

**GOVERNMENT OF ANDHRA PRADESH
GOVERNMENT HOSPITAL FOR MENTAL CARE,
VISAKHAPATNAM**

Rc.No. 615/E1/GHMC-VSP/ 2021

Dated: 05.07.2022.

RECRUITMENT NOTIFICATION

Applications are invited from the eligible candidates for recruitment of the following posts on Contract /out sourcing basis under the Control of Director of Medical Education to work in Government Hospital for Mental Care, Visakhapatnam initially for a period of one year.

PARA – I: Vacancies in Government Hospital for Mental Care, Visakhapatnam

S- No	Post	Existing vacancies	Addition al posts	No. of Posts	Method of appointment
01	Occupational Therapist	01	00	01	Out-Sourcing
	Total:-	01	00	01	

Note: - The vacancies of above posts may be increased or decreased

PARA – II: SELECTION COMMITTEE

The selection of candidates shall be made by the following committee as per the instructions issued by the government vide **G.O.Rt.No. 44 HM &FW Dept, dated: 25.01.2016[GO enclosed]**.

- | | |
|--------------------------------------|-----------------|
| 1. District Collector, Visakhapatnam | Chairperson |
| 2. Joint Collector, Visakhapatnam | Member Convener |
| 3. Superintendent of the hospital | Member |
| 4. DM&HO, Visakhapatnam | Member |
| 5. DCHS, Visakhapatnam- | Member |

PARA – III: ACADEMIC AND TECHNICAL QUALIFICATIONS

S-No	Cadre	Qualification
01	Occupational Therapist	I. Must Possess intermediate (or) it's equalent II. One year training programme in any recognized private institution III. Suitable training will be imparted for one more year after the recruitment IV. Preference will be given to Higher Qualification

PARA – IV (A): METHOD OF SELECTION

Total Marks: 100

75% marks will be allocated against the marks obtained in the qualifying examination i.e. aggregating marks obtained in all the years in the qualifying examination.

Weight for experience of government service including contract

- Weight age up to the maximum of 15% marks will be to the staff working in 104 (MMU) in HDS / CDS / Aarogyasri / Trauma care / APSACS and other Government of India schemes on contract / outsourcing basis.
- Up to 10 marks at 1.0 mark for each completed year after passing of requisite qualification to the said post.

PARA IV (B): PARTICULARS OF WEIGHT AGE FOR 15 MARKS based on working are as shown at IV (A) (c)

- 2.5 marks for six months in Tribal Area
- 2.0 marks for six months in Rural Area
- 1.0 mark for six months in Urban Area
- No marks will be given for the service rendered less than six months

Weightage on COVID Duties: applicable to the candidates oncontract/Outsourcing/Honorarium

1. @ 5 marks per six months

2. @10 marks per one year

3. @15 marks for one year six months

e) The candidates who were terminated from contract / outsourcing service on any disciplinary grounds / adverse remarks will not be considered.

f) Service certificate issued by the DMHO/DCHS/Addl.DMHOs in ITDA purview/Medical Superintendents /Principals Teaching Hospitals will be accepted. No weightage is allowed in case of any corrections on the service certificate, the round seal is not visible, or Stamped Designation of the Officers mentioned above not visible on the certificate.

g) Service weightage is not allowed if the service rendered by the applicant is different to the post for which applied for.

PARA V: AGE LIMIT

The minimum and maximum age shall be reckoned as on 01.10.2021 with the relaxations allowed by the government. The candidates should not have completed 42 years of age as on 01.10.2021.

a) For SC's / ST's / BC'/EWS' Candidates relaxation will be for 05years.

b) For Ex-servicemen 03 years in addition to the length of service in armed forces

c) For Physically challenged Persons 10years

Para-VI: Application PROCESS FEE

Each applicant must pay application process fee of **Rs 300/-** (Rupees Three hundred only) by way of Crossed demand draft, drawn on any nationalized bank in favor of the **"Hospital Development Society, Government Hospital for Mental Care, Visakhapatnam"**

PARA VII (A): RULE OF RESERVATION

The General Rule 22 and 22-A of AP State and Subordinate Service Rules will apply including women reservation for contract posts and for outsourcing posts, the rule of reservation as indicated in GO Ms.No.126 GAD Dept dt.04.11.2019 will be followed.

