



భారతీయ సాంకేతిక విజ్ఞాన సంస్థ హైదరాబాద్
भारतीय प्रौद्योगिकी संस्थान हैदराबाद
Indian Institute of Technology Hyderabad

IITH – 502284, Kandi, Sangareddy, Telangana

Advertisement No. IITH/2022/Rec/NF/11 dated: 20.08.2022

01. IIT Hyderabad invites Online applications from Indian Nationals for the following posts:

Post No.	Name of the Post	Pay Level and Pay	Upper Age Limit	Category & No. of posts					
				SC	ST	OBC	EWS	UR	Total
01	Chief Library Officer	13: 123100 - 215900	50	-	-	-	-	01	01
02	Assistant Registrar	10: 56100 - 177500	45	-	-	01	-	-	01
03	Technical Officer	10: 56100 - 177500	45	-	-	01	-	03	04
04	Section Officer	08: 47600 - 151100	40	-	-	-	-	01	01
05	Assistant Engineer (Electrical)	08: 47600 - 151100	40	-	-	-	-	01	01
06	Technical Superintendent	08: 47600 - 151100	40	-	-	02	01	01	04
07	Junior Engineer (Electrical)	06: 35400 - 112400	35	01	-	01	-	-	02
08	Physical Training Instructor	06: 35400 - 112400	35	-	-	01	-	01	02
09	Junior Technician	03: 21700 - 69100	35	01	01	02	03	02	09
10	Multi Skill Assistant Gr.I	01: 18000 - 56900	30	01	-	01	-	04	06
Total				03	01	09	04	14	31

Abbreviations:

SC: Scheduled Caste	ST: Scheduled Tribe	OBC: Other Backward Classes	EWS: Economically Weaker Sections	UR: Unreserved
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02. Reservation for 'Persons with Disabilities' with minimum 40% disability: Preference will be given to 'Persons with Disabilities' (PWD) with minimum 40% disability, even where the reservation is not marked and suitable PWD candidates are available.

Post No. 01 to 03	Cycle 2	One post is reserved for VH or HH or Autism
Post No. 04 to 07	Cycle 2	One post is reserved for VH or HH or Autism
Post No. 09 & 10	Cycle 2	One post is reserved for VH or HH or Autism

i) For Persons with Disabilities (PWD) with minimum 40% disability:

Post No.	Name of the post	Categories of Disabled suitable for jobs	Physical requirements	Posts Identified for the following Disabilities
01	Chief Library Officer	OL, OA, HH.	B, F, H, L, PP, S, SE, ST, W.	OH, HH.
02	Assistant Registrar	OL, BL, OA, OAL, LV, HH, B.	MF, H, L, S, SE, ST, W.	OH, VH, HH.
03	Technical Officer	OL, HH.	BN, C, CL, MF, H, KC, L, PP, RW, S, SE, ST, W.	OH, HH.
04	Section Officer	OL, OA, BL, HH	S, ST, BN, MF, RW, SE, HC	OH, HH
05	Assistant Engineer (Electrical)	OL, HH.	BN, MF, CL, KC, L, PP, RW, S, SE, ST, W	OH, HH.
06	Technical Superintendent	OA, OL	BN, CL, CRL, MF, H, KC, L, PP, S, SE, ST, W.	OH.
07	Junior Engineer (Electrical)	OL, HH	BN, CL, MF, KC, L, PP, RW, S, SE, ST, W	OH, HH.
09	Junior Technician	OA, OL, BL, HH	BN, MF, H, KC, L, PP, S, SE, ST, W.	OH, HH.
10	Multi Skill Assistant Gr.I	OL, OA, HH, LV	BN, MF, H, L, PP, S, SE, ST, W.	OH, VH, HH.

ii) Abbreviations:

OL – one leg.	BL – both legs.	OA – one arm.	BLOA – Both legs and one arm.
OAL – one arm and one leg.	B – Blind.	LV – low vision.	HH – hearing impaired.

iii) Physical requirements:

BN – Bending.	H – Hearing.	MF – Manipulating with fingers.	SE – Seeing.
C – Communication.	JU – Jumping.	PP – Pulling and pushing.	ST – Standing.
CL – Climbing.	KC – Kneeling and crouching.	RW – Reading and Writing.	W – Walking.
CRL – Crawling.	L – Lifting.	S – Sitting.	-

03. Relaxation in upper age limit: As per Govt. of India norms

Category	Age relaxation
SC/ST	5 years against reserved posts only.
OBC	3 years against reserved posts only.
PWD with minimum 40% disability	15 years for SC/ST, 13 years for OBC, and 10 years for others against all the posts identified suitable for the relevant category of disability; subject to maximum age not exceeding 56 years on the last date for receipt of applications.
Ex-servicemen	As per Government of India norms.
Employees of IIT Hyderabad	As per the Institute's norms, no age-limit for regular internal candidates applying for the direct recruitment posts.

