  
 This is to certify that I have carefully examined Shri/Smt./Kum. \_\_\_\_\_ son/wife/daughter of Shri \_\_\_\_\_ Date of Birth (DD/MM/YY) \_\_\_\_\_ Age \_\_\_\_\_ years, male/female \_\_\_\_\_ registration No. \_\_\_\_\_ permanent resident of House No. \_\_\_\_\_ Ward/Village/Street \_\_\_\_\_ Post Office \_\_\_\_\_ District \_\_\_\_\_ State \_\_\_\_\_ whose photograph is affixed above, and am satisfied that:  
 (A) he/she is a case of:

- locomotor disability
  - dwarfism
  - blindness
- (Please tick as applicable)  
 (B) the diagnosis in his/her case is \_\_\_\_\_  
 (C) he/she has \_\_\_\_\_ percent (in words) permanent locomotor disability/dwarfism/blindness in relation to his/her \_\_\_\_\_ (part of body) as per guidelines (..... number and date of issue of the guidelines to be specified).

2. The applicant has submitted the following document as proof of residence:-  
**Nature of Document Date of Issue Details of authority issuing certificate**

Signature/thumb impression of the person \_\_\_\_\_ (Signature and Seal of Authorized Signatory of notified Medical Authority)  
 in whose favour certificate of disability is issued.

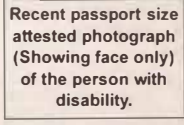
**Annexure-J**

**Form - VI Certificate of Disability**

(In cases of multiple disabilities) [See rule 18(1)]

(Name and Address of the Medical Authority issuing the Certificate)

HaryanaJobs.in



Certificate No. \_\_\_\_\_ Date: \_\_\_\_\_  
 This is to certify that we have carefully examined Shri/Smt./Kum. \_\_\_\_\_ son/wife/daughter of Shri \_\_\_\_\_ Date of Birth (DD/MM/YY) \_\_\_\_\_ Age \_\_\_\_\_ years, male/female \_\_\_\_\_ Registration No. \_\_\_\_\_ permanent resident of House No. \_\_\_\_\_ Ward/Village/Street \_\_\_\_\_ Post Office \_\_\_\_\_ District \_\_\_\_\_ State \_\_\_\_\_ whose photograph is affixed above, and am satisfied that:

(A) he/she is a case of Multiple Disability. His/her extent of permanent physical impairment/disability has been evaluated as per guidelines (... number and date of issue of the guidelines to be specified) for the disabilities ticked below, and is shown against the relevant disability in the table below:

S. No.	Disability	Affected part of body	Diagnosis	Permanent physical impairment/mental disability (in %)
1.	Locomotor disability	@		
2.	Muscular Dystrophy			
3.	Leprosy cured			
4.	Dwarfism			



Continued from page 29

S. No.	Disability	Affected part of body	Diagnosis	Permanent physical impairment/mental disability (in %)
5.	Cerebral Palsy			
6.	Acid attack Victim			
7.	Low vision	#		
8.	Blindness	#		
9.	Deaf	€		
10.	Hard of Hearing	€		
11.	Speech and Language disability			
12.	Intellectual Disability			
13.	Specific Learning Disability			
14.	Autism Spectrum Disorder			
15.	Mental illness			
16.	Chronic Neurological Conditions			
17.	Multiple sclerosis			
18.	Parkinson's disease			
19.	Haemophilia			
20.	Thalassemia			
21.	Sickle Cell disease			

(B) In the light of the above, his/her over all permanent physical impairment as per guidelines (..... number and date of issue of the guidelines to be specified), is as follows:

In figures: \_\_\_\_\_ percent

In words: \_\_\_\_\_ percent

2. This condition is progressive/non-progressive/likely to improve/not likely to improve.

3. Reassessment of disability is :

(i) not necessary,

or

(ii) is recommended/after .....years ..... months, and therefore this certificate shall be valid till .....

(DD) (MM) (YY)

@ e.g. Left/right/both arms/legs

# e.g. Single eye

€ e.g. Left/Right/both ears

4. The applicant has submitted the following document as proof of residence:

Nature of document Date of issue Details of authority issuing certificate

5. Signature and seal of the Medical Authority.

Name and Seal of Member

Name and Seal of Member

Name and Seal of the Chairperson

Signature/thumb impression of the person in whose favour certificate of disability is issued.

**ANNEXURE-K**

**Form - VII Certificate of Disability**

(In cases other than those mentioned in Forms V and VI)  
(Name and Address of the Medical Authority issuing the Certificate)  
(See rule 18(1))

Recent passport size attested photograph (Showing face only) of the person with disability.

