

**SIX step validation – considering grievance**

Rc No: \_\_\_\_\_ Dt: \_\_\_\_\_

O/o \_\_\_\_\_ sachivalayam

From,

Panchayat secretary / WAS  
\_\_\_\_\_ sachivalayam  
\_\_\_\_\_ mandal  
Prakasam District

To,

MPDO/MC  
\_\_\_\_\_ Mandal  
Prakasam District

Sir/Madam,

**Subject:** Considering grievance of the beneficiary who had been rendered ineligible because of 6 step validation. Reg.,

**Ref :** file no GWS01-COOR0MISC/66/2020-GWS-GWS01 – SOP for considering the grievances of beneficiaries who are rendered ineligible for various welfare schemes due to 6 point validation but otherwise eligible.

I invite your kind attention to the reference cited above, where in government has provided SOP and the following individual

\_\_\_\_\_ (name), \_\_\_\_\_ ( Aadhar no.)

\_\_\_\_\_ (sachivalayam) \_\_\_\_\_ (village), \_\_\_\_\_ (Mandal)  
has filed grievance requesting to make him/her eligible for welfare schemes earlier rejected for the reason of \_\_\_\_\_ (land / electricity / income tax / government employee / 4 wheeler/ family income).

I have personally enquired on grievance id \_\_\_\_\_ and my verification report is as follows

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Finally,

**A. I am Recommending to make individual eligible for welfare scheme**

**B. I am Not recommending as the individual is not eligible**


Encl: 1. verification report and supporting documents  
2. Undertaking from individual

Yours faithfully

WEA/WW&DS

PS/WAS

\_\_\_\_\_ sachivalayam

\_\_\_\_\_ sachivalayam

**SIX step validation – considering grievance**

Rc No: \_\_\_\_\_ Dt: \_\_\_\_\_

O/o \_\_\_\_\_

From,

MPDO/ MC

\_\_\_\_\_ mandal

Prakasam District

To,

Joint Collector (VWS&D)

Prakasam District

**Sir,**

**Subject:** Considering grievance of the beneficiary who had been rendered ineligible because of 6 step validation. Reg.,

**Ref : 1.** file no GWS01-COOR0MISC/66/2020-GWS-GWS01 – SOP for considering the grievances of beneficiaries who are rendered ineligible for various welfare schemes due to 6 point validation but otherwise eligible.

**2.** Report on Grievance id \_\_\_\_\_ from panchayat secretary / WAS ,  
\_\_\_\_\_ sachivalayam, Dt:

I invite your kind attention to the references cited above, where in government has provided

SOP and \_\_\_\_\_ PS/WAS has submitted the enquiry report as follows

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ *Recommending or Not Recommending* to consider the grievance .

I have verified the documents submitted in 2<sup>nd</sup> reference cited above. Hence finally,

**A. I am Recommending to make individual eligible for welfare scheme**

**B. I am Not recommending as the individual is not eligible**


Encl: Field enquiry/verification report of MPDO/MC

Yours faithfully

**MPDO/ Municipal Commissioner**

**SIX step validation – considering grievance**

**UNDERTAKING**

I, \_\_\_\_\_(name), \_\_\_\_\_( Aadhar no.)

\_\_\_\_\_ (sachivalayam) \_\_\_\_\_(village), \_\_\_\_\_ (Mandal)

am filing the grievance petition as I was made ineligible for welfare schemes due to rejection of six step validation. I here submit all proofs to prove that I am eligible for welfare schemes. I am submitting all true documents and all information provided me is truth.

Signature of applicant