Note: Relaxation in age to the SC/ST/OBC candidates will be provided only in respect of vacancies reserved for them.

04. Following are the essential and desirable qualifications for the posts notified under point no. 1, above.

Post No.	Essential, desirable qualifications and experience.										
01	<p>Chief Library Officer – 1 (UR) Essential: a) First Class Master’s Degree in Library Science/Information Science/ Documentation Science, and b) at least 5 years of experience as a Deputy Librarian in pay level 12 or equivalent scale in the library under CFTI/University or Autonomous organization on computerizing library activities. Desirable: a) Working knowledge of Library Management Software b) Evidence of innovative library services, including integration of ICT in a library c) Post Graduate Diploma in computer applications in library or PGDCA from a recognized university or Institute.</p>										
02	<p>Assistant Registrar – 1 (OBC) Essential: a) Master’s Degree in any discipline with at least 55% marks or its equivalent grade/CGPA and b) with 7 years relevant experience in Pay Level-6 or above or 3 years’ experience in Pay Level 7/8 under the Central Government/State Government/Central Autonomous or Statutory bodies/Central or State Universities/PSU in the field of Administration/ Academic/ Stores & Purchase/HR/ Establishment/Finance & Accounts/R&D/ Hostels/ legal services/Student activities/ Material Management. OR b) CA/CMA/ICWA with at least 5 years of experience in Finance & Accounts/Purchase/Administration. Desirable: Familiarity with working procedures in a higher technological/educational institution; Working knowledge of FR, SR, GFR, CPWD Manual & computer applications.</p>										
03	<p>Technical Officer</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="background-color: yellow;">Post No.</th> <th style="background-color: yellow;">Department & Vacancies</th> <th style="background-color: yellow;">Essential, desirable qualifications and experience</th> </tr> </thead> <tbody> <tr> <td>03 (a)</td> <td>Electrical Engineering Power Electronics & Controls- 1 (UR)</td> <td> <p>Essential: a) First Class ME/MTech in Power Electronics/Power Systems/Controls/ Instrumentation with First class in BE/BTech and b) at least 5 years of relevant experience. Desirable: a) Strong communication skills b) i) Experience in experimental research, ii) Experience in lab establishment iii) Proficiency in hardware experimentation related to power electronic converters iv) PCB design, v) Strong programming skills with proficiency in C/Python/LabVIEW, MATLAB and vi) Familiarity with application software like PSS/E, PSCAD, Power World Simulator, DigSilent, FPGA & DSP Programming, Network Programming.</p> </td> </tr> <tr> <td>03 (b)</td> <td>Biomedical Engineering (Bio-safety) 1(UR)</td> <td> <p>Essential: a) First Class ME/MTech in Biomedical Engineering/Animal Biotechnology/ Medical Biotechnology/ Clinical Engineering or its equivalent degree, and b) at least 5 years of relevant experience OR a) First Class MSc in Animal Sciences/Animal Biotechnology or its equivalent degree, and b) at least 7 years of relevant experience at Postgraduate level. Desirable: a) Excellent communication skills (oral and written), and b) i) Experience in Handling the Biosafety Operations, Biosafety Audit, preparation and documentation of Standard Operation Protocols and biosafety manuals, ii) Experience in conducting trainings in Biosafety education and maintenance of Records, iii) Hands on experience with biological and chemical safety hazards including storage/use/disposal guidelines with agents like bacteria/virus/cell culture/recombinant DNA technology/ animal models, and iv) Knowledge and roles of ethics committees in clinical, preclinical and stem cell research and their functioning.</p> </td> </tr> </tbody> </table>		Post No.	Department & Vacancies	Essential, desirable qualifications and experience	03 (a)	Electrical Engineering Power Electronics & Controls- 1 (UR)	<p>Essential: a) First Class ME/MTech in Power Electronics/Power Systems/Controls/ Instrumentation with First class in BE/BTech and b) at least 5 years of relevant experience. Desirable: a) Strong communication skills b) i) Experience in experimental research, ii) Experience in lab establishment iii) Proficiency in hardware experimentation related to power electronic converters iv) PCB design, v) Strong programming skills with proficiency in C/Python/LabVIEW, MATLAB and vi) Familiarity with application software like PSS/E, PSCAD, Power World Simulator, DigSilent, FPGA & DSP Programming, Network Programming.</p>	03 (b)	Biomedical Engineering (Bio-safety) 1(UR)	<p>Essential: a) First Class ME/MTech in Biomedical Engineering/Animal Biotechnology/ Medical Biotechnology/ Clinical Engineering or its equivalent degree, and b) at least 5 years of relevant experience OR a) First Class MSc in Animal Sciences/Animal Biotechnology or its equivalent degree, and b) at least 7 years of relevant experience at Postgraduate level. Desirable: a) Excellent communication skills (oral and written), and b) i) Experience in Handling the Biosafety Operations, Biosafety Audit, preparation and documentation of Standard Operation Protocols and biosafety manuals, ii) Experience in conducting trainings in Biosafety education and maintenance of Records, iii) Hands on experience with biological and chemical safety hazards including storage/use/disposal guidelines with agents like bacteria/virus/cell culture/recombinant DNA technology/ animal models, and iv) Knowledge and roles of ethics committees in clinical, preclinical and stem cell research and their functioning.</p>