Certificate No. \_\_\_\_\_

Date: \_\_\_\_\_

This is to certify that I have carefully examined Shri/Smt/Kum \_\_\_\_\_ son/wife/daughter of Shri \_\_\_\_\_ Date of Birth (DD/MM/YY) \_\_\_\_\_ Age \_\_\_\_\_ years, male/female Registration No. \_\_\_\_\_ permanent resident of House No. \_\_\_\_\_ Ward/Village/Street \_\_\_\_\_ Post Office \_\_\_\_\_ District \_\_\_\_\_ State \_\_\_\_\_

whose photograph is affixed above, and am satisfied that he/she is a case of disability. His/her extent of percentage physical impairment/disability has been evaluated as per guidelines (.....number and date of issue of the guidelines to be specified) and is shown against the relevant disability in the table below:-

S. No.	Disability	Affected part of body	Diagnosis	Permanent physical impairment/mental disability (in %)
1.	Locomotor disability	@		
2.	Muscular Dystrophy			
3.	Leprosy cured			
4.	Cerebral Palsy			
5.	Acid attack Victim			
6.	Low vision	#		
7.	Deaf	€		
8.	Hard of Hearing	€		
9.	Speech and Language disability			
10.	Intellectual Disability			
11.	Specific Learning Disability			
12.	Autism Spectrum Disorder			
13.	Mental illness			
14.	Chronic Neurological Conditions			
15.	Multiple sclerosis			
16.	Parkinson's disease			
17.	Haemophilia			
18.	Thalassemia			
19.	Sickle Cell disease			

(Please strike out the disabilities which are not applicable)



**National Council of Educational Research and Training**

Sri Aurobindo Marg, New Delhi-110016

www.ncert.nic.in



Advertisement No. 5-1/2022-R-II/SAO/CAO/Deputation

**VACANCY NOTICE**

Fresh applications are invited for filling up following vacancies in NCERT by Deputation:

S. No.	Name of the Post	Pay Band	Total Number of Post
1.	Chief Accounts Officer	Level - 12 (Pre-Revised PB-III, Rs. 15600-39100/- with GP of Rs. 7600/-)	UR-01
2.	Senior Accounts Officer	Level - 11 (Pre-Revised PB-III, Rs. 15600-39100/-with GP of Rs. 6600/-)	UR-01

Detail of educational qualifications are as under-

**1. Chief Accounts Officer**

<b>Educational and other Qualifications</b>	<b>For Deputation:</b> Officers of Central Govt/State Govt/UT/Autonomous Organization or officers of Indian Audit and Accounts Service, Indian Defence Accounts Services and other organised Accounts Cadre holding analogous post or 5 years regular service in PB-3 with GP Rs. 6600/-.
<b>Age limit</b>	The maximum age limit for appointment by deputation shall be 'Not exceeding 56 years' as on the closing date of receipt of applications.

**2. Senior Accounts Officer**

<b>Educational and other Qualifications</b>	<b>For Deputation:</b> Officers of Central Govt/State/UT/Autonomous Organization holding analogous posts on regular basis or 7 years of regular service in the Pay Band -II Rs. 9300-34800 with GP Rs. 4600.
<b>Age limit</b>	The maximum age limit for appointment by deputation shall be 'Not exceeding 56 years' as on closing date of receipt of applications.

**HOW TO APPLY:** The eligible candidates may send their application in the Annexure I & II duly signed along with self-attested copies of qualification/ experience/ Caste Certificate etc. with latest passport size photograph pasted on application form to "The Section Officer, (R-II), NCERT, Sri Aurobindo Marg, New Delhi-110016" within 21 days from the date of advertisement published in the Employment News". Those employed in Govt./Semi Govt./Autonomous Organizations should send their applications through proper channel. The authority, while forwarding such application, should send Vigilance Clearance Certificate and attested copies of APAR of the employee for the last five year. Incomplete applications and applications received after the last date will not be entertained under any circumstances. The applications may be sent through post only. Please superscribe on the envelope "Application for the post of \_\_\_\_\_". The number of posts may vary, and the Council reserves the right to fill up or not to fill up the advertised post. For further details and prescribed proforma, Annexure I & II etc. visit NCERT website at www.ncert.nic.in > announcement > vacancies > non-academic OR scan QR code give above.

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2. The above condition is progressive/non-progressive/likely to improve/not likely to improve.

3. Reassessment of disability is:

(i) not necessary, or

(ii) is recommended/after \_\_\_\_\_ years \_\_\_\_\_ months, and therefore this certificate shall be valid till (DD/MM/YY) \_\_\_\_\_

@ - eg. Left/Right/both arms/legs

# - eg. Single eye/both eyes

€ - eg. Left/Right/both ears

4. The applicant has submitted the following document as proof of residence:-

Nature of document	Date of issue	Details of authority issuing certificate

(Authorised Signatory of notified Medical Authority)

(Name and Seal)

Countersigned

{Countersignature and seal of the

Chief Medical Officer/Medical Superintendent/ Head of Government Hospital, in case the Certificate is issued by a medical authority who is not a Government servant (with seal)}

Signature/thumb impression of the person in whose favour certificate of disability is issued

**Note:** In case this certificate is issued by a medical authority who is not a Government servant, it shall be valid only if countersigned by the Chief Medical Officer of the District (Physical deformity should not be less than 40 percent. Hard of Hearing (HH) means loss of 60 decibels or more in the better ear in the conversational range of frequencies.)