PARA VII (B): RULE OF RESERVATION TO LOCAL CANDIDATES

Local: The applicants who studied from 4th to 10th in Visakhapatnam district shall be treated as "Local" for this recruitment. All the zonal posts are restricted to Visakhapatnam district only.

PARA VIII: HOW TO APPLY

The candidates should collect the application from <https://visakhapatnam.ap.gov.in/>. and from this office also and submit the filled in applications with all relevant enclosures by registered post / in person and handover at the special counter provided in the office of the Superintendent, Government Hospital for Mental Care, Visakhapatnam on or before 05.00 PM on 15-12-2021.

PARA IX: INSTRUCTIONS TO THE CANDIDATES

1. The appointments are purely temporary and on contract / outsourcing basis as mentioned above.
2. The candidates should work in GOVERNMENT HOSPITAL FOR MENTAL CARE, VISAKHAPATNAM, Visakhapatnam
3. The candidates should reside at their bonafied headquarters.

PARA X: ENCLOSURES

Attested copies of the following certificates to be enclosed as shown in the serial order. Page number should be both sides on every sheet attached with application right from the checklist to last page. Total Pages attached to the application should be indicated on the 1st page i.e. check-list sheet.

1. Passed Marks of all subjects of both Academic and Technical Qualifications.
2. Inter Vocational Candidates should submit Intermediate marks and Bridge Course marks.
3. Provisional Pass Certificates.
4. SSC or its equivalent certificate for evidence of Date of Birth.
5. Latest Caste Certificate issued by the Tahsildar concerned.
6. Study certificates from 4th Class to 10th Class issued by the concerned school authorities or residence certificate for seven years preceding to SSC in case of private study.
7. Certificate of Registration in AP Nursing and Midwives Council for the candidates applying for Staff Nurse Post with up to date renewal & Certificate of Registration in Paramedical Board of Andhra Pradesh. up to date renewal
8. Physically Handicapped Certificate (SADAREM only) in respect of candidates claiming reservation under Physically Handicapped quota.

Para-VI: Application PROCESS FEE

9. Each applicant must pay application process fee of Rs 300/- (Rupees three hundred only) by way of Crossed demand draft, drawn on UNION BANK OF INDIA, any branch in favor of the **“Hospital Development Society, Government Hospital for Mental Care Visakhapatnam**
10. In service, candidates who are still working on Contract basis/Outsourcing basis and who wish to claim for weightage marks should submit Service certificate issued by the DMHO/DCHS/Addl.DMHOs in ITDA purview/Medical Superintendents / Principals of Teaching Hospitals only, as shown the conditions in Para IV A[c]. The certificates issued by other than the above-specified officers will be summarily rejected, in the absence of such certificates, weightage of marks will not be given, and no correspondence will be entertained. **The Candidates are instructed to submit the service certificate in the prescribed proforma attached herewith notification along with application. Other type of certificates will be summarily rejected.**
11. The persons seeking the benefit of reservation under EWS category shall obtain the necessary EWS certificate issued by the Tahsildar Concerned.

Applications submitted without required particulars and incomplete applications will summarily be rejected.

Candidates are informed that the recruitment process will be done under the personal supervision of Collector and District Magistrate, Visakhapatnam and Joint Collector Visakhapatnam transparently according to merit, weight age, and rule of reservation etc. After completion of verification of applications, provisional merit list will be placed in the website for information of the candidates. After answering the appeals if any, final seniority list will be published in the website.

Para XI: TENTATIVE RECRUITMENT SCHEDULE

Date of Issue of Notification	06-07-2022
Last Date for submission of Filled-in applications	15-07-2022(by 5 PM)
Display of provisional merit list in the website calling grievances if any from the applicants	22-07-2022
Display of final Merit list and selection list	28-07-2022
Issue of orders	30-07-2022
Joining of the selected candidates	01-08-2022

SUPERINTENDENT
Govt. Hospital for Mental Care
Visakhapatnam

CERTIFICATE OF CONTRACTUAL/OUTSOURCING SERVICE

(To be issued by the controlling officer concerned
DM&HO /DCHS / Medical Superintendents of Teaching
Hospitals/ Principals of the Medical Colleges competent
authority)

This is to certify that Sri/Smt/.....S/oD/o.....
..... has been working as [Designation] at
..... on contract / outsourcing basis with the
financial concurrence of the government. The details of his/her service as on are as
follows:

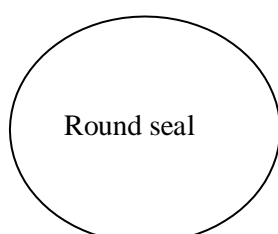
Name of the institution	Tribal/ Rural/ Urban	Working Period		Length of service as on 1.12.2021 YY..MM.DD	Schemes under RCH/NHM/104/COVID/Trauma care/	Reasons for break in service if any[whether removed/left the job/scheme wind up— may be stated	Whether there is financial concurrence for recruitment	Allegations/ Adverse remarks if any
		From	To					

I hereby declare that,

1. His/ her services during the contract / outsourcing period are satisfactory.
2. He / She is appointed on contract basis through DSC / throughout outsourcing agency.
3. He / She does not have any adverse remarks from his / her superiors.
4. He / She is eligible weightage under contract / outsourcing as per the rules.
5. Certified that the above appointment was made with financial concurrence at the government level.
6. The break of service if any is not on account of any fault of the candidate. [Rule-3(i) of Memo.No.5549/A1/2015 HM&FW(A1) Dept 25.05.2015

Station:

Date:



DATED SIGNATURE OF CONTROLLING OFFICER
(DMHO / DCHS / SUPERINTENDENT OF
TEACHING HOSPITALS/ Addl.DMHOs in ITDA
PURVIEW ANY OTHER COMPETENT
AUTHORITY)

Note:

1. Service weightage is allowed to the candidates, those who are still working.
2. No weightage is allowed in case of any corrections on the service certificate or the round seal is not visible or Stamped Designation of the Officers mentioned above not visible on the certificate.
3. Service weightage is not allowed if the service rendered by the applicant is different to the postfor which applied for.
4. Service weightage is not allowed break of service if any is not justified by the Controlling Officer

GOVERNMENT OF ANDHRA PRADESH
 RECRUITMENT OF PARAMEDICAL & OTHER CATEGORIES ON CONTRACAT / OUT SOURCING BAISS
 GOVERNMENT HOSPITAL FOR MENTAL CARE, VISAKHAPATNAM
 Notification No.01/E1/GHMC-VSP/2021

APPLICATION FORM

REGISTRATION NO.

(TO BE FILLED BY THE OFFICE)

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POST FOR WHICH APPLICATION MADE

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1	Name of the Candidate		Paste photograph here and sign across it
2a	Name of the father		
2b	Name of the Husband/wife(if married)		
3	Gender		
4	Date of Birth and Age		
5	Mobile No.		
6	Full Postal Address		
7	Social Status (Please tick)	OC / BC-A / BC-B / BC-C / BC-D / BE-E / SC/ ST	
8	Whether Physically handicapped (Please tick)	YES / NO	
	If yes please mention category (Please tick)	HH / OH / VH	
9	Whether Ex-Service man / Women	YES / NO	

DETAILS OF SCHOOL EDUCATION:

CLASS	YEAR OF PASSING	DISTRICT IN WHICH STUDIED
IV		
V		
VI		
VII		
VIII		
IX		
X		

CONTRACT / OUTSOURCING / COVID-19 WORKING DETAILS IF ANY AS ON 30-11-2021

SL. No.	Name of the Institution	Contract / Out Sourcing / COVID-19	Urban / Rural / Tribal or COVID-19	Period of service		Total period (Year – Month-Days)	Service Certificate issued by the Competent authority enclosed (Yes / No)
				From	To		

EDUCATIONAL QUALIFICATIONS

QUALIFICATION	YEAR OF PASSING	NAME OF THE SCHOOL / COLLEGE / UNIVERSITY	MAXIMUM MARKS.	MARKS OBTAINED
SSC / 10 TH Class				
Intermediate				
Degree				
Post Graduation				

TECHNICAL QUALIFICATIONS

QUALIFICATION	DATE OF PASSING OF TECHNICAL QUALIFICATION	MAXIMUM MARKS.	MARKS OBTAINED

DEMAND DRAFT PARTICULARS

DD Number	Date	Name of the Bank and branch	Amount

DECLARATION

I Sri / Smt. / Kum.D/o/S/o/W/o.....certify that above particulars furnished by me are correct to the best of my knowledge. I also agree that in the event of any of the particulars furnished in my application being found to be incorrect or false at a later date my candidature will be cancelled summarily.

Name and Signature of
the candidate