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03 (c)	Computer Center - 2 1(OBC), 1(UR)	Essential: a) First Class ME/M.Tech/MS in Computer Science / IT/Electronics with at least 5 years of hands-on experience on network /system /web /cloud administration/ architect /security /ERP /HPC/ Data center activities OR First class BE/ B.Tech/MCA/MSc in Computer Science/IT/ Electronics with at least 7 years of hands-on experience on network/web/system/cloud administration/ architect /security/ERP/HPC/Data center activities and b) CCNA/CCDA/ CCNP/ CCIE/CCDE/ CCAR certification from Cisco or Windows/ Linux/Unix System Administration /Architect certification from LPI/Red Hat/ Oracle/ Microsoft/ AWS									
04	<p>Section Officer – 1 (UR)</p> <p>Essential: a) Graduation in any discipline with at least 55% marks or equivalent grade/CGPA, and b) at least 5 years’ experience out of which at least 3 years’ experience in Pay Level-6 or equivalent under the Central Government/State Government/Central Autonomous or Statutory bodies/ Central or State Universities/PSU in the field of Administration/ Academic/ Stores & Purchase/HR/ Establishment/Finance & Accounts/ R&D/ Hostels/ legal services/Student activities/ Material Management.</p> <p>Desirable: a) Command in communication and drafting skills in English Language. b) Knowledge of Computer Applications like word process, spread sheet, presentation etc. c) Preference will be given to applicants working in reputed educational institutes like IITs, IISERs, NITs, etc.</p>										
05	<p>Assistant Engineer (Electrical) – 1 (UR)</p> <p>Essential: a) First Class B.E/B.Tech in Electrical Engineering/ Electrical and Electronics Engineering/ Electronics and Communication Engineering from a recognized University/ Institution, and b) at least 5 years of relevant experience, out of which at least 3 years should be in Pay Level 6 and above or equivalent. The total relevant experience shall be in any Central Government organization/State Govt. Organization/ Central PSU/State PSU/Central PWD/State PWD/Central or State Engineering departments/Central Govt. Autonomous Bodies/Central Govt. Institutions only.</p> <p>Desirable: a) Knowledge of drafting software like Auto CAD, and latest Construction Management or other relevant software b) Should have computer literacy and experience of working with computer office applications. c) Should be well versed with the HT/LT substations erection, commissioning and maintenance works along with buildings Electrical maintenance works including HVAC system maintenance.</p>										
06	<p>Technical Superintendent</p> <table border="1" data-bbox="159 1276 1539 1915"> <thead> <tr> <th data-bbox="159 1276 266 1373">Post No.</th> <th data-bbox="266 1276 643 1373">Department & Vacancies</th> <th data-bbox="643 1276 1539 1373">Essential, desirable qualifications and experience</th> </tr> </thead> <tbody> <tr> <td data-bbox="159 1373 266 1717">06 (a)</td> <td data-bbox="266 1373 643 1717">Biomedical Engineering 1 (OBC)</td> <td data-bbox="643 1373 1539 1717"> <p>Essential: First Class BE/BTech in Biomedical Engineering/ Mechanical Engineering/ Electrical Engineering/ Computer Science/ Instrumentation Engineering/ Electronics Engineering/ Electrical & Electronics Engineering/ Electronics & Communication Engineering with at least 3 years of relevant experience.</p> <p>Desirable: a) Experience of software programming, operating knowledge of Linux, biomedical devices instrument operational experience.</p> </td> </tr> <tr> <td data-bbox="159 1717 266 1915">06 (b)</td> <td data-bbox="266 1717 643 1915">Chemical Engineering 1 (EWS)</td> <td data-bbox="643 1717 1539 1915"> <p>Essential: First Class BE/BTech in Chemical Engineering from a recognized University/ Institution with at least 3 years of relevant experience</p> <p>Desirable: Experience of handling various high end research equipments like XRD,Raman spectroscopy,SAXS,HPLC,PIV etc.</p> </td> </tr> </tbody> </table>		Post No.	Department & Vacancies	Essential, desirable qualifications and experience	06 (a)	Biomedical Engineering 1 (OBC)	<p>Essential: First Class BE/BTech in Biomedical Engineering/ Mechanical Engineering/ Electrical Engineering/ Computer Science/ Instrumentation Engineering/ Electronics Engineering/ Electrical & Electronics Engineering/ Electronics & Communication Engineering with at least 3 years of relevant experience.</p> <p>Desirable: a) Experience of software programming, operating knowledge of Linux, biomedical devices instrument operational experience.</p>	06 (b)	Chemical Engineering 1 (EWS)	<p>Essential: First Class BE/BTech in Chemical Engineering from a recognized University/ Institution with at least 3 years of relevant experience</p> <p>Desirable: Experience of handling various high end research equipments like XRD,Raman spectroscopy,SAXS,HPLC,PIV etc.</p>
Post No.	Department & Vacancies	Essential, desirable qualifications and experience									
06 (a)	Biomedical Engineering 1 (OBC)	<p>Essential: First Class BE/BTech in Biomedical Engineering/ Mechanical Engineering/ Electrical Engineering/ Computer Science/ Instrumentation Engineering/ Electronics Engineering/ Electrical & Electronics Engineering/ Electronics & Communication Engineering with at least 3 years of relevant experience.</p> <p>Desirable: a) Experience of software programming, operating knowledge of Linux, biomedical devices instrument operational experience.</p>									
06 (b)	Chemical Engineering 1 (EWS)	<p>Essential: First Class BE/BTech in Chemical Engineering from a recognized University/ Institution with at least 3 years of relevant experience</p> <p>Desirable: Experience of handling various high end research equipments like XRD,Raman spectroscopy,SAXS,HPLC,PIV etc.</p>									

06 (c)	Computer Center 1 (OBC)	Essential: First Class BE/BTech/MCA/MSc in Computer Science/IT/Electronics with at least 3 years of hands-on experience on network/web/system/cloud administration/architect security/ERP/HPC/ Data center activities.
06 (d)	Materials Science and Metallurgical Engineering 1 (UR)	<p>Essential: a) First Class BE/ BTech/ MCA or equivalent with at least 3 years of relevant experience and b) Certification in any one of LPIC-2/LPIC-3/LFCS/LFCE/ OCA/ RHCE/ GCUX/ CompTIA Linux.</p> <p>Desirable: a) knowledge and experience of Linux operating systems (RHEL/CentOS/Fedora) and Windows servers, workload Management Systems-SLURM, Torque, OpenPBS, distributed and parallel file systems - NFS, PVFS, Lustre, Networking and Security - management of InfiniBand/ gigabit switches;</p> <p>b) Knowledge of HPC server hardware including but not limited to HP, Dell, SuperMicro and Lenovo architectures, Cluster Health Monitoring;</p> <p>c) Knowledge of C, C++, MPI, Shell scripting, Awk, Python;</p> <p>d) Installation, Maintenance and troubleshooting of open-source / commercial software;</p> <p>e) Website management - HTML, CSS, PHP, MySQL, JavaScript.</p>
07	<p><u>Junior Engineer (Electrical) – 02 (01- SC; 01- OBC)</u></p> <p>Essential: a) First class BE/B.Tech in Electrical Engineering/ Electrical and Electronics Engineering/ Electronics and Communication Engineering from a recognized University/Institution and b) with at least 03 years of relevant experience. The experience shall be in any Central/State government organizations/ Central PSU/ State PSU/Central PWD/State PWD/ State/Central Engineering departments/Central or State Govt. undertakings/Central Govt. Autonomous Bodies/Institutions/ Private firms of National and International repute.</p> <p>Desirable: a) Knowledge of drafting software like Auto CAD, and latest Construction Management or other relevant software b) Should have computer literacy and experience of working with computer office applications.</p>	
08	<p><u>Physical Training Instructor – 02 (01- OBC; 01- UR)</u></p> <p>Essential: a) Bachelor’s Degree in any discipline from a recognized university/institute with at least 55% marks or equivalent grade/CGPA along with Bachelor degree in Physical Education (BPEd) or Sports Science or its equivalent qualification with at least 55% marks or 3 or 4 year Bachelor’s degree in Physical Education with at least 55% marks or equivalent grade/CGPA and b) at least 2 years of full time coaching experience in a recognized university/Institute, OR</p> <p>a) Master’s Degree (full time) in Physical Education/ Sports Science with at least 55% marks or equivalent grade/CGPA and b) at least 1 year of full time coaching experience in a recognized university/Institute.</p> <p>Desirable: a) Coaching experience in Cricket/ Badminton/ Tennis/ Table Tennis/Gymnasium, b) Representation at State or National Level in Cricket/ Badminton/ Tennis/ Table Tennis/ Gymnasium, (weightlifting etc.), and c) At least one year of work experience in Govt. Autonomous Bodies or University or College.</p> <p>Note: Medal winners in National and State level games will be given weightage.</p>	

Junior Technician

Post No.	Department & Vacancies	Essential, desirable qualifications and experience
09 (a)	Biomedical Engineering 02 (1-SC; 1-OBC)	Essential: First Class BE/B.Tech in Electrical/ Instrumentation/ Electronics/Biomedical Engineering/ Engineering Physics/Photonics OR First Class MSc in Electronics/Instrumentation/ Photonics OR First-Class Diploma in Instrumentation/Biomedical Engineering with at least 2 years of relevant experience.
09 (b)	Chemical Engineering 02 (1-EWS; 1-UR)	Essential: First Class BE/B.Tech in Chemical Engineering OR First-Class Diploma in Chemical Engineering with at least 2 years of experience in relevant area.
09 (c)	Chemistry 01 (UR)	Essential: First Class BSc in Chemistry with at least 2 years of experience, particularly, in a chemistry lab/ industry/ lab demonstrator in College/University/Institute/Laboratory etc.
09 (d)	Civil Supervisor (CMD) 02 (1-EWS; 1-OBC)	Essential: First class BE/B.Tech in Civil Engineering from a recognized University / Institution with at least 01 year of relevant experience OR First class Diploma in Civil Engineering with at least 3 years relevant experience. Relevant experience shall mean experience in supervising the civil constructions and in resolving the maintenance issues related to civil/ plumbing/ sewerage systems at building level and bulk services etc., The experience shall be in any state/central government organizations / Central PSU/ State PSU /Central PWD/ State PWD/ State/ Central Engineering departments / Central or State Govt. undertakings/ Central Govt. Autonomous Bodies/Institutions/Private firms of National and International repute.
09 (e)	Electrical Engineering –2 (01- ST; 01- EWS)	
09 (e) (i)	Communications & Signal Processing – 01	Essential: First Class BE/B.Tech in Electronics & Communication Engineering from a recognized University/ Institution OR First-Class MSc in Electronics from a recognized University/Institution OR First-Class Diploma in Communications/ Signal Processing from a recognized University/ Institution and knowledge of computer applications with at least 2 years of relevant experience. Desirable: Hands on experience with oscilloscopes, signal generators, waveform analyzer, programmable FPGAs, USRPs, and other communications and signal processing hardware.
09 (e) (ii)	Microelectronics & VLSI - 01	Essential: First Class BE/B.Tech in Electronics/Electrical Engineering/ Electrical & Electronics Engineering from a recognized University/Institution OR First Class MSc in Electronics from a recognized University/ Institution OR First-Class Diploma in Electronics/Electrical Engineering/Electrical & Electronics Engineering from a recognized University/ Institution and knowledge of Computer Applications with at least 2 years of relevant experience. Desirable: PCB board design, soldering & ESD, High-end chip characterization & instrument handling, Chip characterization knowledge, Scripting knowledge.

10	<u>Multi Skill Assistant Gr. I</u>	
	Post No.	Department & Vacancies
	Essential, desirable qualifications and experience	
10 (a)	General – 05 (1 SC; 4 UR)	<p>Essential: a) 10th standard with at least 4 years of experience OR 12th standard with at least 2 years of experience OR Bachelor's degree with at least 1 year experience, and b) experience should be in one or more of – physical maintenance of records, photocopying, sending FAX, diary of receipts and outgoing records/papers, dispatch, delivering dak,</p> <p>Desirable: Basic knowledge of MS Word, MS Excel, and setting up Power Point presentation. Applications with higher qualification than the above prescribed will be disqualified.</p>
10 (b)	Electrical 01 (OBC)	<p>Essential: a) First Class ITI in Electrician Trade with wireman license or Certificate course from National Skill Development Centre in Electrician trade with wireman license, and b) at least 3 years of relevant experience (including 1year full time apprenticeship).</p> <p>Desirable: b) Experience in 33KV or 11 KV substations Operation and Maintenance, DG sets operation and Maintenance, Building Electrical Maintenance, Street Lights Maintenance works, LT ACBs Operation, LT cables jointing works, Earthing works, Pump- Motor set connections, Knowledge about Electrical Safety procedures etc.</p>

05. Application Fee Payable:

- i) Rs 500/- (Rs Five hundred rupees only). The candidate applying for more than one post shall pay non-refundable fee of Rs 500/- per each post through [SBI Collect mode only](#) selecting **RECRUITMENT FEE – NF-11 from the dropdown.**
- ii) Candidates eligible for reservation under Scheduled Castes (SC), Scheduled Tribes (ST), Persons with Disabilities (PwD), EWS and Women candidates are exempted from Fee payment.

06. General instructions:

1.	Candidate must be citizen of India.
2.	Candidates are required to submit ONLINE applications only. Printout of the ONLINE application form is not required to be submitted to the Institute. OFFLINE applications alone, if submitted, will be summarily rejected.
3.	Online application can be accessed through the link: https://iith.ac.in/careers/ or https://staff.recruitment.iith.ac.in/ (direct link)
4.	Please read ‘General Instructions’ to the candidates on the online application portal carefully.
5.	Candidates, who wish to be considered against vacancies reserved / to seek age relaxation, must submit requisite valid certificate issued by the Competent Authority along with their online application for the examination/verification, otherwise, their claim for SC/ST/OBC/EWS status will not be entertained and their applications will be considered under General (UR) category. Similarly, the candidates who wish to seek age relaxation under PWD category, must submit requisite valid certificate issued by the competent authority along with their online application for the examination/verification, otherwise their claim will not be considered. Note: a) OBC certificate should have been issued on a date within 2 (two) years of the last date of receipt of application as mentioned in the Advertisement. b) The candidates submitting application under EWS category should upload a valid EWS certificate issued in the current financial year
6.	Before submitting the online application, the candidate must ensure that he / she fulfills all the eligibility criteria for the post for which she / he is applying as detailed for the respective post. Candidates will be short-listed for Test/Interview based on the information provided by them in their online applications. If at any subsequent stage, the information provided/claim made by the applicant is found to be false, <u>his / her candidature will be cancelled at any stage of the recruitment process and if appointed, services will be terminated without any notice or compensation.</u>
7.	The cut-off date for reckoning Upper Age limit, qualification and Post Qualification Experience is the last date of submission of online application i.e. 19.09.2022. Relevant experience gained after the minimum qualifying degree/course will only be taken into consideration. Part-time employment experience will not be considered.
8.	Exact percentage should be mentioned in percentage of marks column. e.g. 59.9% should NOT be rounded off to 60%.
9.	Calling a candidate for test/interview merely indicates that it is felt that he/she with others may be suitable for the post and conveys no assurance whatsoever that he/she will be recommended or selected or his/her conditions specified in the application will be accepted.
10.	The Institute reserves the right to restrict the number of candidates for written / skill test / interview to a reasonable limit on the basis of qualifications, level and relevance of experience higher than the minimum prescribed in the advertisement and other academic achievements. The Institute also reserves the right of rejecting any or all the applications without assigning any reasons therefore.
11.	Applications will be summarily rejected if not all the relevant certificates (Experience / Caste / Educational/Proof of DOB etc.) are uploaded as per the instructions. The certificates of work experience shall be in proper format i.e. it should clearly state his/her designation, period of service in the particular organization, nature of work assignment(s) and the pay. The experience letter should be on the organization’s letterhead, bear the Date of issue. Pay slips/Office orders/Appointment orders or any other documents shall not be considered as proof of Experience.
12.	The Institute has a right to decide the mode of screening and testing the applicant for shortlisting and selection. In case of any inadvertent mistake in the process of selection, which may be detected

	at any stage even after the issue of Appointment letter, the Institute reserves the right to modify/ withdraw/ cancel any communication made to the candidates.
13.	The qualification regarding experience is relaxable at the discretion of the competent authority in the case of candidates belonging to the Scheduled Castes or Scheduled Tribes or Persons with benchmark disability, if at any stage of selection, the competent authority is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancies reserved for them.
14.	In case of any dispute/ambiguity that may occur in the process of selection, the decision of the Institute shall be final. Interim correspondence will not be entertained and replied to.
15.	All the candidates shall produce self-attested copies of all the certificates (educational/caste/experience) along with originals for verification at the time of interview / written test/skill test. No Travelling Allowance (TA) shall be paid to the candidates for attending the trade test/skill test/written test/ proficiency test.
16.	Candidates working under Central / State Govt. / Public Sector Undertakings / Autonomous Bodies/ Universities should produce 'No Objection Certificate (NOC)' at the time of interview / written test/ skill test / certificate verification without which the Candidate will not be allowed for interview/ written test/ skill test.
17.	The Institute reserves the right not to fill up any or all advertised posts; cancel the advertisement in whole or in part without assigning any reason. The decision of the Institute in this regard shall be final. The Institute strives to have a workforce, which reflects gender balance, and women candidates are encouraged to apply. Decision of the Institute in all matters relating to the eligibility of the candidate, skill/written test and selection shall be final and binding on all the candidates. No correspondence or personal inquiries shall be entertained.
18.	Application forms incomplete in any way or not having required educational / experience certificates / without prescribed application fee or the latest photograph is liable to be rejected without intimation. The submitted photograph must be taken within the last one month.
19.	Educational qualifications prescribed in this advertisement must have been obtained from a recognized Board/Council/University/Institute.
20.	First Class degree/post graduate degree/diploma means and implies 60% marks or an equivalent CGPA in a grade point scale, wherever grading system is followed.
21.	Wherever 55% of the marks is specified, an equivalent CGPA in a grade point scale, is also accepted.
22.	BE/BTech should be of 4 years duration, Diploma must be of 3 years duration.
23.	'Years of Experience' wherever prescribed is the minimum years of experience required and candidates with longer years of experience may apply.
24.	'Relevant experience' means experience related to the area of the post advertised. Screening Committee will determine relevancy of experience and its decision will be final.
25.	Any legal dispute arising out of the advertisement may be challenged in the high court of Telangana.
26.	Candidates are advised to fill their correct and active e-mail addresses and mobile number in the online application, as correspondence shall be made by the Institute through e-mail only.
27.	All information/corrigendum related to this advertisement/updates on recruitment shall be posted only on Institute's website. The candidates are advised to check the Institute's website on regular basis.
28.	Last date of closing of online application is 19.09.2022, 05.00 PM IST

Sd/
Registrar

**FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES
APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF
INDIA**

OTHER BACKWARD CLASSES (OBC) CERTIFICATE

This is to certify that Shri/Smt./Kum.
_____ Son / Daughter of Shri /
Smt. _____ of _____
_____ Village/Town

District / Division _____ in the _____
State belongs to the _____ Community which is recognized as a backward
class under the Govt. of India, Ministry of Social Justice and Empowerment's resolution nos:

1. Resolution No. 12011/68/93- BCC(C) dated 10/09/93 published in the Gazette of India Extraordinary Part I Section I No.186 dated 13/09/93.
2. Resolution No. 12011/9/94-BCC dated 19/10/94 published in the Gazette of India Extraordinary Part I Section I No. 163 dated 20/10/94.
3. Resolution No. 12011/7/95-BCC dated 24/05/95 published in the Gazette of India Extraordinary Part I Section I No. 88 dated 25/05/95.
4. Resolution No. 12011/96/94-BCC dated 09/03/96.
5. Resolution No. 12011/44/96-BCC dated 6/12/96 published in the Gazette of India Extraordinary Part I Section I No. 210 dated 11/12/96.
6. Resolution No. 12011/13/97-BCC dated 03/12/97.
7. Resolution No. 12011/99/94-BCC dated 11/12/97.
8. Resolution No. 12011/68/98-BCC dated 27/10/99.
9. Resolution No. 12011/88/98-BCC dated 6/12/99 published in the Gazette of India Extraordinary Part I Section I No. 270 dated 06/12/99.
10. Resolution No. 12011/36/99-BCC dated 04/04/2000 published in the Gazette of India Extraordinary Part I Section I No. 71 dated 04/04/2000.
11. Resolution No. 12011/44/99-BCC dated 21/09/2000 published in the Gazette of India Extraordinary Part I Section I No.210 dated 21/09/2000.
12. Resolution No. 12015/9/2000-BCC dated 06/09/2001.
13. Resolution No. 12011/1/2001-BCC dated 19/06/2003.
14. Resolution No. 12011/4/2002-BCC dated 13/01/2004.
15. Resolution No. 12011/9/2004-BCC dated 16/01/2006 published in the Gazette of India Extraordinary Part I Section I No.210 dated 16/01/2006.

Shri/Smt./Kum. _____ and his/her family
ordinarily reside(s) in the _____ District / Division of _____ State.
This is also to certify that he / she does not belong to the Persons/sections (Creamy Layer)
mentioned in Column 3 of the Schedule to the Government of India, Department of Personnel &
Training O.M. No. 36012/22/93-Estt.(SCT) dated 08/09/93, which is modified vide OM No.
36033/3/2004 Estt. (Res.) dated 09/03/2004 and O.M. No. 36033/3/2004-Estt.(Res) dated
14/10/2008, again further modified vide O.M No. 36036/2/2013-Estt.(Res) dated 30/05/2014.

Dated:

District Magistrate / Competent Authority

Seal

**FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES
APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF
INDIA**

This is to certify that Shri/Smt./Kumari _____
son/daughter of _____ of
village/town _____ in District/Division
_____ in the State/ Union Territory
_____ belongs to the _____
community which is recognized as a backward class under the Government of India, Ministry
of Social Justice and Empowerment's Resolution No.
_____ dated _____*.

Shri/Smt./Kumari _____ and/or his/her family
ordinarily reside(s) in the _____ District/Division of
the _____ State/Union Territory. This is also to certify that he/she
does not belong to the persons/sections (Creamy Layer) mentioned in Column 3 of the
Schedule to the Government of India, Department of Personnel & Training O.M. No.
36012/22/93 – Estt. (SCT) dated 08.09.1993**.

District Magistrate
Deputy Commissioner etc.

Dated:

Seal

*-The Authority issuing the certificate may be have to mention the details of Resolution of
Government of India, in which the caste of the Candidate is mentioned as OBC.

** -As amended from time to time.

Note: - The term “Ordinarily” used here will have the same meaning as in Section 20 of the
Representation of the People Act., 1950

Note:

- 1) **The applicant should submit his/her OBC certificate in any one of the prescribed Pro-forma under Annexure-A or Annexure-B.**
- 2) **OBC certificate should have been issued on a date within two (2) years of the last date of receipt of application as mentioned in the Advertisement.**
- 3) **The certificate, if submitted in any other format will be summarily rejected and his/her candidature will be considered against the Unreserved category subject to satisfying the prescribed criteria under Unreserved category.**

FORM OF CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTIONS APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA

INCOME & ASSET CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTIONS

Certificate No. _____

Date: _____

VALID FOR THE YEAR _____

This is to certify that Shri/Smt./Kumari _____ son/daughter/wife of _____ permanent resident of _____ Village/ Street _____ Post Office _____ District _____ in the State /Union Territory _____ Pin Code _____ whose photograph is attested below belongs to Economically Weaker Sections, since the gross annual income* of the his/her 'family'*** is below Rs.8 lakh (Rupees Eight Lakh only) for the financial year _____. His/her family does not own or possess any of the following assets***:

- I. 5 acres of agricultural land and above;
- II. Residential flat of 1000 sq.ft. and above;
- III. Residential plot of 100 sq. yards and above in notified municipalities;
- IV. Residential plot of 200 sq.yards and above in areas other than the notified municipalities.

Shri/Smt./Kumari _____ belongs to the caste _____ which is not recognized as a Scheduled Caste, Scheduled Tribe and Other Backward Classes (Central List).

Recent Passport
size
attested
photograph of
the applicant

Signature with seal of Office:

Name:

Designation:

*Note 1: Income covered all sources i.e. salary, agriculture, business, profession, etc.

**Note 2: The term 'Family' for this purpose include the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 15 years

***Note 3: The property held by a 'Family' in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.

Note:

- 1) The candidates submitting application under EWS category should upload a valid EWS certificate issued for the current financial year (FY 2021-22).
- 2) The certificate, if submitted in any other format or not issued in the current financial year will be summarily rejected and his/her candidature will be considered against the Unreserved category subject to satisfying the prescribed criteria under Unreserved category.

PROFORMA FOR NO OBJECTION CERTIFICATE

(Please submit the following certificate from your present employer on the Official letterhead)

It is certified that Shri/Smt./Kumari _____ is currently employed in our Organization/Institute in the position of _____ with effect from _____ and drawing salary of Rs. _____ in the Pay Level _____.

We have no objection to his/her applying for the position of _____ at the Indian Institute of Technology Hyderabad.

This is also to certify that no vigilance case or disciplinary case is pending or contemplated against Shri./Smt./Kumari. _____

In case he/she is selected for the applied post at IIT Hyderabad, he/she will be relieved of his/her current position and allowed to join IIT Hyderabad within a period of _____ months.

Date:

Signature:

Name of the Issuing Authority:

Designation:

Seal

Note:

Candidates working under Central / State Govt. / Public Sector Undertakings / Autonomous Bodies/ Universities should produce ‘No Objection Certificate (NOC)’ at the time of interview / written test/ skill test / certificate verification without which the Candidate will not be allowed for interview/ written test/ skill test.

MODEL PROFORMA FOR EXPERIENCE CERTIFICATE

SHOULD BE ON ORGNAIZATION'S LETTER HEAD

Date.....

This is to certify that Shri/Smt./Kumari_____ was/is an employee of this Organization/Institute/Department/Ministry and duties performed by him/her during the period(s) are as under:

Name of post held	From dd/mm/yyyy	To dd/mm/yyyy	Total period dd/mm/yyyy	Nature of Appointment- Permanent, Regular, Temporary, Part-time, Contract, Guest, Honorary etc.	Department/ Cadre / Field of experience
(1)	(2)	(3)	(4)	(5)	(6)
Pay Level (if applicable) and last salary drawn	Worked at supervisory level/middle management level/head of Branch	Duties performed/experience gained in brief in each post (please give details, if need be, in an attached sheet) (in case of Medical posts, please mention field of specialization)			
(7)	(8)	(9)			

It is certified that the above facts and figures are true and based on service records available in our organization/Institution/Department/Ministry.

Signature:

Name of the Issuing Authority:

Designation:

Seal